

MINUTES OF THE MEETING OF WELBOURN PARISH COUNCIL HELD ON  
WEDNESDAY 9<sup>th</sup> DECEMBER 2015 IN WELBOURN VILLAGE HALL AT 7:30PM

PRESENT

Mr. John Lucas (JL)

Chairman

Councillors: Mrs Maureen Lunn (ML), Mr Robert Cross (MC), Mrs Katie Stark (KS), Miss Harriet Huntsman (HH), Mr Stephen Short (SS), Mr Stephen Spedding (SSg), Mr John Storer (RS),

Mr Malcolm McBeath

Parish Clerk

12.01.00	<u>PUBLIC FORUM</u>	<u>ACTION</u>
12.01.01	The police reported by email one burglary during the month.	
12.02.00	<u>ACCEPTANCE OF REASONS FOR ABSENCE</u> Since the meeting was going to abbreviated by deleting the district reports Councilors Mrs Conway and Mrs Overton had been invited not to attend. Councilor Gibson was on holiday.	
12.03.00	<u>DECLARATIONS OF INTEREST</u> Nil	
12.04.00	<u>MINUTES OF THE PREVIOUS MEETING</u> The Minutes of the previous meeting held on 14 <sup>th</sup> November, copies of which had been circulated earlier to members, were approved.	Clerk
12.05.00	<u>MATTERS ARISING FROM THE MINUTES</u>	
12.05.01	<u>Obstructed footpaths</u> The clerk had personally thanked Mr and Mrs Garner at No 5 Castle Hill for clearing back their tree so effectively.	
12.05.02	<u>Litter dumped in Hall Orchard Lane</u> The clerk had been unable to speak with Mr Rice about the litter dumped on the verge in Hall Orchard Lane but volunteers had cleared it anyway.	
12.05.03	<u>Jubilee chestnut tree</u> An arborist had been called out to the Jubilee chestnut tree but his report was still awaited.	
12.05.04	<u>Blocked sewer at allotments</u> With cooperation from the letting agent and the owner, the blocked sewer on the allotments track had been cleared. The clerk advised that the loose cover of the manhole was hazardous and that he had so informed the owner.	
12.05.05	<u>Bank access off Dycote Lane.</u> See item 11	
12.05.06	<u>Allotment Tidying</u> see item 9 <u>Castle Hill</u> see item 13.	
12.06.00	<u>CLERK'S REPORT</u>	
12.06.01	The contract with BOC for gases for the forge had been terminated in consultation with Friends of the Forge.	
12.07.02	The new notice board had been ordered and details sorted by direct consultations.	
12.07.03	The playing field grass had had an extra cut because it was too long for	

12.07.04	<p>the football club. It was agreed to take up the VHPFC's offer to pay for this work.</p> <p>The clerk had been exploring options and objectives concerning NKDC's wish to get more 'value' out of the forge which hitherto had been solely operated and preserved by the Friends of the Forge led by Mr W Goodhand. It had emerged that the Parish council held a lease on the Forge from NKDC dating from 2001 but, in practice, the Friends had taken on the role envisaged for the lease holder. It seemed that the problem was a new broom who wanted more openings but there were not enough people available to support this workload. Nor was the forge suitable for being taken over and run by an external agency. Various workarounds had been proposed and vetoed so there was an impasse. NKDC had promised however that they would continue to cover the insurance and maintenance costs of the building. The parties (PC, NKDC and Friends of the Forge) were to meet in January</p>	<u>ACTION</u>
12.07.05	<p>NKDC had complained on behalf of their workforce that some dog waste bins were mounted too high: it had been decided to reposition the worst of them.</p>	Clerk
12.07.06	<p>A parishioner had complained that the form of words used in the October minutes were capable of being interpreted in a way that was defamatory to her. It was agreed to discuss a formal amendment of the October minutes at the next meeting.</p>	Clerk
12/07.07	<p>The police had not responded to the request to take action about obstructive parking outside the primary school and of Manor Close. The clerk had reminded them.</p>	
12.08.00 12.08.01	<p><u>FINANCIAL REPORT</u></p> <p>In response to councilors' misgivings, Councilor Huntsman had improved the format of the finance report. The new format was welcomed. Spending for December was £973 leaving £15,600 in reserves. Spending overall was marginally over budget. c£2600 had been used from reserves.</p>	
12.09.00 12.09.01 12.09.02 12.09.03 12.09.04	<p><u>TO DISCUSS THE WAY FORWARD ON THE ALLOTMENTS</u></p> <p><u>Empty plots</u> the two empty plots had been advertised in two villages but without result.</p> <p><u>Overgrown plots</u> the plotholder whose two plots had got out of hand had agreed to tidy them.</p> <p><u>New Allotment agreement</u> The portfolio holder had a good idea what parts of the national model allotments agreement to use and would invite all plotholders to sign up to it for next season.</p> <p><u>Untenanted plots</u> It was agreed to get the contractor to trim the unused plots to keep them attractive and under control.</p>	MC
12.10.00	<p><u>TO CONSIDER THE PCC'S APPLICATION FOR FUNDING TO MAINTAIN THE CHURCHYARD</u></p> <p>It was unclear what form of funding the PCC really wanted so the clerk was to seek clarification before the next meeting</p>	Clerk
12.11.00	<p><u>TO CONSIDER THE PLACING OF THE ACCESS TO THE EMBANKMENT</u></p> <p>Although it was considered unlikely, it was agreed that the existing placing risked being shut off by later development of the site so</p>	JL

	Councillor Lucas agreed to assist in relocating it. It was pointed out that the existence of a right of way along that alley should not be assumed but since, de facto, there already was, the point was recognised and the risk accepted.	<u>ACTION</u>												
12.12.00	<u>TO REVIEW THE PROGRESS OF THE EMERGENCY PLAN</u> The clerk reported that he had agreed the required content and strategy for an Emergency Plan with the emergency planning officer at LCC and that a team was required to create it. The clerk's outline was accepted and it was agreed that volunteers to help build the plan should be sought via an advert in Two Villages. Councilor Spedding also agreed to help.	Clerk												
12.13.00	<u>TO CONSIDER THE CONTRACTORS' QUOTES FOR WORK ON CASTLE HILL</u> Two quotes were considered; since BDG was cheaper overall and they seemed more reliable, their quote for the primary works was accepted. It was noted that subsequent maintenance of the cleared areas should be budgeted for.	clerk												
12.14.00	<u>PLANNING APPLICATIONS</u> NKDC had approved the amended planning application for no 19A The Nookin.													
12.15.00	<u>TO CONSIDER THE BUDGET FOR NEXT YEAR</u> After debate and examination of the accounts it was agreed to consider the budget in more detail in January when NKDC's position would be clearer.													
12.16.00	<u>TO AGREE THE MAINTENANCE TASKS FOR DECEMBER</u> The tasks to be done were set as: <ol style="list-style-type: none"> <li>1. Continue to maintain the outlet to the pond.</li> <li>2. Continue to clear the beck.</li> <li>3. Cut the Castle Hill hedge on Beck Street</li> </ol>													
12.17.00	<u>TO CONSIDER THE WAY AHEAD FOR THE FORGE AND THE COUNCIL'S ROLE IN ITS RETENTION</u> In the circumstances it was felt there was little role for the council in the future of the forge and the next move lay with NKDC.													
12.17.00	<u>CHEQUES</u> Payment of the following accounts was approved: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">R Thorpe (maintenance)</td> <td style="text-align: right;">£227.50</td> </tr> <tr> <td style="padding-left: 20px;">G W King and sons (churcyard)</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td style="padding-left: 20px;">E-on ( lights maintenance)</td> <td style="text-align: right;">108.00</td> </tr> <tr> <td style="padding-left: 20px;">BDG Mowing (grass cutting November)</td> <td style="text-align: right;">£100.00.</td> </tr> <tr> <td style="padding-left: 20px;">M McBeath (Nov wage)</td> <td style="text-align: right;">£210.62</td> </tr> <tr> <td style="padding-left: 20px;">PO Ltd (McB PAYE)</td> <td style="text-align: right;">£52.60</td> </tr> </table>	R Thorpe (maintenance)	£227.50	G W King and sons (churcyard)	£100.00	E-on ( lights maintenance)	108.00	BDG Mowing (grass cutting November)	£100.00.	M McBeath (Nov wage)	£210.62	PO Ltd (McB PAYE)	£52.60	
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12.18.00	<u>ITEMS FOR NEXT MEETING</u> Emergency plan Budget													

	Dog warden's contract October minutes Steps up embankment Maintenance tasks. Any planning applications.	
12.19.00	<u>DATE AND PLACE OF NEXT MEETING</u> It was agreed to hold the next meeting on <b>13th January</b> at <b>7:30</b> pm in the Meeting Room.	All

There being no further matters to discuss, the Chairman duly closed the meeting at 9.45pm.

Copies to: District Councillors Mrs Conway, Mrs Overton, All PC Members, Parish Website.