

**Welbourn Parish Council**  
**The next meeting of the Parish Council will be held on**  
**Wednesday 10 June 2026 at 7.30 pm in the**  
**Meeting Room, Welbourn Village Hall.**  
**Agenda**

There will be a 15-minute public session at the commencement of the meeting when members of the public may ask questions or make short statements to the Council. Members of the public will be welcome to stay for the remainder of the meeting except for any closed sessions, but they may not speak on any matter after the public session is closed unless invited to do so.

Mr J Fieldhouse

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<https://welbourn.parish.lincolnshire.gov.uk>

**AGENDA**

1. Chairman's welcome
2. Acceptance of reasons for absence
3. Declaration of interest in any matter on the agenda
4. Notes of the meeting held on 13 May 2026 to be approved as minutes.
5. Parish Clerk's report.
6. County and District Councillors update (10 mins)
7. Current and future maintenance responsibilities (10 mins)
  - 7.1 Consideration of quotes for repair to steps up to railway embankment at Dycote Lane.

**8. Planning Matters to consider and discuss:**

8.1 Notification of Intended Works to Trees in a Conservation Area.

Application reference: 26/0562/TCA

Description of works: Removal of entire canopy of a hawthorn tree (leave 6ft of trunk)

Location: 14 Manor Close, Welbourn, Lincoln, Lincolnshire, LN5 0NA

8.2 Town and Country Planning General Permitted Development Order 1995, Schedule 2 , parts 6 and 7 - Application for prior notification of agricultural or forestry development.

Proposal: Erection of open sided, steel framed agricultural produce and implement Store.

Location: Chestnut Tree Farm Pottergate Road Welbourn

**9. Notifications of Planning Decisions:**

9.1 Application Reference: 26/0411/VARCON

Proposal: Application to vary Conditions 2 (Materials) and 3 (Approved Plans) of planning permission 25/0336/HOUS - Proposed single storey rear extension. (Changes to materials)

Location: Stables Hall Lane Welbourn

**Approved:-** by NK Planning.

9.2 Application Reference: 25/0701/FUL

Proposal: Demolition of existing dwelling and erection of 4no. dwellings.

Location: Stanfield 23 Crosby Lane Welbourn

**Approved:-** by NK Planning.

**10. Finance Report:** - From the Responsible Finance Officer (RFO): - To review bank balances, invoices paid since last meeting since, and items to be paid before next meeting: -

**10.1 Accounts value (3 June 2026):**

HSBC Client A/c 611: £4,515.84 (Forge et al)	HSBC Bmm A/c 638: £15,581.24 (Reserves)
HSBC A/c 772: £29,647.66 (For Precept)	HSBC Business C/A 677: £3,064.77
	<b>Bank Total: £52,809.51</b>

**10.2 Bank reconciled:** £0 discrepancy.

**10.3 Payments made since 13 May 2026**

<ul style="list-style-type: none"><li>• Robert Marshall (Skirting boards) – (£275)</li><li>• Cloud Next – (£59.98)</li><li>• EE Limited – (£12.42)</li><li>• BDG Mowing – (£990)</li><li>• BT – (£38.34)</li><li>• Gallagher – (£1,033.72)</li></ul>	<ul style="list-style-type: none"><li>• HMRC PAYE/NIC – (£91.80)</li><li>• Homefire Group – (£222)</li><li>• Clerk Pay – (£343.42)</li><li>• RFO Pay – (£423.22)</li><li>• Total Gas &amp; Power – (£45.35)</li><li>• BDG Mowing – (£660)</li></ul>
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**10.4 Income Received since last meeting (13 May 2026)**

<ul style="list-style-type: none"><li>• Forge Donation – (£200)</li><li>• Allotment rent – (£25)</li><li>• Allotment rent – (£25)</li><li>• Allotment rent – (£12.50)</li></ul>	<ul style="list-style-type: none"><li>• Allotment rent – (£25)</li><li>• Allotment rent – (£50)</li><li>• Allotment rent – (£25)</li></ul>
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**10.5 Expected payments before the next meeting (8 July 2026):**

<ul style="list-style-type: none"><li>• Clerk Pay – (£429.22)</li><li>• RFO Pay – (£429.22)</li></ul>	<ul style="list-style-type: none"><li>• Internal Auditor – (£50)</li></ul>
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**10.6** To consider and approve the following Annual Governance and Accountability Return (**AGAR**) documents:

- Internal Audit 2025-26
- Section 1 – Annual Governance Statement 2025/26
- Section 2 – Accounting Statements 2025/26 for Welbourn Parish Council

11. That the Council review and approve resolutions required by HSBC UK for the new banking mandate to be valid.

12. Portfolio Holders Updates.

13. Agenda items for the next meeting.

Signed:- Chair of Welbourn Parish Council

**Next meeting**

Wednesday 8 July 2026

Copies to: Parish Councillors, County & District Councillors, Parish Council Web Site

*Future Parish Council Meetings in 2026: All meetings to commence at 7.30 pm*

8 July 2026	14 October 2026
9 September 2026	11 November 2026