## WELBOURN PARISH COUNCIL

## MINUTES OF THE MEETING OF WELBOURN PARISH COUNCIL HELD ON WEDNESDAY 13<sup>th</sup> JULY 2005 IN WELBOURN VILLAGE HALL AT 7.30pm

07.01.00		ACTION
07.01.00	<u>CHAIRMAN'S WELCOME</u> The Chairman welcomed everyone to the meeting.	
07.02.00	PUBLIC FORUM No matters raised.	
07.03.00	PRESENT Mr J R Storer (Chairman), Councillors Mrs A Broadbent, Mr M Barry, Mr D Close, Mr W Goodhand, Mr S Short, Mr J Wilkinson, and Mr B Wildblood. Parish Clerk.	
07.04.00	APOLOGIES Apologies were received from Mrs M Overton, Mr S Lawson, and District Councillor Wylie.	
07.05.00	DECLARATION OF INTEREST No interests declared at this stage of the meeting.	
07.06.00	MINUTES OF THE LAST MEETING The minutes of the meeting held on Tuesday 7 <sup>th</sup> June 2005, copies of which had been circulated earlier to members of the parish council, were amended, approved, and to be signed at the August meeting.	
07.07.00	<u>CLERK'S REPORT / FINANCIAL REPORT</u> Copies of the clerk's financial report for July 2005 were handed to members of the parish council prior to the start of the meeting. There was no clerk's report.	
07.08.00	DISTRICT COUNCIL/COUNTY COUNCIL MATTERS In the absence of District Council representatives, Mrs Broadbent, gave the meeting District Councillor Overton's report.	
07.09.00	CHAIRMAN'S REPORT: - LIAISON WITH LEADENHAM PARISH COUNCIL Members of the meeting were given details regarding the liaison meeting that has been held between Leadenham Parish Council, and the chairman, and vice chairman of Welbourn Parish Council, last Monday. A generator has now been installed at the Leadenham Waste Disposal Site, and this will be fueled by the methane gas which is generated by the decomposing waste that has been disposed of on the site. It is hoped to start the generator working at the end of this month (July). The site managers are now looking at opening up the public amenity side more often, and that the amenity could be extended for another year. Leadenham Parish Council was concerned as to the number of thefts of diesel fuel that have occurred over the recent weeks. When insurance claims are made to cover the cost of the fuel stolen, a 'crime number' is required to support claim. The visibility splay at the top of Mill Hill were it joins Pottergate was also discussed. It appears a local farmer cut the grass, as the contractor detailed to cut the grass on behalf of the County Council had not carried out the necessary work on time. (Highways to be written to for explanation). The chairman then gave details of the meeting which he, and the clerk had attended at Ancaster village hall, where the topic of the meeting had been Anti-Social Behaviour Orders (ASBO's).	BW

		ACTION
07.10.00	PLANNING MATTERS	
07.10.01	<ul> <li><u>SITE MEETING REPORTS:</u></li> <li>a. N/72/0820/05: Erection of single storey extension and dormer windows to east elevation: Yew Tree Cottage, 20 The Green, Welbourn</li> <li>b. N/0841/05: Single storey extension: 1 Castle Hill, Welbourn</li> <li>c. LT/N72/-/05/CC/fst: To construct two lift shafts, hygiene room and entrance reception: Sir William Robertson High School, Main Road, Welbourn</li> </ul>	
	Details of each of the site meetings were given to members of the meeting. Members of the site meetings had supported all the applications.	
07.10.02	PLANNING PERMISSIONSa. LBC 1913: Proposed replacement front door: End Cottage, The Green, Welbournb. N/72/0479/05: Proposed solar panels: 7 Beck Street, Welbournc. N/72/0520/05: Extension to front of garage: 17 Crosby Lane, Welbournd. N/72/0595/05: Erection of front porch: 41 Dycote Lane, Welbourne. N/72/0652/05: Single storey extension: 3 Crosby Lane, Welbourn	
07.10.03	<ul> <li><u>PLANNING APPLICATIONS</u></li> <li>a. N/72/0805/05: Proposed extension to dwelling, change of use from shop to dwelling, Change use from dwelling to shop and extension to form hairdressing salon: The Post Office, 5 Beck Street, Welbourn</li> <li>b. N/72/0896/05: Erection of two storey extension to rear: Sapperton Cottage, The Green, Welbourn</li> <li>c. N/72/0730/05 &amp; LBC 1944: Conversion of outbuilding to form workshop and ancillary accommodation: The Coach House, Old Mulberry Court, Welbourn</li> <li>It was agreed to hold a site meeting for each of the applications, starting at 9.30 Saturday morning.</li> </ul>	
07.11.00	PARISH PLAN Draft copies of the 'Action Plan' have now been sent out with the parish magazine, so that householders can read the draft for themselves as to the findings so far. A 'Welbourn Plan Advisory Group' is to be set up, together with additional voluntary groups.	
07.12.00	RISK ASSESSMENTS contd Mrs Broadbent continued with her briefing on risk assessments. There was concern as to what Health & Safety (H&S) checks were made regarding equipment. Mrs Broadbent will draft a 'job description' to forward to the village hall committee. It was agreed to carry out a risk assessment for Castle Hill Field. This to be carried out on Saturday morning by members of the parish council.	АВ
07.13.00	PARISH ALLOTMENTS There has only been one party interested in taking on the tenancy of one of the vacant allotments. However as the interested party didn't live in Welbourn parish it was proposed that the vacant allotments be re-advertised during January 2006.	
07.14.00	FREE TREES FOR PARISHES SCHEME 2005 The chairman gave the meeting details of the types of trees that he has selected for requesting under the County Council's Free Trees for Parishes Scheme 2005. Clerk to forward necessary request form to Lincolnshire County Council.	

07.15.00       BT's PROPOSALS TO REMOVE PAYPHONE PROVISION – VARIOUS LOCATIONS The parish council has been written to by British Telecommunications (BT) regarding their consultation as to converting the payphone situated on The Green in Welbourn, to a 'cashless' payphone facility, due to it's very low use by the public. Members of the meeting discussed the proposal, and it was agreed that the proposal to covert the 'phone to 'cashless' was acceptable, rather than loose the facility altogether. BT to be informed accordingly. Members of the meeting then agreed that this was now an ideal time to upgrade the footway light fitting which was adjacent to the telephone kiosk, and to turn the fitting 180° so that the light also illuminates the 'bus stop area, as well as the footpath. Clerk to obtain a quote to carry out the necessary work.       BW         07.16.00       PARISH COUNCIL RIGHTS OF WAY IMPROVEMENT PLAN SURVEY 2005 Details of the survey were given to the meeting. Mr Storer agreed to complete the survey on behalf of the parish council. Mr Goodhand then informed members of the meeting that he had complained to the District Council Footpaths Officer regarding neglected state of some of the public fieldpaths, which crossed within Welbourn parish.         07.17.00       CLEAN NEIGHBOURHOODS AND ENVIRONMENT ACT 2005 Details of the proposals set out in the Act were given to members of the meeting.         07.18.00       CORRESPONDENCE Pointers to Good Practice. A guide for town and parish councils Rural Links. Summer 2005 Annual Report: Lincolnshire Branch CPRE Reminders: Change of Interest (Copy per parish councillor) Lincolnshire Police Authority: Public Newsletter – June 2005 Local Council Review July 2005         07.19.00 <th></th>	
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Sarah Gleave Parish Dog Warden Services £073 67	
Chris Bleaden Ground Maintenance Grass cutting. Village verges, Castle Hill Field etc	
£740.78 Welbourn Village Hall Committee Hire of village hall. Annual Parish Meeting£020.00 ABB LtdFootway lighting maintenance£089.30 Powergen Energy PlcFootway lighting. Energy charges£181.92 KRH Trading CentrePurchase of furniture. IT Room. Village Hall£067.00	
Transfer HICA to CA£1280.00	
07.20.00 <u>MATTERS FOR URGENT DISCUSSION OR FOR NEXT AGENDA</u> a. <u>Burial Ground Survey</u> Mr Close confirmed that the survey was now complete.	
07.21.00 <u>PRESS RELEASES</u> There were no items warranting a press release.	
07.22.00 DATE OF NEXT MEETING The date of the next Parish Council Meeting was confirmed as Wednesday 10 <sup>th</sup> August 2005 at 7.30 pm	

There being no further matters to discuss, the chairman duly closed the meeting at 9.18pm