

## Welbourn Parish Council

### Welbourn Annual Parish Council Meeting Agenda

**The next meeting of the Parish Council will be held on Wednesday 13 May 2026 at 7.30 pm in the Meeting Room of Welbourn Village Hall.**

There will be a 15-minute public session at the commencement of the meeting when members of the public may ask questions or make short statements to the Council. Members of the public will be welcome to stay for the remainder of the meeting except for any closed sessions, but they may not speak on any matter after the public session is closed unless invited to do so.

Mr J Fieldhouse  
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<https://welbourn.parish.lincolnshire.gov.uk>

#### AGENDA

1. Election of Chair for the forthcoming year 2026-27
2. Chairman's welcome
3. Acceptance of reasons for absence
4. Declaration of interest in any matter on the agenda
5. Election of Vice Chair for the forthcoming year 2026-27
6. Consideration of candidate(s) for the positions of Co-opted Parish Councillor and co-option thereafter.
7. Appointment of Portfolio holders for the following areas of responsibility:

Drainage Human Resources Committee Communications Allotments Castle Hill Schools Liaison Health & Welfare Community Safety & Resilience	The Finance Committee Village Hall representative The Forge Cliff Cluster group representative Byways/Highways Planning Nature & Environment
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8. Notes of the last meeting held on 8 April 2026 to be approved as minutes
9. Clerk's Report on matters outstanding
10. County and District Councillors update
11. Current and future maintenance responsibilities
- 12. Planning Matters to consider and discuss:**
  - 12.1** Planning Application Reference: 26/0411/VARCON  
Proposal: Application to vary Conditions 2 (Materials) and 3 (Approved Plans) of planning permission 25/0336/HOUS - Proposed single storey rear extension.  
(Changes to materials)  
Location: Stables Hall Lane Welbourn Lincoln Lincolnshire

### 13. Notifications of Planning Decisions:

13.1 Application Reference: 26/0235/HOUS & 26/0236/LBC

Proposal: Alterations to existing dwelling and garage including insertion of new timber windows, roof lights, re-building upper level of garage and addition of new timber window and new door opening to access garage

Location: 50 The Green Welbourn Lincoln

**Approved** by North Kesteven Planning

13.2 On 10 April 2026 Lincolnshire County Council, for the purposes of Regulation 3 of the Town and Country Planning General Regulations 1992, granted Planning Permission to vary condition 2 of planning permission 21/0286/CCC to retain mobile classroom, for a further five years at Welbourn Primary School, High Street, Welbourn.

14. **Finance Report** (From Responsible Finance Officer):- To review bank balances, invoices paid since last meeting since, and items to be paid before next meeting and other financial matters:-

#### 14.1 Accounts value (4 May 2026):

HSBC Client A/c 611: £4,315.84 (Forge et al) HSBC A/c 772: £35,647.66 (For Precept)	HSBC Bmm A/c 638: £15,581.24 (Reserves) HSBC Business C/A 677: £1,097.52  <b>Bank Total: £56,642.26</b>
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14.2 **Bank reconciled:** £0 discrepancy.

#### 14.3 Payments made since last meeting 8 April 2026

<ul style="list-style-type: none"><li>• D Bancroft Expense Claim 43 – (£38.49)</li><li>• J Fieldhouse Expense Claim 44 – (£62.70)</li><li>• J Fieldhouse Expense Claim 45 – (£105)</li><li>• N.Power – (£760.05)</li><li>• BDG Mowing – (£318)</li></ul>	<ul style="list-style-type: none"><li>• BT Group – (£30.78)</li><li>• Total Gas &amp; Power – (£19.49)</li><li>• R L Reynolds – (£545)</li><li>• Lincolnshire Flooring (50% final payment) – (£716.50)</li><li>• LALC – (£120)</li><li>• NKDC – (£80)</li><li>• EE Limited – (£12.68)</li><li>• HMRC PAYE/NIC – (£166)</li></ul>
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#### 14.4 Payment received since last meeting 8 April 2026

<ul style="list-style-type: none"><li>• NKDC CIL – (£1,186.82)</li></ul>	<ul style="list-style-type: none"><li>• Allotment rent – (£25)</li><li>• Allotment rent – (£25)</li></ul>
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#### 14.5 Expected payments before next meeting: 10 June 2026

<ul style="list-style-type: none"><li>• Clerk Pay – (£429.22)</li><li>• RFO Pay – (£429.22)</li><li>• Robert Marshall (Skirting boards) – (£275)</li><li>• Cloud Next – (£59.98)</li></ul>	<ul style="list-style-type: none"><li>• BDG Mowing – (£990)</li><li>• BT – (£38.34)</li><li>• Homefire (Blacksmiths coal) – (£216)</li><li>• AJG Community Schemes – (£1033.72)</li></ul>
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14.6 To approve the internal audit.

- 14.7 To review and agree the Parish Council's investments.
- 14.8 To agree the allocation of the spending of the Community Infrastructure Levy of £1601.71 received in October 2025 as required by North Kesteven District Council.
- 15. To agree the arrangements for the HSBC banking mandate following the resignation of two Parish Councillors in January 2026.
- 16. Portfolio Holders Update
- 17. Agenda items for next meeting:

**Next meeting:**

Wednesday 10 June 2026

Copies to: Parish Councillors, County & District Councillors, Parish Council Web Site

*Future Parish Council Meetings in 2026:* All meetings to commence at **7.30 pm**

10 June	8 July 9 September	14 October 11 November
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