

Welbourn Parish Council
The next meeting of the Parish Council will be held on
Wednesday 14 October 2026 at 7.30 pm in the
Meeting Room, Welbourn Village Hall.
Agenda

There will be a 15-minute public session at the commencement of the meeting when members of the public may ask questions or make short statements to the Council. Members of the public will be welcome to stay for the remainder of the meeting except for any closed sessions, but they may not speak on any matter after the public session is closed unless invited to do so.

Mr J Fieldhouse

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<https://welbourn.parish.lincolnshire.gov.uk>

AGENDA

1. Chairman's welcome
2. Acceptance of reasons for absence
3. Declaration of interest in any matter on the agenda
4. Notes of the meeting held on 9 September 2026 to be approved as minutes.
5. To consider a proposal from a Welbourn resident to review and update the Welbourn Neighbourhood Development Plan 2015 – 30.
6. Parish Clerk's report.

7. County and District Councillors update (10 mins)

8. Current and future maintenance responsibilities (10 mins)

9. Planning Matters to consider and discuss:

9.1 Planning Application Reference: 26/1104/LBC

Proposal: Replace existing casement window and reinstate original sash design windows to the gable end

Location: 27 High Street Welbourn Lincoln Lincolnshire LN5 0NH

9.2 Notification of Intended Works to Trees in a Conservation Area.

Application reference: 26/1172/TCA

Description of works: Remove blossom tree in front garden.

Location: 19 The Green, Welbourn, Lincoln, Lincolnshire, LN5 0NJ

9.3 Notification of Intended Works to Trees in a Conservation Area.

Application reference: 26/1174/TCA

Description of works: T1 - magnolia - reduce, reshape and crown lift in line with the red line and image provided.

Location: 2 Beck Street, Welbourn, Lincoln, Lincolnshire, LN5 0LZ

10. Notifications of Planning Decisions:

10.1 Application Reference: 26/0870/HOUS

Proposal: Demolition of ancillary storage structures and erection of new outbuilding / garage

Location: Church View 4 The Nookin Welbourn

Approved by NK Planning

10.2 Application Reference: 26/0927/HOUS

Proposal: Internal and external alterations to facilitate conversion of existing outbuildings to create annexe accommodation, along with new openings and erection of a porch to main entrance

Location: 11-13 The Green Welbourn Lincoln

Approved by NK Planning

11. Finance Report: - From the Responsible Finance Officer (R.F.O.): - To review bank balances, invoices paid since last meeting since, items to be paid before next meeting and quarter end report: -

11.1 Accounts value (4 October 2026):

HSBC Client A/c 611: £4,538.56 (Forge et al) HSBC A/c 772: £26,208.46 (For Precept)	HSBC Bmm A/c 638: £15,682.25 (Reserves) HSBC Business C/A 677: £1,417.03 Bank Total: £47,846.30
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11.2 Bank reconciled: £0 discrepancy.

11.3 Payments made since 9 September 2026

• Cloud Next – (£48.02) • Clerk Pay – (£408.02) • RFO Pay – (£487.62) • PKF LittleJohn – (£252) • E.on – (£164.40) • BDG Mowing – (£330) • Total Gas & Power – (£22.98)	• Total Gas & Power – (£26.16) • Expense Claim 48 – (£62.73) • EE Limited – (£12.42) • GB Recycling Group – (£402) • BT Group – (£38.34) • HMRC – (£183.57) • DCR Electrical Limited (£366.40)
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11.4 Income received since 9 September 2026

• HMRC VAT – (£3,895.96)	• Allotment Rent – (£12.50)
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11.5 Expected payments before the next meeting (11 November 2026):

• Wreath – (£50) • G.W. King – (£420) • BDG Mowing – (£660)	• Total Energies – (£23.77) • Clerk Pay – (£443.30) • RFO Pay – (£443.30)
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11.6 Quarter 2 end report - R.F.O.

Total budget: £31,613

Anticipated budget spend: £15,806.50 (06/12)

Actual budget spend: £17,386.82 (9.99% Over Budget)

Spend against budget by area:

	Budget	Actual	Percentage Difference	Reason
Utilities:	£2,570	£2,024.93	21.21% Under	Summer
Grass cutting:	£2,890	£3,998	38.34% Over	Summer
General maintenance:	£2,250	£2,993.80	33.05% Over	DCR, Skip hire
Insurance:	£533	£1,033.72	93.94% Over	Annual Cost
Financial:	£203.50	£304.25	49.50% Over	Primarily annual cost

LALC:	£376	£120	68% Under	No courses, webtime only so far
Clerk & RFO:	£5,569	£5,353.84	3.86% Under	
Village hall:	£750	£1,261.50	68.20% Over	Plumbing Repair & floor repair to Meeting Room
Community projects:	£165	£296.78	79.86% Under	Annual Coal purchase

12. Review and consider External Auditors Report 2025-26 – R.F.O.
13. To review a request from a resident to request more frequent bus services.
14. To consider a proposal to apply for community grant funding for flood mitigation measures affecting the Hall Orchard Lane area.
15. To consider a resident request to reduce the number of ducks residing on The Beck (village pond).
16. To agree dates for Welbourn Parish Council Meetings for 2027.
17. Portfolio Holders Updates.
18. Agenda items for the next meeting:- budget for 2027 -28

Signed:- Chair of Welbourn Parish Council

Next meeting

Wednesday 11 November 2026

Copies to: Parish Councillors, County & District Councillors, Parish Council Web Site

Future Parish Council Meetings in 2026: All meetings to commence at **7.30 pm**

11 November 2026	
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