

WELBOURN PARISH COUNCIL

MINUTES OF THE MEETING OF WELBOURN PARISH COUNCIL HELD ON
WEDNESDAY 8th SEPTEMBER 2010 IN WELBOURN VILLAGE HALL AT 7.30pm

PRESENT

Mr. J.R. Storer, Chairman
 Councillors: Mr S Short (SS), Mrs A Walker (AW), Mr V Brealey (VB), Ms Sarah Brown (SB),
 Mr R Gibson (BG)
 District Councillors: Mr M Wylie (MW), Mrs M Overton (MO)
 Mr Malcolm McBeath Parish Clerk
 Mr Mark Crosby, Mr Rick Thorpe, Ms Jo Whitney and Ken were present as members of the public.
 PCSO A Hayes represented the Police and left after the Public Forum.

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| 09.01.00 | <u>PUBLIC FORUM</u> Mr Crosby had nothing to say. Ms Whitney had come to contribute to the discussion of Beck clearance. PCSO Hayes reported the SPiD had been vandalised whilst it had been deployed in Dycote Lane in July and that the front glass had been cracked. | |
| 09.02.00 | <u>CHAIRMAN'S REMARKS</u> Nil | |
| 09.03.00 | <u>APOLOGIES</u> Councillor Lawson was unable to attend due to family commitments. Councillor Copley was on holiday. PC Hanson was on other duties. | |
| 09.04.00 | <u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) ORDER 2007 (SI2007/1159)</u> No interests declared. | |
| 09.05.00 | <u>MINUTES OF THE LAST MEETING</u> The minutes of the last meeting held on Wednesday 14 th July 2010, copies of which had been circulated earlier to members, were approved. Proposed VB. Seconded MO. | |
| 09.06.00 | <u>MATTERS ARISING FROM THE MINUTES</u> | |
| 09.06.01 | <u>Maintenance.</u> The tasks prioritised for the handyman had all been notified and done. | AW |
| 09.06.02 | <u>Allotment Notice Board</u> A quote had been obtained for a notice board but a further promised one had not been sent. | AW |
| 09.06.03 | <u>Beck Refurbishment</u> Quotes had been obtained from 2 contractors, one local and one by recommendation from other parishes. One was more suitable and cheaper so it was decided to accept it. The Clerk was instructed to consult with the riparian owners and advise the Tree Officer. It would be necessary to consider the effects of partially blocking Beck Street during the work. | Clerk |
| 09.06.04 | <u>Moat Tidying</u> There was nothing to report under this item. The Clerk was reminded to invite Arbre-Care to inspect the site with a view to quoting to remove dangerous trees. | Clerk |
| 09.07.00 | <u>COUNTY/DISTRICT COUNCIL MATTERS</u> The issue of the industrial scale dairy at Nocton was still under review. Councillors had visited an equivalent site in Lancashire to see for themselves how it might work. NKDC was anticipating severe cuts in Central Government budgets; it was hoped to make good shortfalls in provision with voluntary work. The concept of local resilience was being developed. There was no expectation of funding for the recently announced extra-housing scheme. Attempts to get at least some restoration of the bus service were continuing. | |

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| 09.08.00 | <u>CLERK'S REPORT</u> | |
| 09.08.01 | <u>Highways</u> Highways had been asked to clear a blocked drain on Jubilee Green but had gone to the drains opposite 23 The Green by mistake and cleared them as well. The Rangers had been asked to clear the Stepping Out path between Mill Hill and South Barn Farm and had done so. The dyke on Hall Orchard Lane needed to be cleared. The Clerk was instructed to write to and visit the riparian owners to advise them of their responsibilities in this. | Clerk |
| 09.08.02 | <u>A607 Repairs</u> The Clerk had put up a notice by the PO to advise about the intention to repair the A607 north of Wellingore during September and October and the expected disruption of traffic and the bus service. | |
| 09.08.03 | <u>Housing Needs Survey</u> NKDC had advised of their intention to carry out a Housing Needs Survey in the parish and the Clerk had asked whether a Community Survey could be added to it for the benefit of the Parish Council in view of the intention to reduce public services and seek non public support and our intention to review the Parish Plan. Council agreed to the local survey in principle but wished to review it first. An ad hoc subcommittee (Consisting of BG, AW, MO and SB) was agreed for the purpose. The clerk was required to submit a draft to the Committee. | Clerk |
| 09.08.04 | <u>Cycle Track.</u> Aaron Patchett of Dycote Lane had written to the PC requesting a cycle track facility similar to Wellingore's which had been built with self help; Welbourn's insurance had confirmed that such a facility would be covered. Aaron had been advised to form a group of children and seek parental support in order to present his case and to show commitment. Council supported the idea in principle but was aware that such a track needed to be competently designed so as to avoid liability for creating avoidable risk. It was agreed that children be invited to the October meeting to discuss the issue. | Clerk |
| 09.09.00 | <u>FINANCIAL REPORT</u> | |
| 09.09.01 | The Financial report showed expenditure of £1850 for the period with reserves at £22,600. The Clerk was concerned that some items might go over budget but it was agreed that, provided there was sufficient in reserves, individual budgets were not significant. | |
| 09.09.02 | The External Auditor had queried the attempt to rebase the assets. The Clerk pointed out that he had no basis for the figures shown in the previous year since they did not reflect the known purchase price of some of the assets. For audit purposes assets were expected to be shown at Purchase or Insurance value. The clerk was instructed to advise all Councillors of the assets. | Clerk |
| 09.10.00 | <u>REPORTS FROM PORTFOLIO HOLDERS</u> | |
| 09.10.01 | <u>Constitution/Village Hall</u> It had been agreed with the VHPFC that in lieu of the Solaire Blinds which it had agreed to buy, the PC would instead pay for the costs of the additional parking facility from which had been deducted Gelder's debt for power used during construction. The sum involved was similar. This was accepted. The VHPFC was trying to get the football field to an acceptable standard to support the various clubs which had started to use it. This had implications for how the grass was cut. When the contracts were renewed this would need to be taken into account | |
| 09.10.02 | <u>Highways Footways and Drains</u> LCC had started preliminary work on the new drainage ditch but a definitive start date was not available. Recent (messy) repairs to potholes had used a mix that appeared too soft and there was too much dross. The Clerk was required to so advise the Highways Officer. | Clerk |
| 09.10.03 | <u>Allotments</u> It was queried whether there was any requirement for the contractor to cut the grass on the track leading to the allotments. The Clerk was required to liaise with the contractor to ensure that this was included in the requirement as seasonally necessary. | Clerk |
| 09.10.04 | <u>Parish Plan & Public Liaison</u> The Parish Plan need more publicity and life. It was hoped that the proposed Survey could be used to refresh it. | Clerk |

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| 09.11.00 | <u>INTERNAL RISK ASSESSMENT</u> The Clerk had prepared a specimen Internal Risk Assessment for Welbourn based on a template supplied by Councillor Lawson. It was agreed that this model was satisfactory and that no further action was required. The Clerk's concerns about budgeting were covered under para 09.09.01. | <u>ACTION</u> |
| 09.12.00 | <u>Maintenance Contracts</u> It was pointed out that the arrangements for cutting the churchyard grass were the business of the PCC. There were no formal contracts for other arrangements which had been based on letters of intent. Grass cutting arrangements for the next 3 years needed to be reviewed, however. | |
| 09.13.00 | <u>PLANNING MATTERS</u> A planning application concerning a conservatory and external detailing at 19 Hall Orchard Lane had been notified and approved. The Council had not had any comments to make. | |
| 09.14.00 | <u>CHEQUES.</u> Payment of the following cheques was approved: Chris Bleaden - grass cutting in July £656.14* King and Sons for churchyard in July £264.00* Cliff Villages Property Maintenance - playing field, Beck and Moat, July £245.00* BT IT office phone £49.36* Cliff Villages Property Maintenance - playing field, Beck and Moat, Aug £181.25 Chris Bleaden - grass cutting in August £549.05 Gelder Group for Project Work £901.85 M McBeath salary £94.05 PO - McBeath PAYE £23.60 And authorise transfer of £1800 from savings account to current account. (* Denotes Bills paid in August) | Clerk |
| 09.17.00 | <u>ITEMS FOR NEXT MEETING</u> Cycle track | |
| 09.18.00 | <u>DATE AND PLACE OF NEXT MEETING</u> The date of the next Parish Council Meeting was confirmed as Wednesday 13th October 2010 at 7.30 pm in the Village Hall. | All |

There being no further matters to discuss, the chairman duly closed the meeting at 9.00pm.

Copies to:

All PC Members

County Councillor R Phillips.

District Councillors M Wylie and M Overton,

Beat Manager: PC Hanson, Bracebridge Heath Police Station