

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be included in the annual report in a column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are reconciled on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Welbourn Parish Council

County area (local councils and parish meetings only): Lincolnshire

Financial year ending 31 March 20xx

Prepared by (Name and Role): Daniel Bancroft - RFO

Date: 31 05 2022

	£	£
Balance per bank statements as at 31 31 03 2022		
account 1	1,506.6	
account 2	18,549.1	
account 3	10,385.3	
account 4	3,638.1	
account 5	8,972.8	
[add more accounts if necessary]		
	43,051.96	43,051.96
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)		
[add more lines if necessary]		
		-
Add: any un-banked cash as at 31/3/xx		
		-
Net balances as at 31/3/22 (Box 8)		43,052.0