

**Welbourn Parish Council**  
**The next meeting of the Parish Council will be held on**  
**Wednesday 8 July 2026 at 7.30 pm in the**  
**Meeting Room, Welbourn Village Hall.**

**Agenda**

There will be a 15-minute public session at the commencement of the meeting when members of the public may ask questions or make short statements to the Council. Members of the public will be welcome to stay for the remainder of the meeting except for any closed sessions, but they may not speak on any matter after the public session is closed unless invited to do so.

Mr J Fieldhouse

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<https://welbourn.parish.lincolnshire.gov.uk>

**AGENDA**

1. Chairman's welcome
2. Acceptance of reasons for absence
3. Declaration of interest in any matter on the agenda
4. Notes of the meeting held on 10 June 2026 to be approved as minutes.
5. Consideration of candidate(s) for the positions of Co-opted Parish Councillor and co-option thereafter.
6. Parish Clerk's report.
7. County and District Councillors update (10 mins)
8. Current and future maintenance responsibilities (10 mins)

**9. Planning Matters to consider and discuss:**

9.1 Application of Proposed Works to Trees Subject to Tree Preservation Order.

Application reference: 26/0765/TPO

Description of works: T28 Sycamore - Radial reduce southern crown by 2m max. Reduce maturing epicormic growth back to boundary.

Location: Welbourn Manor Care Home, High Street, Welbourn,

9.2 Notification of Intended Works to Trees in a Conservation Area.

Application reference: 26/0764/TCA

Description of works:

T1 - Conifer - reduce by 5ft (no more than 180mm in diameter)

T2 - Cherry - reduce by 8ft (no more than 300mm in diameter. Remove deadwood

T3 - Beech - Re-pollard (no more than 5m in length and 250mm in diameter)

Location: 26 The Green, Welbourn, Lincoln, Lincolnshire, LN5 0NJ

**10. Notifications of Planning Decisions:**

10.1 Application Reference: 26/0679/PNAGR

Proposal: Erection of open sided, steel framed agricultural produce and implement store

Location: Chestnut Tree Farm Pottergate Road Welbourn

**Decision by NK Planning:** After consideration of the planning issues, it was resolved to confirm that prior approval is not required.

**11. Finance Report:** - From the Responsible Finance Officer (RFO): - To review bank balances, invoices paid since last meeting since, items to be paid before next meeting and quarter end report: -

**11.1 Accounts value (2 July 2026):**

HSBC Client A/c 611: £4,520.40  (Forge et al)  HSBC A/c 772: £29,729.03 (For Precept)	HSBC Bmm A/c 638: £15,631.82 (Reserves)  HSBC Business C/A 677: £1,238.30  <b>Bank Total: £51,119.55</b>
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**11.2 Bank reconciled:** £0 discrepancy.

**11.3 Payments made since 10 June 2026**

<ul style="list-style-type: none"> <li>• EE Limited – (£12.42)</li> <li>• DCR Electrical – (£168)</li> <li>• E.on – (£164.40)</li> <li>• Expense Claim – (£86.09)</li> <li>• G W King – (£420)</li> <li>• Internal Audit – (£50)</li> <li>• BT – (£40.30)</li> </ul>	<ul style="list-style-type: none"> <li>• Bank Charges – (£0.25)</li> <li>• Bank Charges – (£2.00)</li> <li>• HMRC PAYE/NIC – (£91.80)</li> <li>• Clerk Pay – (£343.42)</li> <li>• RFO Pay – (£423.22)</li> <li>• Total Gas &amp; Power – (£24.57)</li> </ul>
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**11.5 Expected payments before the next meeting (9 September 2026):**

<ul style="list-style-type: none"> <li>• Clerk Pay – (£429.22)</li> <li>• RFO Pay – (£429.22)</li> </ul>	<ul style="list-style-type: none"> <li>• Clerk Pay – (£429.22)</li> <li>• RFO Pay – (£429.22)</li> </ul>
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**11.6 Budget comparison Quarter 1**

Total budget: £31,613. Anticipated budget spend: £7,903.25 (03/12)

Actual budget spend: £10,053.05 (27.20% Over Budget)

Spend against budget by area:

	Budget	Actual	Percentage Difference	Reason
Utilities:	£1,285	£1,203.28	6.3% Under	
Grass cutting:	£1,445	£2,678	85.32% Over	Summer
General maintenance:	£1,125	£849.26	32.46% Under	Minimal repairs needed in parish this quarter
Insurance:	£266.50	£1,033.72	288% Over	Annual Cost
Financial:	£101.75	£52.25	51.35% Under	Primarily annual cost
LALC:	£188	£120	28% Under	No courses, webtime only so far
Clerk & RFO:	£2,784.50	£2,649.52	4.84% Under	
Village hall:	£375	£1,261.50	236% Over	Wellers Law group
Community projects:	£82.50	£37.52	54.52% Under	Annual Grant

12. To consider a letter and report received from the Lincolnshire Road Safety Partnership (Archer Survey).
13. To consider a road safety issue affecting the footpath opposite Troops on the A607 and decide next steps.
14. To consider a request from the National Flood Forum to support a community engagement event.
15. To consider and provide a comment on the Lincolnshire County Council's Minerals and Waste Plan
16. Portfolio Holders Updates.
17. Agenda items for the next meeting.

Signed:- Chair of Welbourn Parish Council

**Next meeting**

Wednesday 9 September 2026

Copies to: Parish Councillors, County & District Councillors, Parish Council Web Site

*Future Parish Council Meetings in 2026:* All meetings to commence at **7.30 pm**

9 September 2026	14 October 2026
	11 November 2026