

# WELBOURN PARISH COUNCIL

MINUTES OF THE MEETING OF WELBOURN PARISH COUNCIL HELD ON  
WEDNESDAY 9<sup>th</sup> NOVEMBER 2005 IN WELBOURN VILLAGE HALL AT 7.30pm

		<u>ACTION</u>
11.01.00	<u>CHAIRMAN'S WELCOME</u> The Chairman welcomed everyone to the meeting.	
11.02.00	<u>PUBLIC FORUM</u> No matters raised.	
11.03.00	<u>PRESENT</u> Mr J R Storer (Chairman), Councillors Mrs A Broadbent, Mrs M Overton, Mr M Barry, Mr W Goodhand, Mr S Lawson, and Mr B Wildblood. Parish Clerk.	
11.04.00	<u>APOLOGIES</u> Apologies were received from Mr D Close, Mr S Short, and Mr J Wilkinson. Apologies were also received from District Councillor Wylie, and County Councillor Phillips.	
11.05.00	<u>DECLARATION OF INTEREST</u> No interests declared at this stage of the meeting.	
11.06.00	<u>MINUTES OF THE LAST MEETING</u> The minutes of the meeting held on Wednesday 12 <sup>th</sup> October 2005, copies of which had been circulated earlier to members of the parish council, were approved and signed.	
11.07.00	<u>CLERK'S REPORT / FINANCIAL REPORT</u> Copies of the clerk's financial report for November 2005 were handed to members of the parish council prior to the start of the meeting. There was no clerk's report.	
11.08.00	<u>DISTRICT COUNCIL/COUNTY COUNCIL MATTERS</u> Mrs Overton reported that: - <ol style="list-style-type: none"> <li>1. Rural crime is now being looked at, and targets are to be met.</li> <li>2. An acceptable level of policing is to be requested.</li> <li>3. Lincolnshire County Council is to convene a special meeting about policing. Members of the public can attend the meeting, but will not be able to speak.</li> <li>4. The Chief Superintendent of Lincolnshire Police, stationed at Grantham has been written to, and has replied to the letter. (Chairman of parish council has spoken to the police officer manning the mobile police station when it last visited the village last regarding parishioners concern on the future level of policing in the village).</li> </ol> <p>It was then agreed by members of the meeting that petition supporting parishioners concerns as to the low level of policing in the village be sent to the County Council. Mr Lawson agreed to arrange for the petition to take place.</p> <ol style="list-style-type: none"> <li>5. A new Chief Executive for the District Council has now been selected.</li> </ol>	SL
11.09.00 11.09.01	<u>PLANNING MATTERS</u> <u>PLANNING PERMISSION</u> a. LBC 1963: Block up two windows and repaint gable end at Hunt House, The Green, Welbourn. Details of the permission were given to the meeting.	
11.09.02	<u>REFUSAL OF PLANNING PERMISSION</u> a. N/72/1195/05: Erection of dwelling (reserved matters): Land adjacent to 5 Castle Hill, Welbourn.	

		<u>ACTION</u>
11.09.03	<p>b. LBC 1971: Erection of satellite dish (retrospective): 18 The Green, Welbourn Details and reasoning for the planning refusals were given to members of the meeting.</p> <p><u>NOTIFICATION OF AMENDED PLANS</u> a. Plot 2 Hall Orchard Lane, Welbourn Details of the amended plans were given to the meeting.</p>	
11.09.04	<p><u>APPEAL &amp; ENFORCEMENT APPEAL BY MR R TRUSWELL: SITE AT STATION YARD, CLIFF ROAD, LEADENHAM, LINCOLN (PART IN WELBOURN PARISH)</u> <u>15<sup>th</sup> NOVEMBER 2005. COMMITTEE ROOM NKDC. 10.00am</u> Details of the appeal hearing were given to the meeting. The chairman, and vice chairman agreed to attend the hearing on behalf of the parish council, and speak at the hearing if required to do so.</p> <p>It was then agreed that the District Council should be written to regarding the parish council's concern as to the lack of communication to the council regarding the appeal hearing.</p>	
11.09.05	<p><u>MODIFICATION OF THE DEFINITIVE RIGHT OF WAY MAP. LINCOLNSHIRE COUNTY COUNCIL</u> Members of the meeting were given details of the proposed modification. Mr Goodhand then informed the meeting that the modifications bore a striking resemblance to the ones that he had proposed to the County Council way back in 1985, and appeared not to have taken any action on his proposals.</p> <p>Mr Goodhand agreed to respond to the letter regarding the proposed modifications, and that they have this parish councils support. A copy of his 1985 response will also be attached.</p>	WG
11.10.00	<p><u>PARISH PLAN</u> The production of the Parish Plan is now nearing completion, and the Appraisal part of the Plan was now well in hand, a designer now having been booked to produce the document, which should end up comprising of twenty pages. Copies of the Appraisal will be available to purchase by parishioners if they wish to do so at a cost of £2.50 per copy. Parishioners will however receive a free copy per household of the Parish Plan itself, the launch of which is planned for January 2006.</p> <p>Mr and Mrs Goodhand were then thanked for their assistance in helping produce the draft copy of the Parish Plan.</p> <p>Members of the meeting were given a copy of the 'Terms of Agreement' which sets out the terms as to which the Welbourn Plan Advisory Group (due to be formed soon) will be required to work to. Mrs Overton proposed, and Mr Storer seconded that the terms be adopted. Members of the meeting were in full agreement with the proposal</p> <p>Any projects required to be carried out as part of the Parish Plan area to be taken into account when the parish council agrees the required Precept for FY 2006-2007. Members of the meeting were asked to study their copy of the Parish Plan, looking at the years 2006 to 2008 only, and give any projects noted marks on the scale of 1 - 20.</p> <p>The chairman then proposed a vote of thanks to Mrs Broadbent for all the hard work she had carried out in producing the programme of work for the Parish Plan.</p>	
11.11.00	<p><u>RISK ASSESSMENTS</u> The parish council is still waiting for a copy of the village hall committee's risk assessments. Checks are to include PAT (Portable Appliance Testing) Testing. It was agreed that all parish council owned equipment should be visually inspected before anyone is given permission to use it.</p>	JW JRS

11.12.00	<p><u>PARISH ALLOTMENTS</u></p> <p>Mrs Broadbent gave the meeting an outline of her proposals for making the vacant parish allotments smaller. Rents to be £10.00 per plot regardless of size. Tenants should if possible belong to a Tenant's Association. A further advertisement for the vacant allotments to be placed to be put in the parish magazine.</p> <p>Mr Storer said that it would perhaps be a good idea to keep Plots 1 to the orchard area tidy, and only use the allotments beyond the orchard towards, and including Plot 12, which already was tenanted, as was Plot 11.</p> <p>The Local Needs Survey in the Parish Plan Questionnaire indicated from the replies received that there was a strong need for parish allotments here in Welbourn.</p>	<u>ACTION</u>  AB
11.13.00	<p><u>LOCAL NEED HOUSING SURVEY</u></p> <p>Details of the letter received from the District Council regarding their quest to explore whether opportunities exist in the district to help increase the supply of affordable housing in smaller villages, those with a population of less than 3,000.</p> <p>It was agreed that it would be beneficial for someone from the District Council to come and meet with members of Welbourn Parish Council, so that the concept could be discussed in greater detail.</p>	BW
11.14.00	<p><u>CONSULTATION: AFFORDABLE HOUSING - USE OF SECTION 106 CONTRIBUTIONS</u></p> <p>At the start of the discussion Mrs Overton declared an interest on the subject of 'Affordable Housing' and left the meeting.</p> <p>At present the District Council considers the existing thresholds as being set too high, and are therefore proposing that the threshold be lowered so that an affordable housing requirement is applied to every site involving the development of more than five dwellings.</p> <p>Members of the meeting, having each received a copy of the consultation, agreed that the council would support the change of the threshold in that any development of more than 5 dwellings will require that a portion of the development will be for affordable housing.</p> <p>The clerk will forward the councils comments on to the District Council.</p>	BW
11.15.00	<p><u>REPORT: PRESENTATION - THE LOCAL STRATEGIC PARTNERSHIP.</u> <u>18<sup>th</sup> OCTOBER 2005. METHODIST HALL, NAVENBY</u></p> <p>The chairman gave the meeting details regarding the presentation as to The Local Strategic Partnership, which he and the vice-chairman had attended.</p>	
11.16.00	<p><u>FUNDNK: REVIEW OF GRANTS (FORMERLY MICRO PROJECT GRANT)</u></p> <p>It appears that from the information received from FUNDNK, Welbourn Parish Council has still funding left to purchase further equipment for the Information Technology [IT] room.</p> <p>Members of the meeting agreed that it would be beneficial to have a photocopier available as part of the equipment in the room.</p> <p>The clerk agreed to 'shop around' and get some quotes from the various dealers in the area.</p>	BW
11.17.00	<p><u>REVIEW OF THE EAST MIDLANDS REGIONAL PLAN TO 2006</u> <u>OPTIONS FOR CHANGE</u></p> <p>Information regarding the review to be left in Information Technology [IT] room so that councillors can study details of the review for themselves.</p>	ALL
11.18.00	<p><u>REGISTER OF ELECTORS - SUPPLY OF FREE COPIES FOR PARISH COUNCILLORS</u></p> <p>The clerk has been in receipt of details regarding the supply of copies of the Register of Electors for parish councillors.</p> <p>Members of the parish council present at the meeting, indicated on the form supplied if they wished to be supplied with their own copy of the register.</p>	ALL

11.19.00	<p><u>CORRESPONDENCE</u>  Local Council Review November 2005  Notification of County Parish Holding (CPH) Number (Castle Hill Field) Rural Payments Agency  Salting Routes. LCC  Business Advice Surgeries  Payment of contribution. Amenity Grass Cutting. LCC. £457.21</p>	<u>ACTION</u>
11.20.00	<p><u>CHEQUES</u>  Payment of the following cheques was approved. Proposed by Mrs Overton and seconded by Mr Storer: -</p> <p>Sarah Gleave.....Parish Dog Warden Services.....£056.67  Chris Bleaden Ground Maintenance  Grass cutting. Village verges, Castle Hill Field etc  £481.75  Powergen Energy PLC.....Energy charges. Footway lighting.....£181.92  G W King &amp; Sons.....Grass cutting. St. Chad's churchyard.....£234.00  Leadenham &amp; Welbourn Parish Magazine  Reimbursement Parish Plan. Copier cartridge..£117.06  NKDC.....Preparation of Welbourn Appraisal. Parish Plan  £352.50  Transfer HICA to CA.....£1423.00</p>	
11.21.00	<p><u>MATTERS FOR URGENT DISCUSSION OR FOR NEXT AGENDA</u></p> <p>a. The chairman gave the meeting details of a letter he had received endorsed by various residents living in Old Mulberry Court complaining as to the excessive noise that had been heard from nearby when some local residents living in High Street had been having some form of a party. The noise, according to the letter also affected other residents living along High Street.</p> <p>It was agreed that the problem was not a parish council matter, but that it fell into the realms of the District Council Environment Officer, and that the complainants should contact the officer concerned at NKDC for advice on the matter.</p> <p>b. Mrs Broadbent told the meeting as to her concern regarding the noise that had been heard when fireworks had been let off in the village, before and after Bonfire Night. The clerk agreed to try and ascertain what the rule of law was regarding letting off fireworks.</p> <p>c. The clerk asked members of the meeting if they would permit the chairman to endorse the Internal Audit Accounts for FY 2003 - 2004 once they have been received back from the internal auditor. This would save some time in getting the accounts back to the main auditor in Leicester.</p>	<p>BW</p> <p>BW</p>
11.22.00	<p><u>PRESS RELEASES</u>  There were no items warranting a press release.</p>	
11.23.00	<p><u>DATE OF NEXT MEETING</u>  The date of the next Parish Council Meeting was confirmed as Wednesday 14<sup>th</sup> December 2005 at 7.30 pm</p>	ALL

There being no further matters to discuss, the chairman duly closed the meeting 9.52pm