

Welbourn Parish Council

Welbourn Parish Council Meeting Agenda

The next meeting of the Parish Council will be held on Wednesday 14 June at 7.30 pm in the Meeting Room of Welbourn Village Hall.

There will be a 15-minute public session at the commencement of the meeting when members of the public may ask questions or make short statements to the Council. Members of the public will be welcome to stay for the remainder of the meeting except for any closed sessions, but they may not speak on any matter after the public session is closed unless invited to do so.

Mr J Fieldhouse

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<https://welbourn.parish.lincolnshire.gov.uk>

AGENDA

1. Chairman's welcome
2. Acceptance of reasons for absence
3. Declaration of interest in any matter on the agenda
4. Notes of the last meeting held on 17 May 2023 to be approved as minutes
5. Clerk's Report on matters outstanding
6. Public Forum
7. County and District Councillors update
- 8. Current and future maintenance responsibilities**
- 9. Planning Matters to consider and discuss:**

9.1 Notification of Intended Works to Trees in a Conservation Area.

Application reference: 23/0590/TCA

Description of works: T7 Common service berry - Fell and treat stump with eco plugs

Location: 24 High Street, Welbourn, Lincoln, Lincolnshire, LN5 0NH

9.2 Notification of Receipt of Planning Application Planning Application

Reference: 23/0495/LBC

Proposal: Proposed window replacement and installation of 2 x roof skylights and extend roof line Location: Greystone Cottage The Green Welbourn

9.3 Notification of Receipt of Planning Application Planning Application

Reference: 23/0425/HOUS

Proposal: Proposed window replacement and installation of 2 x roof skylights and extend roof line Location: Greystone Cottage The Green Welbourn

9.4 Notification of Receipt of Amended Plans/ Additional Information Application

Reference: 23/0209/HOUS

Proposal: Erection of single storey extension to existing bungalow and erection of detached garage Location: The Lodge Main Road Welbourn
 N.B. The original planning application was considered at the April meeting.

10. Notifications of Planning Decisions: None

11. Finance Report (From Responsible Finance Officer):- To review bank balances, invoices paid since last meeting since, items to be paid before next meeting: -

11.1 Accounts value (4 June 2023):

HSBC Client A/c 611: £3,925.18 (Forge et al) HSBC A/c 772: £23,863.82 (For Precept)	HSBC Bmm A/c 638: £8,991.81 (Reserves) HSBC Business C/A 677: £1,888.37 Bank Total: £38,669.18
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11.2 Bank reconciled: £0 discrepancy.

11.3 Payments made since last meeting 17 May 2023

BT Group – (£42.66) Bank charges – (£8.00) GW King (£310) P.A.Ingamells – (£500) Total Gas & Power – (£13.85) Gallagher (AJG Insurance) – (£937.08)	RFO Pay – (£290.20) Clerk Pay – (£232.00) HMRC PAYE/NIC – (£57.88) E.on – (£177) RC Marshall – (£310)
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11.4 Payment received since last meeting 17 May 2023

Wayleave – (£12.92)	
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11.5 Expected payments before next meeting: 12 July 2023

RFO Pay – (£290.20) Clerk Pay – (£290.20)	P.A.Ingamells – (£250) Andrea Smith – (£45)
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11.6 Investments

Melton Building Society Account (Reserves): Balance £8972.81

N.B. A notice to withdraw £8,000 pounds on 26 July 2023 has been placed on this account.

11.7 Internal Audit:

The internal audit has been completed by Andrea Smith with no issues.
 The completed and signed audit is attached to this report for your recognition.
 Next meeting you will be provided with the Annual Governance Statement & Accounting Statement for authorisation and approval.

12. HSBC Bank Mandate update – seek Parish Council approval for the removal of 3 ex - Parish Councillors from the bank mandate and add the following names to the

current mandate: Jim Fieldhouse (Parish Clerk); Cllr Harriet Huntsman, Cllr Katie Stark.

13. Welbourn Neighbourhood Plan Review – to decide on the terms of a review.

14. Emergency Plan Planning – to decide on whether to design an Emergency Plan

15. Matters raised by parishioners at the Annual Parish Meeting

16. Portfolio Holders Update

17. Agenda items for next meeting: - Consider setting up a Planning Sub Committee

Next meeting:

Wednesday 12 July 2023

Copies to: All Parish Councillors, County & District Councillors, Parish Council Web Site.

Future Parish Council Meetings in 2023:

12 July; 13 September; 11 October; 8 November.

All meetings to commence at **7.30 pm**