

**MINUTES OF THE MEETING OF WELBOURN PARISH COUNCIL HELD ON
WEDNESDAY 10th JANUARY 2018 IN WELBOURN VILLAGE HALL AT 7.00 PM**

PRESENT

Councillors Mr. Robert Cross (MC) Chairman
Mr. John Storer (RS)
Mrs. Maureen Lunn, (ML)
Mrs. Katie Stark (KS),
Miss Harriet Huntsman (HH),
Mr. Robert Gibson (RG)
Mr. Jake Beaty (JB)
Mr. Stephen Spedding (SSg)
M. Stephen Short (SS)
District Councillor Mrs. Cat Mills
Parish Clerk – Miss. Sarah Brown

- 10.01.00 **Chairman's Welcome** **Action**
The Chairman Mr. R Cross welcomed everyone to the Meeting.
- 10.02.00 **Public forum**
No members of the public were present.
- 10.03.00 **Acceptance of reasons for absence**
No apologies had been received.
- 10.04.00 **Declarations of interest**
There were no declarations of interest.
- 10.05.00 **Minutes of the previous meeting**
The Notes of the previous meeting held on 13th December 2017, copies of which had been circulated previously to members, were accepted as Minutes Proposed by Cllr R. Storer and seconded by Cllr S. Short. The Chairman duly signed the minutes.
- 10.06.00 **Police Report**
There was no police presence or report.
- 10.07.00 **District and County Matters**
- 10.07.01 District Councillor Cat Mills reported that the full Council meets 1st March and we will then know the 2018/2019 Budget.
- 10.07.02 There are reductions in Central Government funding.
- 10.07.03 A new free digital hub is starting in Osbournby on the 3rd to help people get online. They are looking for volunteers so please get in touch if you are interested in helping.
- 10.07.04 Cycling strategy- North Kesteven want to inspire cycling! If people would like to comment on our current cycle paths, please go on line and comment.
- 10.08.00 **Matters arising from the previous meeting**
- 10.08.01 **Budget for 2018-2019**
Discussed later under Agenda item 12. See 10.12.00
- 10.08.02 **Precept for 2018-2019**
Discussed later see item No 10.12.01
- 10.08.03 **Pest Control**
Rat population seems to be reducing. Slight mole activity had been seen. It was decided to review before the grass cutting season, to prevent mower damage.

- 10.08.04 **Dog/litter bins**
 The clerk had met up with NKDC's Environmental Officer and walked around the village and updated their dog and litter bin map. It was agreed all the bins will be number to clarify updates on missed bins etc. It was discussed about the best options for positioning a new bin, or how repositioning maybe required.
 We are going to move the current plastic litter bin from the bus stop to the A607 at the end of Cow Lane and install a new floor mounted litter bin next to the bus stop. We have stickers to place on the litter bins to inform parishioners that they are dual use bins and dog waste and litter can both be placed in the bins. **Clerk**
- 10.09.00 **Clerk's Report Appendix A**
- 10.09.01 NKDC have confirmed that they will clean up the leaves and mud on the path just up from the old Co-op that runs up the green to the old conker tree.
- 10.09.02 The Clerk is going to ask if they will also clear along Moat Lane. **Clerk**
- 10.09.03 No other issues with the clerk's report.
- 10.10.00 **Appendix B and C – cheques paid and cheques to be paid.**
 Reviewed and accepted.
- 10.11.00 **Financial Report**
- 10.11.01 Cllr H. Huntsman agreed to assist the clerk in re-formatting our accounts to simplify and produce a clear summary to show Budget, Actual, Forecast. **H.H**
- 10.11.02 H. Huntsman and the clerk are to ensure the Parish Council's accounts are audit ready.
- 10.11.03 It was agreed to raise the Precept from the current figure of £19800.00 by 2% to total £20196.00 to cover inflation. **Clerk**
- 10.11.04 All the Councillors were happy with the accounts as they stand.
- 10.12.00 **BT account contract details**
- 10.12.01 We decided we need to write a letter to BT to formally complain about how poor their service has been, and we are unsatisfied with how they have dealt with us.
- 10.12.02 The Parish Council and the previous Parish Clerk want to cease having the contract in the previous Parish Clerk's name. To terminate the contract, we would need to pay a termination fee, which the Parish Council nor the previous Parish Clerk find acceptable.
- 10.12.03 The current Clerk has got a link to the BT resolution team and will pursue a complaint.
- 10.12.04 We will pay the incorrect late payment fee charges and will add this to our complaint to try and recover this charge.
- 10.12.05 The Clerk will write to the previous Parish Clerk to update re the current position.
 We will ensure we will include a threat of the ombudsman in our complaint. **Clerk**
- 10.14.00 **Standing Orders**
- 10.14.01 The Parish Council reviewed the rules around Standing Orders.
 We are satisfied that we comply. All Councillors have agreed that we are compliant.
- 10.15.00 **CSW (Community Speed Watch Initiative)**
- 10.15.01 We are going to apply to CSW to ask for passive signs and review what happens re: S.I.D (speed indication device) meeting at the Cluster Group.
- 10.15.02 If we get some passive signs, we can then agree where to position them in the village. **Clerk**
- 10.16.00 **Planning**
- 10.16.01 **Planning Application Reference: 17/1210/FUL Decision Notice**
 Planning application has been approved for 19 The Nookin Welbourn Lincoln LN5 ONE
- 10.16.02 **Planning Application Reference 17/1868/HOUS**
 Proposal: Erection replacement front porch canopy.
 Location: 3 Crosby Lane Welbourn Lincoln Lincolnshire LN5 ONR.
 The Parish Council has no objections. **Clerk**

- 10.17.00 **Response to the letter from Sir WM. Robertson Academy re consultation on phone mast**
- 10.17.01 Regarding the mast, the Parish Council will refer the Sir William Robertson Academy to the Neighborhood Development Plan.
- 10.17.02 The Parish Council support it providing it meets the criteria of the Neighborhood Development Plan.
- 10.17.03 The Parish Council recommend that the Sir Wm. Robertson Academy consults with the local residents. **Clerk**

10.18.00 **Drainage**

- 10.18.01 A letter was sent to a Parishioner about the sewerage leak. The Clerk updated the Parish Council and it seems there isn't an issue at present.
- 10.18.02 Concern had been expressed about the overgrown dyke along the side of the path going down towards the reservoir. On inspection it appears okay for now, but it will need checking and clearing in the near future.
Parish Councillor R Storer will speak to the landowner about its clearance. **R.S**

10.19.00 **Village Hall**

- 10.19.01 Projector- the company that had installed the projector had got it working again with a temporary repair.
- 10.19.02 We have had a quote for £75+VAT to replace the existing faulty AV lead and socket. It was decided to see if we can get an HDMI cable in at the same time, and get a quote for that.

10.20.00 **Communications**

- 10.20.01 A reminder to all Parishioners, please direct all correspondence to the Parish Clerk email:- welbournparishclerk@gmail.com

- 10.21.00 We have agreed to transfer £3993.37 from the deposit account into the feeder (Business Management Account) account then onto the Community Account.
That is to cover £3398.40 Village Hall Roof Repair
£172.97 BT charges (some to claim back later)
£422.00 Cheques
£500.00 buffer in the Community account.

Date for the next meeting and meeting schedule for the coming year:

- Wednesday 14th February 2018 at 7.30 pm
- Wednesday 14th March 2018 at 7.30 pm
- Wednesday 11th April 2018 at 7.30 pm
- Wednesday 09th May 2018 – 7 pm Annual Parish Meeting
7.30 pm Annual Parish Council Meeting

There being no further matters to discuss, the Chairman duly closed the meeting at 9.50pm.

Signed.....

Date.....

Chair, Welbourn Parish Council.

Copies to: District Councillors Mrs. M Overton. Mrs. C. Mills. All PC Members. Parish Website.

| ITEM | DATE | COMMENTS |
|-------------------------|----------|---|
| Precept | 14.12.17 | Received email information regarding the settling of Precepts for 2018/19 financial year. Forward to Parish Councillors |
| Highways | 18.12.17 | Received confirmation the previously reported fault ref:-10100240932 A loose kerbstone outside Welbourn Primary, High Street, Welbourn, had been fixed |
| Phone Mast Consultation | 19.12.17 | Received letter from Sir William Robertson Academy regarding the consultation re proposal to install mobile phone mast. |
| Defibrillator light | 21.12.17 | Mr McBeath kindly obtained and fitted new strip lights in the telephone box to illuminate the defibrillator. |
| Planning | 28.12.17 | Planning Application Reference: 17/18/68 HOUS 3 Crosby Lane, Welbourn, received and emailed to all Councillors. |
| Litter Grant/dog bins | 03.01.18 | Scheduled a meeting on the 10.01.18 with NKDC's Environment Officer from the waste & street scene department. Will confirm options for adding new litter/dog bins, obtain schedules for bin emptying, road clearing and organise rubbish and path clearance in various areas around tde parish. |
| | 05.01.18 | Obtained bin stickers to help inform parishioners of the right to use dual purpose bins for both dog waste & litter. |
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Welbourn Parish Council
Appendix B & Appendix C
Parish Council Meeting 10th January 2018

Financial Input and Output report since the last Parish Council Meeting on 13th December 2017

Appendix B

S106 monies of £10842.73 received Jan. 2017 and £5000 of this donated to the Play & Leisure Project 19.02.17.
Remaining £5,842.73p resides in Client D/A.

Balances as at 04.01.2018: BMM account £1940.04 Community account £763.84.

Accounts authorised and paid since the last meeting on 13th December 2017.

| Invoice Date | Item IN | IN | Item OUT | Invoice value | VAT | Total invoice value | Date paid |
|--------------|---------|-------|----------|---------------|-------|---------------------|-----------|
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| | TOTALS | £0.00 | TOTALS | £0.00 | £0.00 | £ - | |

Financial Input and Output report since the last Parish Council Meeting on 13th December 2017

Appendix C

Accounts to be authorised and paid

| Invoice Date | Item IN | IN | Item OUT | Invoice value | VAT | Total invoice value | Date paid |
|--------------|---------|----|----------------------------------|---------------|----------|---------------------|-----------|
| 04.01.18 | | | Defibrillator kiosk light Repair | £ 5.66 | £ 1.13 | £ 6.79 | 10.01.18 |
| 02.01.18 | | | EON | £ 227.86 | £ 11.39 | £ 239.25 | 10.01.18 |
| 25.11.17 | | | BT | £ 150.81 | £ 22.16 | £ 172.67 | 10.01.18 |
| 30.12.17 | | | Grantham Roofing Services Ltd | £ 2,832.00 | £ 566.40 | £ 3,398.40 | 10.01.18 |
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| | | | TOTALS | £ 3,216.33 | £ 601.08 | £ 3,817.11 | |