

WELBOURN PARISH COUNCIL

MINUTES OF THE MEETING OF WELBOURN PARISH COUNCIL HELD ON
WEDNESDAY 12th APRIL 2006 IN WELBOURN VILLAGE HALL AT 7.30pm

		<u>ACTION</u>
04.01.00	<u>CHAIRMAN'S WELCOME</u> The Chairman welcomed everyone to the meeting.	
04.02.00	<u>PUBLIC FORUM</u> No matters raised.	
04.03.00	<u>PRESENT</u> Mr J R Storer (Chairman), Councillors Mrs A Broadbent, Mrs M Overton, Mr M Barry, Mr D Close, Mr W Goodhand, Mr S Short, and Mr B Wildblood. Parish Clerk. (Mr Close had earlier in the evening represented the parish council at the local policing forum).	
04.04.00	<u>APOLOGIES</u> Apologies were received from Mr S Lawson and District Councillor Wylie.	
04.05.00	<u>DECLARATION OF INTEREST</u> No interests declared at this stage of the meeting.	
04.06.00	<u>MINUTES OF THE LAST MEETING</u> The minutes of the meeting held on Wednesday 8 th March 2006, copies of which had been circulated earlier to members of the parish council, were approved and signed.	
04.07.00	<u>CLERK'S REPORT / FINANCIAL REPORT</u> Copies of the clerk's financial report for Financial Year 2005-2006 were handed to members of the parish council prior to the start of the meeting. There was no clerk's report.	
04.08.00	<u>DISTRICT COUNCIL / COUNTY COUNCIL MATTERS</u> There were no County or District Councillor reports.	
04.09.00	<u>PLANNING MATTERS</u>	
04.09.01	<u>PLANNING APPLICATIONS</u> a. N/72/0289/06: Partial garage demolition and erection of two-storey side: 34 High Street, Welbourn b. N/72/0365/06: Erection of detached house with internal garage (revised type) Plot 13, Hall Orchard Lane, Welbourn Members of the meeting discussed details of both applications, and it was proposed that both applications should be supported. c. AG/0167: Erection of open fronted storage building: Hilltop Farm, Soggin Lane, Welbourn Addition of 4 No rooflights to south elevation. Details of the amendment were for information only.	
04.09.02	<u>SITE MEETING REPORTS</u> a. N/72/0254/06: Single storey front extension: 35 Dycote Lane, Welbourn Details of the site meeting were given to the meeting. The application had been supported in principle.	
04.09.03	<u>PLANNING PERMISSIONS</u> a. CA72/78: Pollarding of 2 No trees: 4 The Green, Welbourn Details of the permission were given to the meeting.	

04.10.00	<p><u>WELBOURN PARISH ACTION PLAN 2005 - 2015</u></p> <p>a. Representatives from the parish council have held a site meeting on 23rd March last, with the Highways Manager from Lincolnshire County Council, in order to discuss a number of outstanding highway matters with him.</p> <p>b. Funding application for the Intergenerational Event, which is planned to be held this summer is in hand with the Welbourn Plan Action Group (WPAG).</p>	<u>ACTION</u>
04.11.00	<p><u>WELBOURN PARISH APPRAISAL 2005</u></p> <p>The document has now been received from the printer. Mrs Broadbent thanked Mr Goodhand for writing the narrative for the document.</p> <p>Copies of the appraisal, together with a copy of the Welbourn Parish Action Plan 2005 - 2015, are to be sent to various local government departments, and to other interested parties, together with a covering letter.</p> <p>The document will be required to be 'adopted' so that it can become a supplementary planning guidance by such bodies as the District Council, and Lincolnshire County Council.</p>	WG/BW
04.12.00	<p><u>FUNDING FAIR: 18th APRIL 2006 - LEASINGHAM VILLAGE HALL. 6.30PM</u></p> <p>Mrs Broadbent will attend the funding fair on behalf of the parish council</p>	AB
04.13.00	<p><u>HIGHWAY MATTERS</u></p> <p>As a result of meetings with Stuart Christie, Lincolnshire County Council Highways Dept. there are now proposals to extend the 30mph speed limit on Moat Lane, Cow Lane, and Hall Lane. The signs indicating the start of the speed limit will be moved towards the end of each lane, to where they join the A607.</p> <p>It was agreed that the parish council should support the proposals. Clerk to write to County Council accordingly.</p>	BW
04.14.00	<p><u>STATUS OF SOGGIN LANE</u></p> <p>As the result of an e-mail having been received from a Mr Hallam querying the status of Soggin Lane, a letter has been sent to the Director of Development, Lincolnshire County Council (LCC), requesting that LCC as the highways authority, provide more recent and definitive evidence of the present status of Soggin Lane as a public highway together with advice as to who may be responsible for the on-going maintenance of the highway surface.</p> <p>The written reply from LCC is not very helpful in providing an answer to the question as to the status of the lane.</p> <p>Mr Goodhand will seek further advice from LCC on the matter.</p>	WG/BW
04.15.00	<p><u>FOOTWAY LIGHTING</u></p> <p>As a result of the letter received from Technical Services Partnership LCC, regarding the Department of Transport's £600M available to help local authorities modernise their street lighting, the chairman has written to LCC submitting an expression of interest in the scheme.</p> <p>LCC have replied to the chairman's letter. However the letter gave details as to various 'faults' which the Welbourn lighting scheme appears to have, and as to the costs involved to put the matter right, in order for our scheme to conform to LCC standards.</p> <p>It was agreed to write to LCC and ask that they send a representative to give the parish council advice as to how their scheme could assist Welbourn Parish Council improve it's footway lighting.</p>	BW

04.16.00	<p><u>PARISH DOG WARDEN</u> Having now set it's Precept for FY 2006-2007, members of the meeting discussed as to the future of employing the services of a dog warden, the cost of which for the last financial year came to the sum of £838.75. This was off set by the District Council's contribution of £213.18.</p> <p>It was agreed that due to financial restraint, this amount of funds would be better spent on other services. Mrs Broadbent proposed that the dog warden be given 3 months written notice that the services of a warden are no longer required in the village. This was supported by Mr Short. Notice will take effect as from 1st August. Although not unanimous, it was agreed that the meeting should support the proposal.</p>	<u>ACTION</u>
04.17.00	<p><u>DOG WASTE BINS - INCREASE IN EMPTYING COSTS</u> The meeting was given details as to the increase in costs to empty the four dog waste bins which are distributed around the village.</p>	
04.18.00	<p><u>ANNUAL PARISH MEETING 20th APRIL 2006</u> Members of the meeting discussed the format as to the 2006 Annual Parish Meeting. It was agreed that organisations in the village should invited to send representatives to the meeting, and at the close of the meeting, parishioners could have the opportunity to familiarise themselves with the various groups which operate within the parish.</p>	
04.19.00	<p><u>COUNCILLOR'S RESPONSIBILITIES</u> Various suggestions as to how parish councillors can take on the responsibility of looking after the various groups of services which are looked after by the parish council as a whole, was discussed in detail. Such groups were suggested: -</p> <ul style="list-style-type: none"> • Transport including traffic issues • Waste & Litter • Environment, trees, and hedges • Planning & Development • Foot & Fieldpaths • Parish Plan & Quality Council status • Policing matters & liaison with the police • Castle Hill & open spaces • The Forge • Village Hall <p>It was agreed to discuss the matter further at the May parish council meeting</p>	
04.20.00	<p><u>EQUALITY SCHEME CONSULTATION: MARCH/APRIL 2006.</u> <u>NORTH KESTEVEN DISTRICT COUNCIL</u> Details of the consultation were given to the meeting.</p>	
04.21.00	<p><u>NORTH KESTEVEN DISTRICT COUNCIL STATEMENT OF COMMUNITY INVOLVEMENT (SCI) SUBMISSION DRAFT</u> Details of the District Council's 'Statement of Community Involvement' submission draft were given to the meeting.</p>	
04.22.00	<p><u>2nd LOCAL TRANSPORT PLAN. 2006/07 to 2010/11 - MARCH 2006</u> <u>LINCOLNSHIRE COUNTY COUNCIL (LCC)</u> Document to be left in IT Room for councillors to read for themselves.</p>	
04.23.00	<p><u>LINCOLNSHIRE AGGREAGATES LEVY SUSTAINABILITY FUND 2006/7 LCC</u> Details of the scheme were given to members of the meeting.</p>	

04.24.00	<u>MOBILE SKATE PARK 1st JUNE - 2nd SEPTEMBER 2006</u> Details as to the dates of availability of the skate park, and costs involved were given to the meeting.	<u>ACTION</u>
04.25.00	<u>VACANCY: HON SECRETARY & TREASURER - CAMPAIGN FOR PROTECTION OF RURAL ENGLAND. (CPRE)</u> No one was interested in either vacancy.	
04.26.00	<u>AFFILIATION FEE: CPRE LINCOLNSHIRE BRANCH</u> It was agreed to pay the £15.00 affiliation fee.	
04.27.00	<u>BEST KEPT VILLAGE COMPETITION</u> It was agreed not to enter Welbourn in the competition.	
04.28.00	<u>CHANGES TO POLICING DIVISIONS: NORTH KESTIVEN RURAL SECTOR LINCOLNSHIRE POLICE</u> Full details as to what the changes consist of are not known at this stage of events.	
04.29.00	<u>ACCOUNT AUDIT COMPLETION FY03/04</u> The external auditor has signed off the completion of the parish council's accounts for FY03/04, and has submitted an invoice to the value of £141.00 to cover the auditor's fees etc.,. It was agreed to accept the auditor's findings that the audit was correct.	
04.30.00	<u>INTERNAL ACCOUNTS AUDIT FY04/05</u> The internal audit of the parish council's accounts for FY04/05 has now been completed. It was agreed that the chairman signs the Statement of Assurance, and that the approval be recorded as part of the meetings minutes.	
04.31.00	<u>RETIREMENT OF LOCAL BEAT POLICE OFFICER</u> Details were not known as yet as to if other parishes were contributing to a retirement presentation to the local beat officer known locally as 'Andy Roberts'. It was suggested that it may be a good idea if such a presentation took place during the Intergenerational event as planned for later this year.	
04.32.00	<u>LINCOLNSHIRE POLICE AUTHORITY SAFETY FUND - REFUND OF GRANT</u> The Lincolnshire Police Authority have requested that any unspent funds from their grant which they gave to purchase, and install an intruder alarm to the Information Technology (IT) room be refunded back to them. The grant given in April 2004 was for £213.00. The cost of the system as purchased over the internet was for the sum of £99.99 incl. VAT. It was agreed that the sum of £113.01 be refunded back to the Lincolnshire Police Authority.	
04.33.00	<u>CORRESPONDENCE</u> Countryside Voice. CPRE Spring 2006 Newsletter. BTCV April-June 2006 Single Payment Scheme. Defra	

04.34.00	<p><u>CHEQUES</u> Payment of the following cheques was approved. Proposed by Mr R Storer and seconded by Mr S Short: -</p> <p>Sarah Gleave.....Parish Dog Warden Services.....£075.83 Chris Bleaden Ground Maintenance Grass cutting. Verges, playing field Castle Hill etc..... £240.88 Powergen.....Energy charges. Footway lighting..... £203.91 Moore Stephens.....External audit fee. Accounts FY03/04.....£141.00 Allianz Corhill.....Insurance premium renewal.....£506.39 MeanData.....Website hosting & renewal fee.....£025.00 CPRE.....Affiliation Fee.....£015.00 Lincolnshire Police Authority Grant refund.....£113.01</p> <p>Transfer HICA to CA.....£1350.00</p>	<u>ACTION</u>
04.35.00	<p><u>MATTERS FOR URGENT DISCUSSION OR FOR NEXT AGENDA</u> a. <u>Report: Policing Forum</u> Mr Close having attended the local policing forum on behalf of the parish council, gave the meeting his report on the forums proceedings.</p>	
04.36.00	<p><u>PRESS RELEASES</u> There were no items requiring any press release.</p>	
04.37.00	<p><u>DATE OF NEXT MEETING</u> The date of the next Parish Council Meeting was confirmed as Wednesday 10th May 2006 at 7.30pm. Prior to the meeting an inspection of Castle Hill Field, and the moat area will be carried out. (7.00pm).</p>	ALL

There being no further matters to discuss, the chairman duly closed the meeting at 10.10pm.