## WELBOURN PARISH COUNCIL

## MINUTES OF THE MEETING OF WELBOURN PARISH COUNCIL HELD ON WEDNESDAY 10<sup>th</sup> SEPTEMBER 2008 IN WELBOURN VILLAGE HALL AT 7.30pm

00.04.00		ACTION
09.01.00	CHAIRMAN'S WELCOME The Chairman welcomed everyone to the meeting.	
09.02.00	PUBLIC FORUM No matters raised	
09.03.00	PRESENT Mr. J.R Storer, (Chairman), Councillors Mr M Barry, Mr V Brealey, Mr A Copley, Mr W. Goodhand, Mr. S. Lawson, Mr S Short, and Mr B Wildblood Parish Clerk. Also present was District Councillor M Wylie. Mrs A Broadbent, representing the Village Hall Development Project Group was also present for part of the meeting.	
09.04.00	APOLOGIES Apologies were received from Mr B Gibson.	
09.05.00	DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) ORDER 2007 (SI2007/1159)  No interests declared at this stage of the meeting.	
09.06.00	MINUTES OF THE LAST MEETING The minutes of the last meeting held on Wednesday 9th July 2008, copies of which had been circulated earlier to members of the parish council, were amended, approved and signed.	
09.07.00	CLERK'S REPORT / FINANCIAL REPORT Copies of the clerk's Financial Report for September 2008 were made available to all members of the meeting. There was no Clerk's Report.	
09.08.00	COUNTY COUNCIL/DISTRICT COUNCIL MATTERS  1. District Councillor Wylie's Report: Councillor Wylie, having been already made aware of the proposed development of the area of land at the corner of Beck Street and Cow Lane, gave members of the meeting some advice as to what problems there may be should the development go ahead and how they can be resolved beforehand.  The land has been built on once before and so it should be deemed a 'brown field site'.  Mr Goodhand, having convened a site meeting regarding the application to develop the site, said that members of the site meeting had supported the application in principle, but there were reservations as to the 'foul water system' as the existing system would find it difficult to cope with any further additional sewage etc., as the system as it is requires upgrading.	
09.09.00	REPORTS FROM PORTFOLIO HOLDERS  a. Mr Copley: Neighbourhood Watch As a result of the last meeting of the Neighbourhood Watch Co-ordinators, Cow Lane, Manor Close, and the houses opposite the local primary school, are now designated as 'No cold calling zones', and the appropriate signage is now displayed at the entrance to each of the areas.	

		ACTION
09.09.00 contd.	b. Mr Brealey Mr Brealey reported to the meeting that he had now cleared away the debris from the outlet to the moat area, and as a result, the water level had dropped considerably.	
09.10.00	PLANNING MATTERS	
09.10.01	PLANNING APPLICATIONS  a. N72/0841/08: Erection of 9 dwelling houses with associated drives and garages: Land Corner of Beck Street/Cow Lane, Welbourn (see 09.08.00)	
	b. Provision of 'bus stops. A607 adj. to Sir William Robertson High School + Request for 'bus stop sign (Lincoln bound), The Green, Welbourn. Lincolnshire County Council (LCC)	
	The application to form the two 'bus stops adjacent to the school had been supported in principle but members of the site meeting held to discuss the application had recommended that a risk assessment should be carried out before agreeing as to both the stop's locations.  Members of the site meeting held to discuss erecting a 'bus stop sign at the stop which was a linearly bound shipsted to gueb a sign being exected. There had been shipsted to	
	was Lincoln bound objected to such a sign being erected. There had been objections to such a sign previously when residents living on The Green had been consulted on the matter over previous years.	
	c. CA72-94: Notification to fell, lop, top, or uproot trees in a Conservation Area: 28 The Green, Welbourn	
	Site meeting to be convened	
09.10.02	PLANNING PERMISSIONS  a. N72/0622/08: Demolition of the existing sunroom and erection of proposed extension to existing bungalow: 28 The Green, Welbourn	
	Details of the Planning Permission were given to members of the meeting.	
09.11.00	WELBOURN VILLAGE HALL DEVELOPMENT PROJECT Stage 2 Claim Form has been sent to the Lottery, and the final claim form is now being compiled. Focus Consultants have now provided additional copies of the project's Business Plan. A	
	copy of the Plan will be sent to Lincolnshire County Council and one will be held in the parish council's library. A copy of the group's financial report for the project was also handed to the parish council for their records.  A structural inspection of the village hall has now been carried out and the group has now	
	received a copy. The development group now has to wait until March 2009 to see if their bid is successful or not. It was noted that the Village Plan and its Appraisal had been very useful in preparing all the	
	bids for funding.	
09.12.00	UPDATE - CHAIRMAN'S REPORT: FLOODING ETC There was nothing further to report.	
09.13.00	HIGHWAY MATTERS There was nothing to report.	

		ACTION
09.14.00	PURCHASE OF SPEED INDICATOR DEVICE (S.I.D). CLIFF VILLAGES CLUSTER It was agreed to go ahead and purchase on behalf of the Cliff Villages Cluster Group the S.I.D, the funding of the purchase to be met by the District Council, less the VAT, which can	
	be claimed back anyway.  Details of its serial number to be forwarded to the District Council, and to the parish councils	
	own insurance company. (Cost to add to existing insurance premium will be £32.00 per year	
	and this will be reimbursed by the District Council).  The Service Agreement to be signed by Mr Storer as Chairman of the parish council	
	It was agreed by the meeting that Mr Copley should now to order the S.I.D. Delivery of the	
	S.I.D to be to Mr Copley's home address and the invoice to go to the parish clerk.	
09.15.00	CONSULTATION: RIVER WITHAM CATCHMENT FLOOD MANAGEMENT PLAN. DRAFT	
	PLAN JUNE 2008. ENVIRONMENT AGENCY Item not discussed.	
09.16.00	CONSULTATION: PROPOSED CHANGES TO THE EAST MIDLANDS REGIONAL PLAN/ REGIONAL SPATIAL STRATEGY	
	Having already having had a chance to study the document setting out what the proposed	
	changes were, Mr Goodhand gave members of the meeting a summary of the draft plan.	
09.17.00	EAST MIDLANDS FIRE AND RESCUE CONTROL CENTRE PROJECT	
	Document left in Information Technology (IT) Room if any councillor wishes to read it.	
09.18.00	BENCH SEATS. CASTLE HILL FIELD	
	The meeting was informed that one of the two bench seats which are in a poor state of repair has been taken off site to see if it can be repaired or not.	
09.19.00	REVIEW OF FINANCIAL REGULATIONS	
	It was agreed to discuss the item at the October meeting. Each parish councillor to be	
	given a copy of the Lincolnshire Association of Local Councils (LALC) 'Model Code of Financial Regulations'.	BW
09.20.00	AREA FORUM. LINCOLNSHIRE ASSOCIATION OF LOCAL COUNCILS (LALC).	
	25th SEPTEMBER 2008. CRANWELL VILLAGE HALL. 7.00pm - 9pm  Mr Storer and Mr Lawson will attend the Area Forum on behalf of the parish council.	
	·	
09.21.00	E.ON ACQUISITION OF PUBLIC LIGHTING DIVISION OF ABB LTD	
	Details of the acquisition were given to members of the meeting.	
09.22.00	CORRESPONDENCE	
	LALC News. Issue 131 July 2008 LALC Annual Report 2007/2008	
	Booklets. Personalisation and the Vision for Adult Care. LCC	
	LCR September 2008 Rural Payments Agency. Notification: Single Payments Scheme: £3.69	
	What's on September 2008	
	Thank you letters: - Donations	
	Age Concern. Kesteven	
	CAB Sleaford Kesteven Blind Society	
	L.I.V.E.S	
	Lincolnshire & Nottingham Air Ambulance Lincolnshire Playing Fields Association	
	Relate Lincoln	
	Samaritans. Grantham	
	Skylarks Appeals	

		ACTION
09.23.00 09.23.01	<u>CHEQUES</u> Payment of the following cheques was approved. Proposed by Mr Short, and seconded by Mr Copley: -	
	Chris Bleaden Ground MaintenanceGrass cutting. Village verges etc£504.08 BT Payment Services LtdTelephone Account. IT Room£055.15 E.ON UK Energy Services LtdMaintenance. Footway lighting£099.79 Welbourn Village Hall CommitteeHire of village hall. Neighbourhood Watch £012.50 Welbourn Village Hall CommitteeHire of village hall. Annual Parish Meeting £012.50 Focus ConsultantsVillage Hall Development Project£2937.50 Focus ConsultantsVillage Hall Development Project£2937.50 Woodpecker Tree ServicesTree maintenance. Castle Hill£450.00 B WildbloodParish clerk's Quarterly Salary.July/Sept £250.00 B WildbloodParish clerk's Quarterly Expenses£45.00	
	Transfer HICA to CA by telephone£7300.00	
	The following payments were made during the August recess:	
09.23.02	4 <sup>th</sup> August 2008: -	
09.23.02	David Dakin Design	
	Transfer HICA to CA by telephone£3915.00	
	28 <sup>th</sup> August 2008: -	
	Chris Bleaden Ground MaintenanceGrass cutting. Village verges etc£0795.62 G.W.King & SonsGrass cutting. St.Chad's churchyard £0246.00 ABB LtdFootway lighting repairs£0063.96 Ordnance SurveyRenewal of map printing licence£64.33	
	Transfer HICA to CA by telephone£1170.00	
09.24.00	<ul> <li>MATTERS FOR URGENT DISCUSSION OR FOR NEXT AGENDA <ul> <li>a. Liaison meeting with Leadenham Parish Council</li> <li>Mr Storer informed the meeting that he had attended Leadenham Parish Council's recent monthly meeting, where it had been made known that the there were moves afoot to soon close the Friday opening of the Public Amenity Area of the site. It was agreed that Welbourn Parish Council should respond accordingly by objecting to the proposed Friday closure.</li> </ul> </li> <li>b. Completion of Internal Audit of Welbourn Parish Council Accounts. FY 2007-2008 <ul> <li>The clerk informed the meeting that Mrs Bull had now completed the internal audit of the council's accounts, and that the audit documents now required the chairman to approve, and sign them. Mr Lawson proposed, and Mr Copley seconded that the accounts be approved, and signed.</li> </ul> </li> <li>c. Items for October Agenda <ul> <li>Model Code of Financial Regulations. Lincolnshire Association of Local Councils (LALC)</li> </ul> </li> </ul>	
00.05.00		
09.25.00	PRESS RELEASES There were no items requiring any press release.	

09.26.00	DATE OF NEXT MEETING	<u>ACTION</u>	l
	The date of the next Parish Council Meeting was confirmed as Wednesday 8 <sup>th</sup> October 2008 at 7.30pm.	ALL	

There being no further matters to discuss, the chairman duly closed the meeting at 9.51pm