WELBOURN PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 9th MARCH 2005 IN WELBOURN VILLAGE HALL AT 7.30pm

		<u>ACTION</u>
03.01.00	CHAIRMAN'S WELCOME	
	The Chairman welcomed everyone to the meeting.	
03.02.00	PUBLIC FORUM	
	No matters raised.	
03.03.00	PRESENT	
	Mr J R Storer (Chairman), Councillors Mrs A Broadbent, Mrs M Overton, Mr M Barry, Mr D Close, Mr W Goodhand, Mr S Lawson, Mr J Wilkinson, and Mr B Wildblood. Parish	
	Clerk.	
03.04.00	APOLOGIES	
	Apologies were received from Mr S Short, and District Councillor M Wylie.	
03.05.00	DECLARATION OF INTEREST	
	No interests declared at this stage of the meeting.	
03.06.00	MINUTES OF THE LAST MEETING	
	The minutes of the meeting held on Wednesday 9 th February 2005, which had been circulated earlier to members of the parish council, were approved, and signed.	
03.07.00	CLERK'S REPORT / FINANCIAL REPORT	
	Copies of the clerk's report and financial report for March 2005 had been handed to members of the parish council prior to the start of the meeting.	
03.08.00	DISTRICT COUNCIL MATTERS	
	No matters raised.	
03.09.00	PLANNING MATTERS	
03.09.01	SITE MEETING REPORTS	
	a. N/72/0056/05: Erection of bottle store: Joiners Arms Public House, High Street,	
	Welbourn. Details of the site meeting were given to the meeting.	
03.09.02	PLANNING PERMISSION a. N/72/1765/04: Part demolition of and alterations to the roof of the existing	
	outbuildings: Welbourn Place, 1 Moat Lane, Welbourn.	
	Details of the planning permission were given to the meeting	
03.09.03	PLANNING REFUSALS	
	a. LBC1841: Renovation and re roofing of existing shed: Myrtle Cottage, The Green, Welbourn	
	 b. N/72/1715/04: Proposed use of land as gypsy caravan site (Temporary period 2 Years): Station Yard, Cliff Road, Leadenham (part in Welbourn Parish) 	
	Details of both planning refusals were given to the meeting. The refusal for Station Yard has yet to be confirmed in writing.	

		ACTION
03.10.00	PARISH PLAN The collation of the information gleaned from the questionnaires is very poor, and this has resulted in some members of the steering group challenging the invoice raised to cover the costs of publishing the findings. There will be a meeting of the steering group next week to enable members of the group to discuss the results as raised so far.	
03.11.00	GREEN LANES – TEMPLE BRUER There was no further progress to report.	
03.12.00	CONTRACT COMPLIANCE SURVEY – CASTLE HILL FIELD Mr Goodhand has completed the document on behalf of the council.	
03.13.00	RISK ASSESSMENTS contd. Members of the meeting were given a further update on 'Risk Assessments'. There would be a further update as part of the April meeting.	
03.14.00	LOCAL DEVELOPMENT FRAMEWORK CONSULTATION DEC 2004 The consultation wasn't discussed by the meeting as it had now been superseded by the Local Development Scheme March 2005.	
03.15.00	VIBRANT LOCAL LEADERSHIP Document will be studied by Mr Goodhand	WG
03.16.00	CITIZENS ENGAGEMENT AND PUBLIC SERVICES: WHY NEIGHBOURHOODS MATTER Document will be studied by Mrs Broadbent	AB
03.17.00	LOCAL DEVELOPMENT SCHEME MARCH 2005 Document will be studied by Mr Goodhand	WG
03.18.00	WORKING TOWARDS THE 2 nd LINCOLNSHIRE LOCAL TRANSPORT PLAN FEBRUARY 2005 – CONSULTATION DOCUMENT Document will be studied by Mrs Broadbent	AB
03.19.00	TOWARDS A REGIONAL FREIGHT STRATEGY – CONSULTATIVE DRAFT FEBRUARY 2005 Document will be studied by Mr Goodhand	WG
03.20.00	TOWARDS A REGIONAL WASTE STRATEGY – CONSULTATIVE DRAFT FEBRUARY 2005 Document will be studied by Mrs Overton	МО
03.21.00	A CODE FOR THE FUTURE – THE STANDARDS BOARD FOR ENGLAND <u>CONSULTATION</u> Document will be studied by Mrs Broadbent	AB
03.22.00	COMMUNITY SERVICE AWARD 2004/2005 Members of the meeting discussed the item in detail, and it was agreed that there were at least two Welbourn parishioners who should be nominated.	BW
03.23.00	ANNUAL PARISH MEETING. APRIL 2005 It was agreed to hold the annual parish meeting separate from the 'normal' parish council meeting, and that the Parish Plan be discussed after the chairman had closed the meeting. Date of the meeting was set for 6 th April next.	ALL

00.04.00		ACTION
03.24.00	RECORDING OF MINUTES Having now discussed as to how the minutes of the council's meeting should be recorded on numerous occasions, it was agreed by the majority of the members of the meeting that minutes should, as from April 2005, be recorded in type written note form, and no longer handwritten into in a Minute Book.	BW
03.25.00	TRANSPORT TO HEALTH FORUM – HORNCASTLE COLLEGE 30 th MARCH 2005 Details of the forum were given to the meeting.	
03.26.00	THE GAP SEMINAR – SPRINGFIELD HOUSE, GRANTHAM – 22 nd MARCH 2005 Details of the seminar were given to the meeting.	
03.27.00	AUDIT OF ACCOUNTS 2002-2003 The internal audit of the accounts for FY2002-2003 has now been carried out by Mrs Elizabeth Bull. It was proposed to the meeting that the chairman should duly sign the 'Statement of Assurance' for the year ending 31 st March 2003, and that this is recorded in the minutes of the meeting. The clerk will now display a 'Notice of Appointment of Date for the Exercise of Electors Rights' to inspect the accounts on the parish council notice board. It was then proposed to the meeting that Mrs Bull be paid some form of fee for carrying out the internal audit. The meeting was in agreement with the proposal. Mr Hugh Dibley also to be paid for carrying out the FY01-02 Internal Audit.	BW
03.28.00	CORRESPONDENCE Application for Transfer of Order – Welbourn Post Office Contribution NKDC: Purchase of equipment for Welbourn Forge: £150.00 Shaping Health. Shaw Trust	
03.29.00	<u>CHEQUES</u> Payment of the following cheques was approved. Proposed by Mr Lawson, and seconded by Mr Close: -	
	Sarah GleaveParish Dog Warden Services£058.06 Lincolnshire Association of Local Councils Annual Subscription FY05-06 + Copy of Local Review £140.02	
	British Telecommunications plcTelephone Account.IT Room£049.94 Mrs A BroadbentReimbursement. Photocopying etc.Parish Plan.£023.52 Welbourn Village Hall Committee Hire of village hall. Parish Plan£012.50	
	Brian WildbloodParish Clerks Quarterly Salary.Jan-March 05£250.00 Brian WildbloodParish Clerks Quarterly Expenses Jan-March 05£040.00	
	Brian WildbloodReimbursement. Purchase of stationery, Printer cartridges, Laminator + pouches, Binding machine,& binding rings. Parish Plan£171.54	
	Mr H Dibley£050.00 Mrs E M BullInternal account audit FY01-02£050.00	
	Transfer HICA to CA£840.00	
03.30.00	MATTERS FOR URGENT DISCUSSION OR FOR NEXT AGENDA a. Burial Ground Survey Mr Close agreed to complete the document on behalf of the council.	DC

03.31.00	PRESS RELEASES There were no items warranting a press release.	ACTION
03.32.00	DATE OF NEXT MEETING The date of the next Parish Council Meeting was confirmed as Wednesday 13 th April 2005 at 7.30pm. The Annual Parish Meeting to be held Wednesday 6 th April 2005 at 7.30pm.	ALL ALL

There being no further matters to discuss, the chairman duly closed the meeting at 9.46pm