

MINUTES OF THE MEETING OF WELBOURN PARISH COUNCIL HELD ON
WEDNESDAY 13th JANUARY 2016 IN WELBOURN VILLAGE HALL AT 7:30PM

PRESENT

Mr. John Lucas (JL)

Chairman

Councillors: Mrs Maureen Lunn (ML), Mr Robert Cross (MC), Mrs Katie Stark (KS), Miss Harriet Huntsman (HH), Mr Stephen Short (SS), Mr Stephen Spedding (SSg), Mr John Storer (RS), Mr Robert Gibson (BG)

District Councillors: Mrs Marianne Overton (MO), Mrs Laura Conway (LC)

Mr Malcolm McBeath

Parish Clerk

01.01.00	<u>PUBLIC FORUM</u>	<u>ACTION</u>
01.01.01	The police reported by email three burglaries during the month.	
01.02.00	<u>ACCEPTANCE OF REASONS FOR ABSENCE</u> nil	
01.03.00	<u>DECLARATIONS OF INTEREST</u> RS reminded all he lived opposite 2 Little Lane. (agenda Item13)	
01.04.00	<u>MINUTES OF THE PREVIOUS MEETING</u> The Minutes of the previous meeting held on 9 th December, copies of which had been circulated earlier to members, were approved.	Clerk
01.05.00	<u>MATTERS ARISING FROM THE MINUTES</u>	
01.05.01	<u>Forge</u> All parties involved in the future of the forge had met earlier in January and a proposal to release the forge to a charitable trust as a managing committee with the PC as custodian trustees was under investigation. Notes of the meeting had been sent to all parties and the Council but it had proved necessary to remind NKDC's assigned staff officer what they recorded since he seemed not to have noted the contents.	
01.05.02	<u>Parking issues</u> The police had responded to the enquiry about obstructive parking that they wanted all cases to be reported while still in place so that an officer could come out and see the incident for him/her self before any action could be taken.	
01.05.03	<u>Emergency Plan</u> Due to pressure of other work no further time had been allocated to the emergency plan but the clerk was due to attend a training seminar on emergency planning later in the month.	
01.05.04	<u>19A The Nookin.</u> It was noted that no 19a the Nookin was up for sale despite work not yet started on the agreed new dwelling.	
01.05.05	<u>Maintenance</u> The handyman was behind on his allotted works because of other commitments but would be sorting them soon.	
01.05.06	<u>Playing field</u> The VHPFC had paid for the extra cut of the playing field. <u>War memorial cleaning cost</u> After amicable negotiation with the Parish Council, the PCC had paid the bill for cleaning the War Memorial.	

01.06.00	<p><u>DISTRICT AND COUNTY MATTERS</u></p> <p>LC reported that the Central Lincolnshire Local Plan consultation had ended and the comments were being collated prior to the planned consultation on the final draft in April/May.</p> <p>She reminded all of the consultation sessions on the north Kesteven budget planned and to be publicized later in the month, she urged all attend to take advantage of the opportunity to meet councillors and officers.</p> <p>MO reported the County Council's intention to close the Leadenham HWRC and drew attention to her protest/cum information meeting the following evening. She remarked the Environment agency was also involved in the problem She had recently learned that central government was going to insist that councils sell off affordable housing to tenants.</p>	<u>ACTION</u>
<p>1.07.00</p> <p>01.07.01</p> <p>01.07.02</p> <p>01.07.03</p>	<p><u>CLERK'S REPORT</u></p> <p>A planning application for works at 2 Little lane had been received just before the Christmas stand-down resulting in a lot of correspondence over and before the holiday - see item 13.</p> <p>The closure of the Leadenham household waste recycling facility as a result of government cuts to County funding had suddenly come to notice leading to much correspondence between clerks and Councillor Mrs Overton. There was to be a public meeting on the issue the following evening. A publicity poster had been put up but many, it seemed, had not noticed it.</p> <p>The clerk had suggested that it would save £80 a quarter to close the account for the telephone in the Parish Office since it was never used and was not available to the public. The broadband account was separate and would continue. He pointed out, however, that this phone would be useful for any intended emergency control centre. The point was noted, pending clarification of the emergency plan.</p>	<p>Clerk</p> <p>Clerk</p>
01.08.00 01.08.01	<p><u>FINANCIAL REPORT</u></p> <p>The financial report showed spending of £465 this month with £15,200 in reserves. There was a bill for tree works on Castle Hill to come. The VAT refund claim for the previous year had been submitted.</p>	
01.09.00 01.09.01 01.09.02 01.09.03	<p><u>PORTFOLIO HOLDER'S REPORTS</u></p> <p><u>Compliance</u> The sheer volume of governance material being published was quite daunting but RS was satisfied that Council was complying with most regulations. He acknowledged the clerk's recent distribution of the rules concerning charities and custodian trustees.</p> <p><u>Highways.</u> The poor state of Moat Lane and of Dycote Lane opposite no 40 and Cow Lane was of concern. They would be reported to Highways as would the blocked drain by Hunt House. A resident was causing severe damage to the verge in Dycote Lane by repeatedly parking in the same place. The dog warden would be asked to speak to him about this anti-social behaviour</p> <p><u>Drains.</u> The new storm drain was working well but some road drains were blocked. These would be reported to Highways.</p>	Clerk

01.09.04	<u>Parish plan.</u> NTR	<u>ACTION</u> clerk
01.09.05	<u>Cluster group.</u> NTR	
01.09.06	<u>Village Hall.</u> It was not clear whether the leak over the small kitchen had been repaired. it had been suggested the overlap of the tiles was insufficient for the pitch.	
01.09.07	<u>Communications.</u> An improvement to wording of the December minutes had been suggested.	
01.09.08	<u>Allotments.</u> Of the 18 allotments, 12 were taken. the untidy ones would be sorted. Some rents had been collected. MC knew how he wanted to amend the model tenancy agreement but had yet to get the tenants to sign up to it. The sludge around the manhole was still present and unpleasant. Woodchips were suggested. The manhole cover was loose. The clerk was to write to the owners to ask them to deal with it.	
01.10.00	<u>TO CONSIDER RENEWING THE DOG WARDEN'S CONTRACT</u> It was decided to renew the dog warden's contract for a further 6 months on his existing terms.	Clerk
01.11.00	<u>TO CONSIDER THE PCC'S APPLICATION FOR FUNDING TO MAINTAIN THE CHURCHYARD</u> Given that the Parish council already paid for the grass cutting in the churchyard, it was agreed that no further contribution was possible.	
01.12.00	<u>TO CONSIDER REPHRASING AN AMBIGUOUS STATEMENT IN THE OCTOBER MINUTES</u> It was agreed that para 10.07.05 in the October minutes should be amended to read: The Tree Officer had ignored recommendations on Mrs Robinson's tree works application despite our protestations, whereas Mr Moon's tree work application had been approved.	Clerk
01.13.00	<u>TO CONSIDER A RESPONSE TO PLANNING APPLICATION 15/1498/OUT RE 2 LITTLE LANE</u> Council opposed the application on the grounds of overdevelopment and traffic issues. The application had claimed justification from the Neighbourhood Plan: Council considered that this claim misrepresented the Plan.	clerk
01.14.00	<u>TO REVIEW PROGRESS ON THE EMERGENCY PLAN</u> See para 01.05.03 above	
01.15.00	<u>TO REVIEW PROGRESS ON CASTLE HILL MAINTENANCE</u> It was noted that the contractor had not pollarded all the intended trees and but had removed a tree not part of his brief. The clerk was to take this up with him. The handyman was behind on his tasks. There had not been time to remove the hazel clumps as JL had intended.	
01.16.00	<u>TO CONSIDER THE COUNCIL'S OBJECTIVES AS DEFINED IN THE NEIGHBOURHOOD PLAN</u> Because time was running short it was decided to leave this topic till the next meeting.	

01.17.00	<p><u>TO CONSIDER THE BUDGET FOR NEXT YEAR</u></p> <p>After consideration of all the factors, it was decided to leave the budget at £18,000.</p>	<u>ACTION</u>										
01.18.00	<p><u>TO AGREE THE MAINTENANCE TASKS FOR JANUARY/FEBRUARY</u></p> <p>The tasks to be done were set as:</p> <ol style="list-style-type: none"> 1. Catch up on outstanding tasks 2. Continue to maintain the outlet to the pond. 3. Continue to clear the beck. 4. Remove the dead leaf sludge from the footpath past Hunt House. 											
01.19.00	<p><u>TO CONSIDER THE WAY AHEAD FOR THE FORGE AND THE COUNCIL'S ROLE IN ITS RETENTION</u></p> <p>The proposal to mimic the arrangements for the running of the village hall were agreed as a reasonable way forward for the forge but all might depend on how the running costs could be funded. This aspect was being examined by staff at NKDC. They would report on or before February 10th at a scheduled further meeting of the parties.</p>											
01.20.00	<p><u>CHEQUES</u></p> <p>Payment of the following accounts was approved:</p> <table style="margin-left: 40px;"> <tr> <td>R Thorpe (maintenance)</td> <td style="text-align: right;">£42.50</td> </tr> <tr> <td>P A Orme (dog warden)</td> <td style="text-align: right;">£96.00</td> </tr> <tr> <td>M McBeath (Dec wage and expenses)</td> <td style="text-align: right;">£151.86</td> </tr> <tr> <td>PO Ltd (McB PAYE)</td> <td style="text-align: right;">£38.00</td> </tr> <tr> <td>E-on (streetlights)</td> <td style="text-align: right;">£188.36</td> </tr> </table>	R Thorpe (maintenance)	£42.50	P A Orme (dog warden)	£96.00	M McBeath (Dec wage and expenses)	£151.86	PO Ltd (McB PAYE)	£38.00	E-on (streetlights)	£188.36	
R Thorpe (maintenance)	£42.50											
P A Orme (dog warden)	£96.00											
M McBeath (Dec wage and expenses)	£151.86											
PO Ltd (McB PAYE)	£38.00											
E-on (streetlights)	£188.36											
01.21.00	<p><u>ITEMS FOR NEXT MEETING</u></p> <p>Maintenance tasks. Review of Council objectives. Any planning applications.</p>											
01.22.00	<p><u>DATE AND PLACE OF NEXT MEETING</u></p> <p>It was agreed to hold the next meeting on 10th February at 7:30 pm in the Meeting Room.</p>	All										

There being no further matters to discuss, the Chairman duly closed the meeting at 10.15pm.

Copies to: District Councillors Mrs Conway, Mrs Overton, All PC Members, Parish Website.