

# WELBOURN PARISH COUNCIL

MINUTES OF THE MEETING OF WELBOURN PARISH COUNCIL HELD ON  
WEDNESDAY 11th APRIL 2012 IN WELBOURN VILLAGE HALL AT 7:30PM

## PRESENT

Mr. J.R. Storer, (RS) Chairman  
Councillors: Mr Stephen Short (SSt), Mr A Copley (TC), Mr Richard Coxe (RC), Mr Stephen Spedding (SSg) and Ms Sarah Brown (SB)  
Mr M McBeath Parish Clerk

		<u>ACTION</u>
04.01.00	<p><u>PUBLIC FORUM</u> 3 parishioners attended. Mrs A Broadbent wished to ensure that the Playing Field was registered with Fields In Trust under their Jubilee Scheme. It was important to do this so as to have access to funds for improvements. All agreed but were surprised as they believed that this had already been done. Mrs Robinson of Little Lane objected by letter to the idea of making Cow Lane one way outbound (proposed to prevent lorries coming down Cow Lane on their sat navs and then proceeding into the village). After discussion it was agreed to contact the relevant agencies with a view to obtaining alternative ideas to resolve the problem.</p> <p>The police reported one case of machinery theft. The police were very active combating metal theft.</p>	Clerk
04.02.00	<p><u>APOLOGIES</u> Mr Gibson, Mr Cross and Dr Paxton were unable to attend. County Councillor Phillips had been invited but was unable to attend.</p> <p>District Councillor Overton had a prior engagement.</p>	
04.03.00 04.03.01	<p><u>CHAIRMAN'S REMARKS</u> The Chairman had nothing to add at this point.</p>	
04.04.00	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) ORDER 2040 (SI2040/1059)</u> Nil</p>	
04.05.00	<p><u>MINUTES OF THE LAST MEETING</u> The minutes of the previous meeting held on Wednesday 14 March 2012, copies of which had been circulated earlier to members, were approved. Proposed TC, Seconded SSt.</p>	
04.06.00 04.06.01 04.06.02 04.06.03 04.06.04	<p><u>MATTERS ARISING FROM THE MINUTES</u> <u>Improved Communications.</u> It was agreed that the new communications procedures appeared satisfactory.</p> <p><u>New Standing Orders.</u> An electronic copy of the new Standing Orders had been sent to all councillors.</p> <p><u>Safety Rail.</u> The intended safety rail was in manufacture. Delivery and installation would be in a few weeks.</p> <p><u>Mugs.</u> The order for mugs had been placed and a slightly amended design agreed.</p>	
04.07.00 04.07.01 04.07.02	<p><u>CLERK'S REPORT</u> <u>Road Works.</u> A lot of work had gone into ensuring that the village's needs would be met during the planned road works on the main road. Notices had been given to all businesses in the village and the school and a note placed in the Parish Notice Board and the website. It had been hoped that Moat Lane and Hall Lane would be included in the repairs but this was not the case due to lack of funds.</p> <p><u>Street lights.</u> All the footway lights had been inventoried in conjunction with EON and</p>	

	problems noted.	<u>ACTION</u>
04.07.03	<u>Drains</u> . 5 blocked drains had been noted in the recent storms and later notified to Highways.	
04.07.04	<u>Annual Audit</u> . Papers for the Annual External Audit had been received. The return was due on 19 July.	Clerk
04.07.05	<u>Empty Homes</u> . Discussions with NKDC had updated the status of the empty homes in the village.	
04.07.06	<u>Trip Hazards</u> . Following an incident when a parishioner had tripped and badly hurt herself, action was in hand to correct known trip hazards on the village footways.	
04.08.00	<u>FINANCIAL REPORT</u> The financial report showed expenditure of £319 for the month with reserves at £30,956. The annual precept had been received. The annual VAT reclaim submission had been made. It was desirable to find a better interest rate for the savings account.	Clerk
04.09.00	<u>COUNTY/DISTRICT COUNCIL MATTERS</u> Mrs Overton's monthly newsletter had not yet been issued. Attention was drawn to the LCC's recent takeover from the police of parking monitoring. There was continuing concern at lack of support from County Councillor Phillips.	Clerk
04.10.00	<u>REPORTS FROM PORTFOLIO HOLDERS</u>	
04.10.01	<u>Constitution and Village Hall</u> . The new blind for the village hall was still delayed although a proforma invoice had been received, made out to Mr Raynes at his home address. This was being corrected.	
04.10.02	<u>Highways, Footways and Drains</u> . LCC had still not responded on the issue of who owned the metal fence round Castle Hill. The new main drain had worked extremely well in the recent heavy rains although there had been concerns about flooding at the poultry farm. See also item 04.07.03.	
04.10.03	<u>Parish Plan and SAG</u> See item 11.	
04.10.04	<u>Police and NHW</u> NTR	
04.10.05	<u>Cluster Group</u> . NTR	
04.10.06	<u>Health Social and Welfare</u> . NTR	
04.10.07	<u>Allotments</u> . There had been complaints about crowing cockerels on the allotments and problems with vehicles damaging the approach track. The sewer from Sycamore Lodge in the allotments' track had been overflowing. It was agreed to buy wood chippings for the track and to contact the relevant agencies about the sewer. The allotment holders would spread the chippings as necessary	
04.10.08	<u>Castle Hill</u> . The margins had been sprayed to control the nettles. There was concern at the erosion of the outer bank under the metal railings since it would be easy to fall into the outer moat due to the lack of a bank.	
04.11.00	<u>SAG</u> The Survey Action Group wished to be called the Welbourn Village Plan Group (WPG). The group had taken advice and support from LCC and NKDC and had been joined by a number of parishioners. The questionnaire was almost complete and had been subdivided into 3 groups: householders, children and businesses. Submission of the drafts was expected shortly.	BG
04.12.00	<u>ASSET SCHEDULE</u> It was necessary to update the council's schedule of fixed assets. The audit rules do not allow assets to be depreciated. The Clerk wanted a clean slate to restart the process. A new schedule was agreed.	
04.13.00	<u>STREET LAMP REPLACEMENT</u> Some of the village footway lamps are of a type that are expensive to run and for which	<u>ACTION</u>

	there are no spares. It was agreed to start a programme of replacement with two lamp units.	Clerk
04.14.00	<u>OBSCURATION OF STREET LAMPS</u> A number of footway lamps in the village were being obscured by overhanging branches. It was agreed to ask the relevant householders to have them cut back.	Clerk
04.15.00	<u>ONE WAY SUGGESTION</u> See item 04.01	
04.16.00	<u>PLANNING MATTERS</u> The Council had no comment to make on the proposals for no 27 The Green.	Clerk
04.17.00	<u>CHEQUES.</u> Payment of the following cheques was approved: E-on for lighting power £179.46 M McBeath for salary £111.43 PO - McBeath PAYE £27.60 And authorise transfer of £300 from savings account to current account.	Clerk
04.18.00	<u>Closed session INTERNAL MATTERS</u> In the light of recent incidents, the Clerk was given specific guidance on the handling of external mail. Councillor Copley resigned suddenly for personal reasons.	
04.19.00	<u>ITEMS FOR NEXT MEETING</u> Annual Governance statement.	All
04.16.00	<u>DATE AND PLACE OF NEXT MEETING</u> The date of the next Parish Council Meeting will be Wednesday 9th May 2012 at 7.30 pm in the Village Hall. This will be the Annual Meeting.	All

There being no further matters to discuss, the Chairman duly closed the meeting at 10.00pm.

Copies to:

County Councillor Phillips

District Councillors Conway and Overton, All PC Members. Parish Website.