

MINUTES OF THE MEETING OF WELBOURN PARISH COUNCIL HELD ON
WEDNESDAY 12th July 2017 IN WELBOURN VILLAGE HALL AT 7.30 PM

PRESENT

Councillors Mr. Robert Cross (MC) Chairman
Mr. John Storer (RS)
Mrs. Maureen Lunn, (ML)
Mr. Stephen Short (SSt),
Mrs. Katie Stark (KS),
Miss Harriet Huntsman (HH),
Mr. Robert Gibson (RG)
Mr. Stephen Spedding (SSg)
Temporary Parish Clerk / Councillor: Mrs. Maureen Lunn

- 07.01.00 **Public forum** **Action**
- 07.01.01 There were three members of the public present.
- 07.01.02 Ms. Sarah Brown highlighted that fencing on Castle Hill near the causeway had some rotten posts, and a new support post was needed. SSg
Cllr. Stephen Spedding volunteered to have a look.
- 07.02.00 **Acceptance of reasons for absence**
- 07.02.01 Apologies were sent by PSCO Kennedy-Sharp by email. "No one to attend the meeting", and reporting that there were no recorded crimes in Welbourn for the period 14th June 2017 – 12th July 2017. **Resolved.**
- 07.03.00 **Declarations of interest**
- 07.03.01 There were no declarations of interest.
- 07.04.00 **Minutes of the previous meeting**
- The Notes of the previous meeting held on 14th June 2017, copies of which had been circulated earlier to members, were accepted as Minutes Proposed by Cllr. S. Spedding and seconded by Cllr. R. Storer
- 07.05.00 **Matters arising from the Minutes**
- There were no matters arising from the previous minutes.
- 07.06.00 **District and County Matters**
- 0706.01 Cllr. R. Cross read out a report from Cat Mills, District Councillor. Clerk
To be attached to the notes when distributed to Councillors.
- 07.06.02 Marianne Overton reported that the three documents, the Magna Carter, Charter of the Forest and Domesday Book were all in the Castle at Lincoln and attendance to view was doing well.
- 07.06.03 Highways – some pothole repairs were getting done and Marianne stressed the importance of reporting potholes for repair, which should be filled in 28 days.
- 07.06.04 Lincoln Walk-In Centre is under threat of closure. Marianne stressed the importance of complaining about this.
- 07.06.05 Fairer Funding Campaign – is trying to get a date agreed.
- 07.07.00 **Advert for Parish Clerk**
- 07.07.01 All Councillors reviewed the advert and agreed a change of wording to say 'The candidate will have the opportunity to study for...' Clerk
- 07.08.00 **Proposition of a new Notice Board**
- 07.08.01 Agreed that we do not necessarily need a new Notice Board, we need to fix the one we have. New doors certainly needed. Clerk to ask for a quote Clerk
- 07.09.00 **Co-Option of a new member to the Parish Council**

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| 07.09.01 | Council agreed to co-option of Jake Beatty to the Council. Declaration of Acceptance of Office and Disclosure of Pecuniary and Other Interests Forms to be delivered to Jake Beatty for completion. | Clerk |
| 07.10.00 | Clerk's Report Agreed we would write Malcolm a formal letter thanking him for all his work and commitment over the last eight years as clerk. | MC |
| 07.11.00 | Financial report | |
| 07.11.01 | Finance records agreed by the Council. Resolved. ML to identify where the s106 monies sit in the accounts | Clerk |
| 07.12.00 | Allocation of further funds to the Ridges & Furrows project | |
| 07.12.01 | Parish Council are interested in using £3000 of the s106 monies to leverage more money for a larger art project. | |
| 07.12.01 | Clerk to communicate with Lucy Lumb asking for advice on how this could be actioned, and how it could be managed. | Clerk |
| 07.13.00 | Defibrillators | |
| 07.13.01 | Email communication had been received from the village Co-Ordinator for the two defibrillators requesting that the Parish Council cover the costs of the batteries and pads as they require replacing. | |
| 07.13.02 | It was agreed that the Parish Council would pay for the replacement batteries and pads as the need arose. | |
| 07.13.03 | CPR courses for villagers and a volunteer 'ring around system' to be discussed at the next Parish Council Meeting. | |
| 07.14.00 | PORTFOLIO HOLDERS' REPORTS. | |
| 07.14.01 | Compliance. RS requested a copy of 'The Good Councillors Guide' 2017 for each Councillor. | Clerk |
| 07.14.02 | Environment and Highways. | |
| 07.14.02a | Hedges need cutting back on the A607 so that the 'School' sign and the chevrons leading up to the bridge can be seen. Highways to be informed Chip shop van. There had been a complaint about his recent choice of parking. | Clerk |
| 07.14.02b | Hedge around Castle Hill towards the shop needs cutting. | |
| 07.14.02c | Hedge behind fence opposite North End is overgrown. | |
| 07.14.02d | Handyman to be asked to cut these hedges. | Clerk |
| 07.14.03 | Drains No issues at present. Review in September when local land owners and farmers may need approaching. | |
| 07.14.04 | Planning. Sir Wm. Robertson school fencing and new gates. Planning had been approved. | |
| 07.14.05 | Cluster Group. Need to agree a date with Marianne Overton. Cllr. Gibson to phone Roger Cole to discuss dates. | RG |
| 07.14.06 | Village Hall. | |
| 07.14.06a | Heating System - A Working Committee has been formed to investigate the recurring problems with the heating system | |
| 07.14.06b | Roof – Cllr Stephen Short has heard back from Grantham Roofing with quotes of £2,237.00 (plus VAT) for the Solar Panel Works, and £595.00 (plus VAT) for the car park side tiling works. | |
| 07.14.06c | To try and seek a further quote from Steve Francis. | SSt |

- 07.14.06d Nothing has been heard back from the lawyer. Clerk to chase. Clerk
Agreed that the Parish Council will get the repairs done.
- 07.14.07e Summer Ball – Saturday 2nd September 2017.
Sports Day – Sunday 10th September 2017
- 07.14.08 **Communications**
No update to report.
- 07.14.09 **Allotments.**
We need to clear the Ragwort which is covering the whole of the allotments.
To ask for a quote to remove the Ragwort and action accordingly. Clerk
- 07.14.10 **Castle Hill**
See items 07.01.02 and 07.14.02c.
- 07.14.11 **Forge.**
No update.
Jake Beatty was asked if he would be happy to take on the Forge Portfolio and he said he would.
- 07.15.00 **Review of Portfolios and Portfolio holders**
It was agreed that the present portfolio holders would continue as previously.
- 07.16.00 **Cheques**
Cheques were agreed and signed. **Resolved.**
- 07.17.00 **Items for the next meeting**
CPR and 'Ring Around' system of communication for the defibrillator use.
Allotments.
Village Hall Roof.
Ask Marianne about the lack of lights at the entrance to the Sir Wm. Robertson School.
- 07.18.00 **Date for the next meeting and meeting schedule for the coming year:**
Wednesday 13th September 2017 at 7:30 pm All
Wednesday 11th October 2017 at 7.30 pm
Wednesday 08th November 2017 at 7.30 pm
Wednesday 13th December 2017 at 7.30 pm
Wednesday 10th January 2018 at 7.30 pm
Wednesday 14th February 2018 at 7.30 pm
Wednesday 14th March 2018 at 7.30 pm
Wednesday 11th April 2018 at 7.30 pm
Wednesday 09th May 2018 – 7 pm Annual Parish Meeting
7.30 pm Annual Parish Council Meeting

There being no further matters to discuss, the Chairman duly closed the meeting at 9.50pm.

Signed.....

Date.....

Chair, Welbourn Parish Council.

Copies to: District Councillors Mrs. M Overton. Mrs. C. Mills. All PC Members. Parish Website.