

WELBOURN PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 12th JANUARY 2005 IN WELBOURN VILLAGE HALL AT 7.30pm

		<u>ACTION</u>
01.01.00	<u>CHAIRMAN'S WELCOME</u> The Chairman welcomed everyone to the meeting.	
01.02.00	<u>PUBLIC FORUM</u> Matters raised noted in minutes: - Item 01.22.00c & 01.22.00d	
01.03.00	<u>PRESENT</u> Mr J R Storer (Chairman), Councillors Mrs A Broadbent, Mrs M Overton, Mr M Barry, Mr D Close, Mr W Goodhand, Mr S Lawson, Mr J Wilkinson, and Mr B Wildblood. Parish Clerk. Also present was District Councillor M Wylie.	
01.04.00	<u>APOLOGIES</u> Apologies were received from Mr S Short.	
01.05.00	<u>DECLARATION OF INTEREST</u> No interests declared at this stage of the meeting.	
01.06.00	<u>MINUTES OF THE LAST MEETING</u> The minutes of the meeting held on Wednesday 8 th December 2004, which had been circulated earlier to members of the parish council, were approved, and signed.	
01.07.00	<u>CLERK'S REPORT / FINANCIAL REPORT</u> Copies of the clerk's report and financial report for January 2005 had been handed to members of the parish council prior to the start of the meeting.	
01.08.00	<u>DISTRICT COUNCIL MATTERS</u> Councillor Wylie gave members of the meeting an update as to the caravans, which were parked on the site of the old railway sidings at Leadenham. It has now been established that the owner of the site has given the occupants of the caravans permission to stay on the site. A formal application is due to be made to the District Council for planning permission for six caravans to be 'parked' on the site. (The site already has Planning Permission for a 'garden nursery'). The outline planning application to develop Borfa-Wen Farm has now gone before the Planning Committee. Details as to whether permission has been granted or not has yet to be received by the parish council. The meeting then discussed the application to site a relocatable classroom unit at the Welbourn Primary School. As a result of the discussion it was agreed that a sub-committee be formed in order to support the school in it's quest to enlarge the site area, and to investigate as to how this can be achieved. Mr Lawson agreed to act as liaison officer between the parish council, and the school governors. Members of the meeting then discussed Council Tax. It was thought there could be a 5% increase for the 05/06 financial year.	

		<u>ACTION</u>
01.09.00 01.09.01	<p><u>PLANNING MATTERS</u></p> <p><u>PLANNING APPLICATIONS</u></p> <p>a. N/72/1765/04: Part demolition of and alterations to the roof of the existing outbuildings: Welbourn Place, 1 Moat Lane, Welbourn It was agreed that members of the council should visit the site on Saturday morning, in order to consider the application. Time 10.00am.</p>	
01.09.02	<p><u>PLANNING MEETING REPORTS</u></p> <p>a. N/72/1701/04: Construct conservatory: Greenwood Lodge, Main Road, Welbourn Members of the meeting had supported the application.</p>	
01.09.03	<p><u>PLANNING PERMISSION</u></p> <p>a. N/72/1588/04: Alterations and extension to offices to form dwelling: North End, Welbourn Details of the Planning Permission, and Conditions were given to the meeting.</p>	
01.10.00	<p><u>PARISH PLANS</u></p> <p>Most of the endorsements on the questionnaires have been collated. There are a number of questions that haven't been mentioned in the results. The Steering Group met last Monday, and the various working parties are to meet in order to look at their particular areas. As a follow on, ten parishioners will be interviewed by a representative from the Community Council. Perhaps the next stage of events will be an open evening in the village hall, when parishioners can get together to discuss the results that have been collated so far from the questionnaires.</p>	
01.11.00	<p><u>GREEN LANES – TEMPLE BRUER</u></p> <p>There was no further progress to report in getting the green lanes at Temple Bruer registered as public rights of way. It was thought that Warren Lane could be designated as a bridleway, or restricted byway.</p>	
01.12.00	<p><u>QUOTES – GRASS CUTTING FY 2005-2006</u></p> <p>Further contractors have now been invited to submit quotes to carry out the grass cutting in the village for FY 2005-2006. In all 3 written quotes have been received, and 3 other contractors have either not replied to the clerk's letter inviting quotes, or in one case declined to submit a quote as they were of the opinion that they didn't have the correct grass cutting equipment. The chairman explained that he had prepared a spreadsheet in order to compare the 3 written quotes. Members of the meeting were shown copies of the spreadsheet, and discussed the various contractors' quotes in great detail. There was a small difference in the lowest quote, and the next lowest quote. It was proposed by Mr Goodhand, and seconded by Mrs Overton that the parish council should accept the quote from Chris Bleaden Ground Maintenance, which although not the lowest, it was felt that there had been a good working relationship between him and the parish council over the time his firm had been carrying out the grass cutting. The majority of parish councillors present supported the proposal. Contractor to be informed that he wasn't the lowest quote.</p>	
01.13.00	<p><u>PARISH DOG WARDEN SERVICES AGREEMENT FOR 2005</u></p> <p>Members of the meeting were given details as to the contents of the proposed agreement which is to be drawn up between the parish council and Parish Dog Warden Services. It was proposed by Mrs Overton, and seconded by Mr Barry that the agreement should be signed. The meeting was in agreement with the proposal. Chairman then said that there had been a problem with dogs fouling parts of Cow Lane.</p>	

		<u>ACTION</u>
01.14.00	<p><u>PRECEPT FY 2005-2006</u> In order to agree as what the council should set it's Precept at for FY2005-2006 the clerk had prepared a forecast of the spends for FY 2004-2005. Taking into consideration the clerk's salary, management of Castle Hill Field, and contingency funds, together with routine expenses such as grass cutting, footway lighting, insurance, grants etc., the meeting discussed as to what the Precept should be set at for the next financial year. It was proposed by Mr Goodhand, and seconded by Mr Close that the Precept be set at £11k, an 10% increase on this financial year's Precept. The proposal was put to the meeting and was accepted on a majority vote of 6-2.</p>	
01.15.00	<p><u>QUALITY COUNCIL QUESTIONNAIRE</u> It was agreed to discuss the questionnaire at the February council meeting. The chairman has spoken to Richard Enderby. Lincolnshire Association of Local Councils and he is available to come to a meeting to explain to everyone as to what, if any, the benefits were of being a 'Quality Council'. It was agreed to set the date for 8th February. The clerk agreed to write to all the 'Cliff Village' parish councils, to invite them to the meeting also.</p>	
01.16.00	<p><u>REPORT: RISK ASSESSMENT SEMINAR</u> Mrs Broadbent gave the meeting details of the seminar that she had attended at Ancaster. Parish Councils should carry out risk assessments, and that any risks identified should be looked at and dealt with in accordance with any statutory guidelines that were in place at the time. There are a total of 13 sections, and that one section at a time should be discussed at parish council meetings. Members of the meeting then discussed Risk Assessments in general.</p>	
01.17.00	<p><u>LOCAL DEVELOPMENT FRAMEWORK CONSULTATION – DEC 2004</u> It was agreed to leave the document in the Information Technology (IT) Room so that councillors could read it for themselves. As responses are required by the 28th January next, Mr Goodhand will reply on behalf of the parish council.</p>	
01.18.00	<p><u>PARISH COUNCIL SURVEY – NORTH KESTEVEN COMMUNITY SAFETY PARTNERSHIP</u> Details of the survey were given to members of the meeting.</p>	
01.19.00	<p><u>COMMUNITY SAFETY CONFERENCE – 14th MAY 2005. COUNCIL CHAMBERS</u> Details of the conference were given to the meeting.</p>	
01.20.00	<p><u>CORRESPONDENCE</u> Electoral Roll 2004-2005 Local Council Review Jan 2005 Training Update T10/04 Training Update T11/04 Legal Update L03/04 Draft Schedule Training Courses Cheque: £9.92 Wayleave payment. Central Works</p>	

01.21.00	<p><u>CHEQUES</u> Payment of the following cheques was approved. Proposed by Mr Barry, and seconded by Mr Close: -</p> <p>Sarah Gleave.....Parish Dog Warden Services.....£058.06 Powergen Energy Plc.....Energy charges. Footway lighting.....£345.87 ABB Ltd.....Footway lighting maintenance.....£088.67 Anglian Water.....Water meter charges. Castle Hill Field.....£010.73 Welbourn Village Hall Committee Hire of village hall.....£012.50 Transfer HICA to CA.....£500.00</p>	<u>ACTION</u>
01.22.00	<p><u>MATTERS FOR URGENT DISCUSSION OR FOR NEXT AGENDA</u></p> <p>a. <u>North Area Advisory Forum Meeting 14th March 2005</u> The clerk has just received details of the forum. The council can nominate two representatives to attend the forum.</p> <p>b. <u>Letter: Welbourn Pre-school group</u> The chairman gave the meeting details of a letter that has been received from the Welbourn Pre-school group asking permission from the council for the group to erect a low fence (and gate) at the side of the village hall, in order to form a patio/garden area. Work to be carried out at the pre-school group's own expense. It was agreed that the council should support the project, provided that the Village Hall Management Committee were also in agreement, and that the area was covered by the groups insurance cover for its use. Village Hall Management Committee to be informed of the agreement.</p> <p>c. <u>Complaints: Leadenham Waste Disposal Site</u> Mr Goodhand informed the meeting that he had received a complaint from two members of the public regarding the amount of debris, which had blown from the local waste disposal site, causing the surrounding hedgerows to look very untidy. It was agreed to pass the complaint on to the District Council and to the site's manager.</p> <p>d. <u>Complaint: Bird scarer</u> Details as to a bird scarer going off between Leadenham and Welbourn were given to the meeting. Discreet enquiries to be made to identify the offending party.</p> <p>e. Members of the meeting thanked Mr Close, and his wife for arranging for the coffee morning to raise funds for the tsunami appeal.</p>	
01.23.00	<p><u>PRESS RELEASES</u> There were no items warranting a press release.</p>	
01.24.00	<p><u>DATE OF NEXT MEETING</u> The date of the next Parish Council Meeting was confirmed as Wednesday 9th February 2005 at 7.30pm.</p>	ALL

There being no further matters to discuss, the chairman duly closed the meeting at 9.44pm.