

WELBOURN PARISH COUNCIL

Clerk's Notes of the Meeting of Welbourn Parish Council held on Wednesday 14 October 2009 in Welbourn C of E Primary School at 19:30

Present

Mr J R Storer

Chairman

Mr W Goodhand Mr S Lawson Mr V Brealey Mr S Short Mrs A Walker Mr A Copley Mr B Gibson
PCSO P Thomas was present for part of the meeting

Mr M McBeath

Treasurer designate/acting Clerk.

		ACTION
10.01.00	<p><u>INCAPACITY OF PARISH CLERK</u></p> <p>The Chairman explained to the meeting that Mr Wildblood was extremely ill and thus could not attend the meeting. In his absence, Mr Goodhand proposed, seconded by Mr Storer, that Mr McBeath be asked to take over as acting Parish Clerk pending a more formal solution of the problem. This was agreed unanimously.</p>	
10.02.00	<p><u>PUBLIC FORUM</u></p> <p>Nothing to discuss under this topic.</p> <p>PCSO Thomas reported that he had only had reports of 2 local crimes in the previous month. Both concerned petty vandalism. There had been increases in fly tipping, incidents of illegal trading/cold calling and hare coursing in the area. The public were being asked to report all such incidents to the police.</p>	
10.03.00	<p><u>APOLOGIES</u></p> <p>Councillor Wylie sent his regrets and was not able to attend the meeting. Mr Wildblood, Parish Clerk, was unable to attend due to illness.</p>	
10.04.00	<p><u>DECLARATIONS OF INTEREST</u></p> <p>Mr Lawson stated that he had applied for an allotment under the recently announced scheme.</p>	
10.05.00	<p><u>MINUTES OF THE LAST MEETING</u></p> <p>The minutes of the last meeting on Sept 9th had been copied to all members and were accepted as written.</p>	
10.06.00	<p><u>CLERK'S FINANCIAL REPORT</u></p> <p>The Chairman produced a copy of the Clerk's financial report which showed all known expenditure and income to date, leaving a healthy balance in the account. It was not known, however, what recent bills had not been paid. The Council expressed its appreciation to Mr Wildblood for his achievements in producing the agenda for this meeting and the financial statement at such a difficult time for him. The Clerk, however, had, to date, been unable to provide the paperwork required for the annual audit because of his incapacity. The situation had become critical since the Audit would soon be overdue, rendering the Council liable to a fine. Repeated attempts to recover the accounts and financial records from the Parish Clerk had so far been unsuccessful. It was agreed that Mr Copley and Mr Gibson would try again to recover them and report back to the Chairman. In the circumstances, it was proposed that Mr McBeath take over as Treasurer with immediate effect.</p>	Cllrs Copley and Gibson

	This he agreed to do and the matter was approved unanimously.	
10.07.00	<p>1. COUNTY/DISTRICT COUNCIL MATTERS</p> <p>a. It would be necessary to advise the County and District Councils of the temporary change of Parish Clerk. It was agreed that Mr Storer would notify the Bank of the changes and that all bank correspondence should in future be addressed to the Chairman.</p> <p>b. Letters had been received from the District Council about grants to fund a dog warden and a litter picker. It was agreed that the dog warden was not required but that the Acting Clerk should apply to NKDC for the Litter Picker grant with a view to adding this task to those of the new Handyman.</p>	Acting Clerk
10.08.00	<u>REPORTS FROM PORTFOLIO HOLDERS</u>	
10.08.01	<u>Constitution and Audit</u> See paragraph 6 above	
10.08.02	<p><u>Planning and Countryside</u></p> <p>a. Councillor Goodhand had received a letter from the Rural Payments Agency confirming the payments for Castle Hill for the year.</p> <p>b. <u>09/0537</u> A copy of a letter had been received from NKDC confirming planning approval for the erection of 9 dwellings etc at the corner of Beck Street and Cow Lane. The permission was conditional upon a number of issues, including formal agreement on frontages and materials, proper drainage and protection of the existing trees.</p> <p>c. <u>09/0595</u> NKDC had advised the Council that it was not inclined to approve the proposed car port at No 11 Beck Street.</p> <p>d. NKDC had advised the Council that it would withdraw the local occupancy restrictions previously imposed on the development at No 3 Hall Orchard Lane.</p> <p>e. Site meetings had been held to discuss planning applications at Hunt House and at No 26 The Green. The Council had proposed that the shape of the roof of the proposed garage at No 26 be amended. The owner had indicated that he might accept the recommendation.</p>	
10.08.03	<u>Liaison - District and County</u> Nothing to report.	
10.08.04	<p><u>Highways, Footways and Drains</u></p> <p>a. A detailed plan had been commissioned and received for a major drain to take run off storm water from beside and north of Graves Hill/ North Hill Lane and channel it to the fields below the A607 via a new culvert. County Highways, however, had sought clarification on details from the consultants.</p>	
10.08.05	<p><u>Environment and Village Matters</u></p> <p>a. After initial delays, the New Village Hall was on schedule for its revised handover date of 1 Mar 2010. Councillor Brealey had arranged for the fallen tree in the Beck to be entirely removed.</p> <p>b. Since part of the original fence had been removed to facilitate the extension, there remained the question of a new fence to be created between the new Hall and the Beck. It was agreed that Councillor Brealey seek a contractor capable of and willing to offer a formal quote</p>	

	<p>for this work.</p> <p>c. It had been noted that the proposed relocation of the intended solar panels on the New Hall from the front to the south east corner of the roof would possibly place them in the shadow of existing trees. It was hoped that this problem could be dealt with when the fence was installed.</p> <p>d. The amount of weed in the Beck was a cause for concern as it was swamping the oxygenating plants that had been inserted in previous years. Councillor Lawson stated that it was intended to add barley straw again in an attempt to deal with this problem. It was noted that disposal of large quantities of weed raised environmental concerns and was not that simple. It was agreed to see what happened after the application of the straw. It was generally agreed that the Beck was part of the amenity of the Village Hall and thus an integral part of it so any work on the Beck should be included in the work on the Hall.</p>	<p>Cllr Brealey</p> <p>Cllr Lawson</p>
10.08.06	<u>Parish Plan and Public Liaison</u> Nothing to report.	
10.08.07	<p><u>Police and NHW</u></p> <p>Councillors Copley and Gibson had attended a Neighbourhood Watch cluster meeting in September and reported that the primary concerns of the Police in our area were speeding on the A607 and bad behaviour by youths in public.</p>	
10.08.08	<u>Health, Social and Welfare</u> Nothing to report.	
10.08.09	<p><u>Allotments</u></p> <p>a. <u>Trees</u> Councillor Walker had received details of the types of trees available through the LCC's free trees scheme. She felt that some species were too big and that the number offered had been inappropriate for the size of the area concerned and had ordered a number of suitable trees and had arranged for their delivery and insertion.</p> <p>b. <u>New Plots</u> There had been a large number of applicants for the allotments in response to recent advertisements. These had been prioritised according to the agreed criteria and the first two applicants had been allocated a plot. The remainder of the applicants were to be allocated spaces once the land became available. For the avoidance of doubt since earlier markers had been lost, it was agreed that Mrs Walker and Mr Lawson would go and measure and mark out the new plots.</p>	<p>Cllrs Walker and Lawson</p>
10.09.00	<u>PLANNING MATTERS</u> See paragraph 10.08.02 above.	
10.09.00	<p><u>VILLAGE HALL DEVELOPMENT PROJECT</u></p> <p>See paragraph 10.08.05 above.</p>	
10.10.00	<u>DRAINAGE DIVERSION PROJECT</u> See paragraph 10.08.04a above.	
10.11.00	<u>HIGHWAY MATTERS</u> See paragraph 10.08.04b above.	
10.12.00	<u>PARISH ALLOTMENTS</u> See paragraph 10.08.09 above.	
10.13.00	<p><u>VILLAGE HANDYMAN</u></p> <p>Several applications had been received for the post of Village Handyman. It was agreed to leave the application open until 1 Jan 2010.</p>	

10.14.00	<u>REGISTRATION OF LAND/ASSETS</u> The apparent temporary use of land next to No 16 Dycote Lane had been noted and attempts were still in progress to contact the original owner.	
10.15.00	<u>POPPY WREATH</u> In previous years the Parish had donated £50 to the British Legion for the wreath to be laid on the Village War Memorial on Armistice Sunday. Councillor Brealey proposed, seconded by Councillor Goodhand, that £100 be given this year. This was agreed unanimously.	Chairman
10.16.00	<u>Adoption of old style BT Telephone Box.</u> The council had been invited by BT to adopt the telephone box on The Green which BT was proposing to disconnect and potentially remove since it was not much used and was no longer viable in their view. Their fee for adoption was stated at £1. It was noted that the Box is a listed building. After discussion it was decided that the acting Clerk was to seek BT's response to the Council not taking up the offer and also whether BT would replace the faulty door closer so as to be handing it over in a fully serviceable condition.	Acting Clerk
10.17.00	<u>Cheques.</u> It was proposed by Councillor Storer, seconded by Councillor Goodhand, that the following payments be made: Chris Bleaden for ground maintenance £475.96 G W King and Sons for grass cutting at St Chad's £255.00 E-ON for footway lighting £252.16 BOC Ltd for gas cylinder hire for the Forge £130.06 After discussion of the need to continue hire of the gas cylinders, all items were approved.	Chairman
10.18.00	<u>Date of Next Meeting.</u> The next meeting would be held on 11 November 2009 in the School.	Acting Clerk

There being no further business the Chairman closed the meeting at 21:15.

Copies to:

All PC Members

County Councillor R Phillips.

District Councillor M Wylie.

Beat Manager: PC Hanson, BBH Police Station.