

# WELBOURN PARISH COUNCIL

## MINUTES OF THE ANNUAL MEETING OF WELBOURN PARISH COUNCIL HELD ON WEDNESDAY 10<sup>th</sup> MAY 2006 IN WELBOURN VILLAGE HALL AT 7.30pm

		<u>ACTION</u>
05.01.00	<u>CHAIRMAN'S WELCOME</u> The Chairman welcomed everyone to the meeting.	
05.02.00	<u>PUBLIC FORUM</u> No matters raised.	
05.03.00	<u>PRESENT</u> Mr J R Storer (Chairman), Councillors Mrs A Broadbent, Mrs M Overton, Mr M Barry, Mr D Close, Mr W Goodhand, Mr S Lawson, Mr S Short, Mr J Wilkinson, and Mr B Wildblood. Parish Clerk. Also present was District Councillor M Wylie.	
05.04.00	<u>APOLOGIES</u> None received	
05.05.00	<u>DECLARATION OF INTEREST</u> No interests declared at this stage of the meeting.	
05.06.00	<u>MINUTES OF THE LAST MEETING</u> The minutes of the meeting held on Wednesday 12 <sup>th</sup> April 2006, copies of which had been circulated earlier to members of the parish council, were approved and signed.	
05.07.00	<u>ELECTION OF CHAIRMAN / VICE CHAIRMAN</u> <u>CHAIRMAN</u> Mr Goodhand nominated Mr Storer, seconded by Mrs Overton. There were no other nominations. Mr Storer was elected chairman unanimously. <u>VICE-CHAIRMAN:</u> Mrs Broadbent nominated Mr Goodhand, seconded by Mrs Overton. There were no other nominations. Mr Goodhand was elected vice-chairman unanimously.	
05.08.00	<u>ELECTION OF VILLAGE HALL COMMITTEE REPRESENTATIVE(S)</u> Mrs Broadbent and Mr Wilkinson agreed to represent the parish council on the village hall management committee.	
05.09.00	<u>WELBOURN PARISH COUNCILLOR PORTFOLIOS</u> The chairman explained to the meeting as to what was involved in so far as portfolios were concerned, and that it would not involve anyone making decisions on their own. This would still be the role of the parish council as a whole. It would give each councillor the opportunity to read the various documents appertaining to their portfolio that were sent from time to time to the parish council. This would then give the councillor time to prepare a synopsis as to what is involved prior to the monthly meeting of the council, when the contents of the document could be discussed in more detail.  Members of the meeting then discussed as to which portfolio each parish councillor would be assigned. This would assist the parish council in helping run it's day to day routine responsibilities, and would also help when the council got engaged in the various consultations that were put to the council from other governing bodies, etc.,. The agreed portfolios to be given a trial run for a period of 3 months.  A copy of the agreed portfolios is at Annex A to these minutes.	ALL

		ACTION
05.10.00	<p><u>CLERK'S REPORT / FINANCIAL REPORT</u> Copies of the clerk's financial report for May were handed to members of the parish council prior to the start of the meeting. The clerk informed the meeting that he had been in contact with the District Council to remind them to empty the litterbin, which was at the top of the steps leading from Jubilee Causeway to Castle Hill Field.</p>	
05.11.00	<p><u>DISTRICT COUNCIL / COUNTY COUNCIL MATTERS</u></p> <p><u>Local Policing</u> Councillor Wylie gave the meeting an update as per the change to local policing. Welbourn will now be policed from Bracebridge. The village will also have the support of a Community Police Support Officer (CPSO). Funding has been 'ring fenced' by the District Council to meet the additional costs involved.</p> <p><u>Unitary Authorities</u> The District Council leader, and the deputies are in favour of staying as they are at present. Lincoln will stay on their own.</p> <p><u>Help Desk</u> There will now be a 'help desk' at the District Council main offices.</p> <p><u>Bus passes</u> It is recommended when any one purchases a ticket to make a journey using the local 'bus services that the purchaser looks at the ticket to make sure it meets with their journey requirements, and that it covers the whole of the journey involved, including the return journey.</p> <p>.....</p> <p>Reports from Councillor Overton have been e-mailed to each parish councillor where possible.</p>	
05.12.00	<p><u>PLANNING MATTERS</u></p> <p>05.12.01 <u>PLANNING PERMISSIONS</u> a. N/72/0135/06 New porch and pitched roof to existing garage: 40 Dycote Lane, Welbourn b. N/72/0136/06 Garage &amp; side extension to Hall Barn, 3 Hall Lane, Welbourn c. N/72/0209/06 Erection of dwelling and garage (revised type to incorporate conservatory) Plot 3, Hall Orchard Lane, Welbourn d. N/72/0254/06 Single storey extension: 35 Dycote Lane, Welbourn</p> <p>Details of the planning permissions were given to the meeting.</p> <p>05.12.02 <u>NOTIFICATION OF AMENDED PLANS (INFORMATION ONLY)</u> a. N/72/1446/05 First floor extension and alterations: Barn Cottage, Main Road, Welbourn</p> <p>05.12.03 <u>NOTIFICATION OF INTENTION TO FELL, LOP, TOP, OR UPROOT TREES IN A CONSERVATION AREA</u> a. CA/72/79 3 No Trees: Welbourn Hall Nursing Home, Hall Lane, Welbourn</p> <p>Details of the request were given to the meeting. It was agreed that the council could not support the request as it stood as there was no evidence to support as to what condition the trees were in, nor was the location of the trees involved marked on the site map. Clerk to reply accordingly stating the councils objections and the reasoning behind the objections.</p> <p>05.12.04 <u>UPDATE: - SINGLE STOREY OFFICE ACCOMMODATION: HOLME CLOSE, MAIN ROAD, WELBOURN - (N/72/1197/01)</u> The clerk informed the meeting that the advertisement to let the office block as a bungalow had now been withdrawn.</p>	

05.12.05	<u>PLANNING APPLICATIONS</u> a. N/72/0436/06: Erection of detached house & garage: Plot 12, Hall Orchard Lane, Welbourn There were no objections to the application.	<u>ACTION</u>
05.13.00	<u>WELBOURN PARISH ACTION PLAN</u> Item not discussed.	
05.14.00	<u>HIGHWAY MATTERS</u> There were no highway matters to discuss.	
05.15.00	<u>SOGGIN LANE</u> As Mrs Overton declared a personal interest in 'Soggin Lane' it was agreed to discuss the item at the end of the meeting, when Mrs Overton's presence need not be required.	
05.16.00	<u>CASTLE HILL FIELD MAINTENANCE</u> Members of the meeting discussed as to what urgent maintenance was required so far as Castle Hill Field was concerned. Members of the meeting had inspected the site prior to the meeting. It was agreed that a quote should be obtained to take down the two dead trees which were growing close to the area which was nearly opposite to North End. Some of the willows required trimming also at some time. As for the moat area, it was agreed that it would be beneficial to lower the height of the grill so that the level of the water can be lowered.	
05.17.00	<u>PARISH ALLOTMENTS</u> There had still been no applications for the tenancy of No 11 allotment.  Mrs Broadbent proposed that all new allotment tenancies will now start at 1 <sup>st</sup> January each year, as opposed to 1 <sup>st</sup> April, and the tenant can give the council one months notice if they wish to terminate their tenancy at any time. This was seconded by Mr Barry. The meeting agreed to the proposal.  The western area of the allotments had now been sorted, and will be tenanted out on a 'farm tenancy', the tenancy will be on a yearly basis, and at the sum of £1.00 per year. This will be off set by savings been made on the annual maintenance costs to keep western area, clean and tidy.	
05.18.00	<u>NEIGHBOURHOOD WATCH</u> The chairman explained to members of the meeting as to his concerns that the Neighbourhood Watch scheme in the village needed rejuvenating. There are a total of 13 coordinators in the village, but as to who they are is 'restricted information', and so no lists of names are readily available to anyone.  A meeting of all the coordinators in the village has now been set up via the Neighbourhood Watch Liaison Officer from Grantham Police Station, and will take place on June 14 <sup>th</sup> next, at 7.00pm, in the village hall.	
05.19.00	<u>WELBOURN VILLAGE HALL MANAGEMENT COMMITTEE</u> Although the village hall management committee have held their AGM, the committee still has no chairman. Representatives from the various organisations in the village are few in numbers. A copy of the Constitution to which the village hall committee should work to was handed to Mrs Broadbent by Mr Goodhand. It was agreed that the parish council should monitor the situation	
05.20.00	<u>TOWN / PARISH ASSEMBLY 24<sup>th</sup> MAY 2006. ANWICK</u> The chairman agreed to attend the Assembly on behalf of the parish council, and would report back to the parish council at the June meeting.	JRS

05.21.00	<p><u>DISCUSSION PAPER: - LOCAL AUTHORITY BYE-LAWS IN ENGLAND 2006</u>  Members of the meeting were given details as to how the new Local Authority Bye-laws in England 2006 could affect parish councils.</p>	<u>ACTION</u>
05.22.00	<p><u>GRANTS / DONATIONS FY 2006-2007</u>  Members of the meeting discussed as to what grants, and donations the parish council would agree to for the forthcoming year.  Mr Goodhand proposed that the village hall management committee be given a grant of £625 towards the upkeep of the fabric of the village hall. Mr Short seconded the proposal. Members of the meeting then agreed that the parish council should support the various local charities, as has been the case over past financial years. It was agreed to support the following charities by sending them each a donation of £10.00: -</p> <p>Lincolnshire Playing Fields Association  Winged Fellowship Trust  Age Concern – Kesteven  Sleaford and District Citizens Advice Bureau  Kesteven Blind Society  Strut Ltd  Samaritans – Grantham  relate Lincolnshire  Lincolnshire Integrated Voluntary Emergency Service [L.I.V.E.S]  Lincolnshire &amp; Nottinghamshire Air Ambulance</p> <p>( Mrs Overton declared a personal interest in 'relate Lincolnshire' )</p>	
05.23.00	<p><u>CORRESPONDENCE</u>  The North Kesteven Community Strategy 2006-2016 (Copy per parish councillor)  Electoral Roll  Local Council Review May 2006  County Circular April 2006  EMDA News magazine</p>	
05.24.00	<p><u>CHEQUES</u>  Payment of the following cheques was approved. Proposed by Mr D Close, and seconded by Mr S Short: -</p> <p>Sarah Gleave.....Parish Dog Warden Services.....£075.83  Chris Bleaden Ground Maintenance  Grass cutting. Verges, playing field Castle Hill etc.....£246.90  NKDC.....Amendments to Welbourn Action Plan..... £072.85  NKDC.....Printing. Welbourn Action Plan.....£201.63  WVHC.....Annual Grant.....£625.00</p> <p>Transfer HICA to CA.....£1215.00</p>	
05.25.00	<p><u>MATTERS FOR URGENT DISCUSSION OR FOR NEXT AGENDA</u>  a. The water quality of The Beck has recently started to deteriorate. Mr Goodhand has bales of barley straw available to put in The Beck. It was agreed to approach local businesses to see if they could assist in placing the bales into The Beck.  b. It was agreed to discuss the retirement presentation of Pc Roberts at the June meeting.</p>	
05.26.00	<p><u>PRESS RELEASES</u>  There were no items requiring any press release.</p>	

05.27.00	<p><u>SOGGIN LANE</u>  The meeting discussed Soggin Lane, Mrs Overton having now left the meeting. Lincolnshire County Council has replied to the parish council's letter regarding the status of Soggin Lane. The reply however didn't give any clear indication as to what the lane's status was.  The chairman proposed that the parish council should still pursue the matter further with the County Council.  Mr Goodhand agreed to draft a letter of reply.</p>	<p><u>ACTION</u>  WG/BW</p>
05.28.00	<p><u>DATE OF NEXT MEETING</u>  The date of the next Parish Council Meeting was confirmed as Wednesday 14<sup>th</sup> June 2006 at 7.30pm.</p>	<p>ALL</p>

There being no further matters to discuss, the chairman duly closed the meeting at 9.48pm.

Annex A

**Welbourn Parish Council Councillor Portfolio Holders**

Clerk to the Council :- **Mr Brian Wildblood**

*Portfolio Holders, as of 10th May 2006*

Environment, hedges, Beck, Castle Hill, Allotments.	Cllr Lawson
Police, Neighbourhood Watch. (liaison).	Cllr Close
Planning applications & Local Developments.	Cllr Short
Footpaths, Field Paths, Bridle Ways, Countryside.	Cllr Wilkinson
District and County Council liaison, County Community Strategy.	Cllr Overton
Transport, Traffic, Roads, Footways .	Cllr Storer
Waste, Litter, Footway lighting	Cllr Barry
Parish Plan, Quality Council status.	Cllr Broadbent
Rural Services	Cllr Goodhand