

# Welbourn Parish Council

*Dear Parish Councillor,*

An Extra Ordinary Meeting of the Parish Council will be held on **Wednesday 14<sup>th</sup> August 2019 at 7.30 pm** in the Meeting Room of Welbourn Village Hall. There will be a 15-minute public session at the commencement of the meeting when members of the public may ask questions or make short statements to the Council. Members of the public will be welcome to stay for the remainder of the meeting with the exception of any closed sessions, but they may not speak on any matter after the public session is closed unless invited to do so.

Robert Cross  
Chairman, Welbourn Parish Council  
08<sup>th</sup> August 2019

## **AGENDA**

1. Chairman's Welcome
2. Public Forum
3. Acceptance of reasons for absence
4. Declaration of interests.
5. Planning Issues to respond to.
6. Clerk/RFO duties – to review RFO (Responsible Finance Officer) role/duties
7. To approve cheques to be signed.

Date of the next meeting and meeting schedule for the coming year:

Wednesday 11<sup>th</sup> September 2019  
Wednesday 9<sup>th</sup> October 2019  
Wednesday 13<sup>th</sup> November 2019  
No meeting December 2019  
Wednesday 8<sup>th</sup> January 2020  
Wednesday 13<sup>th</sup> February 2020  
Wednesday 11<sup>th</sup> March 2020