

WELBOURN PARISH COUNCIL

MINUTES OF THE MEETING OF WELBOURN PARISH COUNCIL HELD ON
WEDNESDAY 13th JUNE 2012 IN WELBOURN VILLAGE HALL AT 7:30PM

PRESENT

Mr. J.R. Storer, (RS) Chairman
 Councillors: Mr Stephen Short (SSt), Mr Richard Coxe (RC), Mr Robert Gibson (BG), Mr Robert Cross, Dr
 Adam Paxton (AP), Mr Stephen Spedding (SSg) and Ms Sarah Brown (SB)
 District Councillor Mrs Laura Conway (LC) Parish Clerk
 Mr M McBeath

		ACTION
06.01.00	<p><u>PUBLIC FORUM</u> 3 parishioners attended. Mr Robinson queried the cost of making Cow Lane one way and suggested that it would be better to wait until the developer had finished his work on the Brooke House site. The Chairman advised that costings at this stage were unknown since Highways had not yet provided any nor was it clear who would be paying for the work but only a few signs were necessary.</p> <p>The police did not attend nor had they submitted any report.</p>	
06.02.00	<p><u>CHAIRMAN'S REMARKS</u> The Jubilee celebrations had gone well; it had been good to see many parishioners participating and Castle Hill being put to good use.</p>	
06.03.00	<p><u>APOLOGIES</u> County Councillor Phillips had been invited but was unable to attend. Mrs Overton had commitments elsewhere</p>	
06.04.00	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) ORDER 2060 (SI2060/1069)</u> Nil</p>	
06.05.00	<p><u>MINUTES OF THE LAST MEETING</u> The minutes of the previous meeting held on Wednesday 9 May 2012, copies of which had been circulated earlier to members, were approved. Proposed AP, Seconded SSg.</p>	
06.06.00 06.06.01 06.06.02 06.06.03 06.06.04	<p><u>MATTERS ARISING FROM THE MINUTES</u></p> <p><u>Mugs</u> Four mugs had been found to be chipped. The clerk was instructed to seek a refund. It was agreed that proceeds from mug sales would be processed via the Village Hall Committee.</p> <p><u>Cow Lane.</u> Highways had acknowledged the application to make Cow Lane one way but there had not been any further action.</p> <p><u>Safety Rail.</u> The safety rail for the Beck was made and awaiting installation.</p> <p><u>Placement of the Savings Account</u> The clerk advised that, on closer investigation, Yorkshire Bank had a minimum limit on the intended account which our funds did not satisfy. Melton Mowbray BS, on the other hand, offered a higher rate of Interest on their one year Jubilee account and would accept our funds.</p> <p>It was agreed to move the NS&I account to the Melton Mowbray BS one year Jubilee Bond.</p>	SSg Clerk
06.07.00 06.07.01 06.07.02	<p><u>CLERK'S REPORT</u></p> <p><u>Co-option</u> A petition for an election for co-option of new councillor had been received on 28 May. The petitioners had been advised that it was void in that they had missed the published deadline for such action.</p> <p><u>New Road works</u> Highways had announced their intention to close the A607 on 23 July for 2 weeks in order to install new crash barriers. The Clerk had arranged a work-</p>	Clerk

	around with Stagecoach to ensure a normal service to Welbourn. Details would be published in due course.	<u>ACTION</u>
06.07.03	<u>Drains</u> . A number of drains had been successfully cleared before the storms but others had since been reported, particularly in Dycote Lane. No 27 High Street had experienced flooding during the recent cloud burst. Highways had been approached with a view to raising the kerb there.	RS
06.07.04	<u>Unsafe Trees</u> A number of contractors had been approached with a view to starting formal safety checks on the big trees on Council land but none had clearly responded. Follow up was required.	Clerk
06.07.05	<u>Trip Hazards</u> Anglian Water had repaired the trip hazard in Dycote lane and had started work on the one in Hall Orchard Lane whilst the loose kerbstones outside the shop and Field House Bungalow had been reported to Highways.	Clerk
06.08.00	<u>FINANCIAL REPORT</u>	
06.08.01	The financial report showed expenditure of £2,523 for the month with reserves at £21,031. The Clerk had been in close contact with a new internal auditor who is an experienced, qualified accountant. Her advice was being put to good use to improve the accounts generally. He advised that there was a risk of overspending the budget and demonstrated a new form of financial report which would make it simpler to monitor the budget.	
06.08.02	The Council reviewed the Annual Governance statement and agreed that all proper measures were being implemented. It was queried whether there is a back up in place to cover any Clerk's sudden incapacity. The Clerk pointed out that he regularly backs up his primary computer to his lap top and periodically backs up on the Parish Council computer in the IT room.	Clerk
06.09.00	<u>COUNTY/DISTRICT COUNCIL MATTERS</u>	
06.09.01	Mrs Smith's cottage was actively seeking extra volunteers to help out in all areas of their work.	
06.09.02	Following the Police Reform & Social Responsibility Act 2011, there would be countywide elections on 15 th November 2012 for the newly introduced Police and Crime Commissioners. New Police and Crime Panels were being established to scrutinise the new Commissioners.	
06.09.03	Central Lincolnshire Joint Strategic Planning Committee had released their draft Core Strategy for initial consultations before it would be finalised ready for statutory consultation in the Autumn.	
06.10.00	<u>REPORTS FROM PORTFOLIO HOLDERS</u>	
06.10.01	<u>Constitution and Village Hall</u> . The new blinds had been installed.	
06.10.02	<u>Highways, Footways and Drains</u> . See 06.07.03 above. It was noted that the footpath by the railway bridge was very untidy and needed attention.	MC
06.10.03	<u>Parish Plan and WPG</u> See item 13.	
06.10.04	<u>Police and NHW</u> NTR	
06.10.06	<u>Cluster Group</u> . The situation concerning SID deployment had not been clarified. As far as was known, the Cliff Cluster still did not have a Secretary.	BG
06.10.07	<u>Health Social and Welfare</u> . There was concern that the Notes of Meeting published soon after the Council meetings as previously instructed were too detailed and that any subsequent changes might prove embarrassing. The Clerk was instructed to significantly abbreviate them.	
06.10.08	<u>Allotments</u> . SB had cut grass in the allotments herself. Mr Coxe had realised that a proprietary barrier would be too expensive so had manufactured one himself. SB agreed to arrange installing it. A donation of £50 to the Church was agreed in	SB Clerk

06.10.09	recognition of Mr Coxes's contributions to the needs of the community. <u>Castle Hill.</u> The SW corner of the Hill had been tidied up and the elderly, large overhanging willow stump reduced. Discussions with the neighbouring householder about remedial action to deal with a severely overhanging tree continued. It was hoped to use sandbags to create a better dam. A liaison visit from EH had been sought and was still awaited. It was hoped to encourage the contractor to mow the recently cleared margins.	<u>ACTION</u> AP																
06.11.00	<u>WPG</u> Questionnaires had been printed off and distributed. A drop in session to discuss it and take feedback had been held plus another later that week. Feedback so far had been positive. It was hoped to have all questionnaires back within about 10 days. Help would be required to analyse the results.	BG																
06.12.00	<u>CO-OPTION OF NEW COUNCILLOR</u> BG objected to the method of selection: since he knew one quite well, hardly knew another but would not recognise the third, he wanted to interview the candidates face to face to ensure fairness rather than only use their letter of introduction. Council did not agree with him and opted to continue to use the letters. 3 candidates were proposed: Mrs M Lunn, Mr J Lucas and Mr J Oakley. On a show of hands, Mr Lucas received a clear majority vote for co-option and was duly co-opted, subject to induction	Clerk																
06.13.00 06.13.01 06.13.02	<u>BUDGET CONTROL</u> It was queried whether individual portfolio holders needed specific authority to spend money within their own budgets as set out in the annual budget. It was agreed that portfolio holders could run their own budgets within their own budget limit without reference to Council but that items over £250 needed prior approval. It was agreed that a sub group would meet with the handyman to agree and prioritise the ongoing village maintenance work so as to keep it within budget.	All																
06.14.00	<u>FLOODING</u> See also item 06.07.03. No 19 Crosby Lane had also reported being flooded by road run off. Flooding had also been observed at the Coach House on Main Road. Discussions with Highways had been inconclusive. It was agreed that all this had been due to an exceptional storm and that prophylactic remedial action was impracticable.	RS																
06.15.00	<u>PLANNING</u> The application for a dog grooming parlour at Holme Close had been supported. Revised phasing of the installing of the planned crossing opposite Brooke House had been agreed. People generally had not been aware of this planned crossing.																	
06.16.00	<u>CHEQUES</u> Payment of the following cheques was approved: <table style="margin-left: 40px; border: none;"> <tr> <td>G W King and Sons for church yard mowing</td> <td style="text-align: right;">£279.00</td> </tr> <tr> <td>BT for V Hall phone</td> <td style="text-align: right;">£43.60</td> </tr> <tr> <td>Countryside Arts for mugs</td> <td style="text-align: right;">£1140.75</td> </tr> <tr> <td>Chris Bleaden grass cutting Mar, Apr, May,</td> <td style="text-align: right;">£1708.34</td> </tr> <tr> <td>Thorpe Property Services for maintenance</td> <td style="text-align: right;">£244.75</td> </tr> <tr> <td>EON for 1/4 ly street lamps maintenance</td> <td style="text-align: right;">£103.32</td> </tr> <tr> <td>M McBeath for salary</td> <td style="text-align: right;">£147.12</td> </tr> <tr> <td>PO - McBeath PAYE</td> <td style="text-align: right;">£35.62</td> </tr> </table> And authorise transfer of £3700 from savings account to current account.	G W King and Sons for church yard mowing	£279.00	BT for V Hall phone	£43.60	Countryside Arts for mugs	£1140.75	Chris Bleaden grass cutting Mar, Apr, May,	£1708.34	Thorpe Property Services for maintenance	£244.75	EON for 1/4 ly street lamps maintenance	£103.32	M McBeath for salary	£147.12	PO - McBeath PAYE	£35.62	Clerk
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06.17.00	<u>ITEMS FOR NEXT MEETING</u> The need for a weight restriction on Little Lane.	All																
06.18.00	<u>DATE AND PLACE OF NEXT MEETING</u> The date of the next Parish Council Meeting will be Wednesday 11th July 2012 at 7.30 pm in the Village Hall.	All																

There being no further matters to discuss, the Chairman duly closed the meeting at 9.30pm.

Copies to:

County Councillor Phillips

District Councillors Conway and Overton, All PC Members. Parish Website.