

WELBOURN PARISH COUNCIL
MINUTES OF THE MEETING OF WELBOURN PARISH COUNCIL HELD ON
WEDNESDAY 14th MAY 2014 IN WELBOURN VILLAGE HALL AT 7:30PM

PRESENT

Mr. J.R. Storer, (RS)	Chairman
District Councillor Mrs Laura Conway	
Councillors: Ms Sarah Brown (SB), Mr Robert Gibson (BG), Mrs Maureen Lunn (ML), Mr Robert Cross (MC), Mr Stephen Short (SSt), Mr John Lucas(JL), Mr Stephen Spedding (SSg)	
PCSO Meneses	Lincs Police
Mr Malcolm McBeath	Parish Clerk

		<u>ACTION</u>
05.01.00	<u>NEW CHAIRMAN</u> As this was the annual meeting of the Council Mr Storer duly resigned. SSt took the chair and proposed Mr Storer as Chairman for the following year. Since RS was willing to continue, this was carried unanimously in the absence of any other candidates. Mr Storer resumed the Chair.	
05.02.00	<u>PUBLIC FORUM</u>	
05.02.01	There had not been any reportable crimes in the preceding month. Police staffing levels were still tight. The police were proposing to start to deploy speed cameras in the village to deter and educate.	
05.02.02	It was observed that there are apparently a number of uninsured vehicles in use in the village. Given appropriate intelligence, the police would follow up.	
05.03.00	<u>APOLOGIES</u> Councillor Paxton was away at a business conference.	
05.04.00	<u>DECLARATIONS OF INTEREST</u> Nil	
05.05.00	<u>CHAIRMAN'S REMARKS</u>	
05.05.01	Since he felt it was very significant, RS wanted to see the Parish Plan through to completion.	
05.06.00	<u>MINUTES OF THE PREVIOUS MEETING</u> The minutes of the previous meeting held on 9 April, copies of which had been circulated earlier to members, were approved.	
05.07.00	<u>MATTERS ARISING FROM THE MINUTES</u>	
05.07.01	<u>War Memorial.</u> There were a number of options concerning the refurbishment of the War Memorial but it was impracticable to decide which without knowing how much grant might be available. It was agreed that the PCC should seek a new assessment from a retired stone mason and then consider the next step.	
05.07.02	<u>Annual Parish Meeting.</u> No points for action had arisen at the APM but some people had missed the excellent defibrillator demonstration. More information about the defibrillator was available on the Community Heartbeat Website.	
05.08.00	<u>COUNTY/DISTRICT COUNCIL MATTERS</u>	
05.08.01	LC reported the Central Lincolnshire Local Plan was being updated and that currently we cannot demonstrate the level of deliverable housing land supply	

	required in the National Policy and Planning Framework (NPPF) which was published by the Government in 2012. Thus we are extremely vulnerable to developers coming forward with applications for housing development to meet the shortfall in supply before our Site Allocations process has been completed in 2016. This means that the process of selecting the most appropriate sites for development, with full public engagement, is circumvented and applications are determined in isolation.	<u>ACTION</u>
05.08.00	<u>CLERK'S REPORT</u>	
05.08.01	The licences for the two brown bins had been renewed with NKDC.	
05.08.02	The LCC Highways officer had been walked around the village to view various items, especially the dropped kerbs. He had taken particular note of the state of Moat Lane and had noted the several potholes in the village and promised tree work in Hall Orchard Lane. The potholes had since been marked for attention (but it seemed that Dycote Lane had been overlooked).	
05.08.03	A lot of clearance work had been done around the playing field.	
05.08.04	Mrs Broadbent had withdrawn from the tennis court project.	
05.08.05	It seemed that preventative maintenance of the Hall needed more formal attention to minimise breakdowns. The Clerk would take up this topic with the Village Hall Committee. A supporting leg on the large swings had failed. Mr McBeath had removed the swings to reduce the risk of further damage and injury and was pursuing a replacement under guarantee with the manufacturers.	
05.08.06	The direct debit with BT for the VH broadband account had been set up.	
05.08.07	A grass cutting problem in The Nookin had been resolved thanks to the voluntary support of Mr Dibley.	
05.08.08	The Clerk had discussed maintenance with Mr Thorpe and had agreed the next tasks.	
05.08.09	ML reported that the recent Course for councillors had been very useful. It seemed to her on the basis of this course that we are conducting our business properly.	
05.09.00	<u>FINANCIAL REPORT</u>	
05.09.01	The internal auditor had made some very useful observations and had identified an inadvertent oversight in the accounts for 2013-14 which were now satisfactory. She recommended that the RFO discontinue the use of the bound book as the formal record of the parish accounts and revert to signed off computer print outs based on the Clerk's spread sheets. Council approved this action.	
05.09.01	Spending in the previous month had been £5074 leaving £22,596 in the reserves. The new tennis court wire netting had been paid for.	
05.10.00	<u>REPORTS FROM PORTFOLIO HOLDERS</u>	
05.10.01	<u>Village Hall</u> . The VH committee had met and was working very well despite not yet having a chairman. They considered that provision of additional facilities for a caravan site would be most inappropriate and that the current practices should continue. This was accepted. The issue of preventative maintenance was being addressed.	
05.10.02	The VH Committee wanted the swing repairs to be done properly and had	

05.10.03	some funds available towards the cost. But see 05.08.05 above. <u>Village Matters.</u> There were still potholes requiring attention in Dycote Lane. A large number of young trees were becoming established on verges in the High Street. They should be removed. NKDC had not cut the grass in Manor Close and beside no 14 High Street. The clerk was to investigate.	<u>ACTION</u> Clerk
05.10.04	<u>Neighbourhood Plan.</u> There had been a very good response to the recent consultation on the draft Plan. The draft was being revised and would be presented to the Council for endorsement or otherwise in due course before being submitted to NKDC for vetting.	
05.10.05	<u>Allotments.</u> There had been problems with dog fouling and rubbish dumping on the allotments. The offenders were known and would be spoken to. SB had recently cut the grass in the parish orchard.	
05.10.06	<u>Castle Hill</u> Simpson Arboriculture had submitted the necessary papers re the tree work on Castle Hill which had been forwarded to English Heritage.	
05.11.00	<u>INCLUSION OF THE ALLOTMENTS IN THE DRAFT NEIGHBOURHOOD PLAN AS POTENTIAL DEVELOPMENT LAND</u> It was pointed out that inclusion of the allotments in the draft Neighbourhood Plan as potential development land had caused significant distress and confusion to allotment holders; neither had the present Council nor the portfolio holder been consulted or informed. In any case, the land has statutory protection against further development. It was agreed to ask the Planning Group to remove this idea from the Plan.	
05.12.00	<u>TO REVIEW THE ANNUAL GOVERNANCE STATEMENT</u> The Council considered the annual governance statement and agreed it was complying with all the requirements and authorised the Chairman to sign it off.	
05.13.00	<u>TO AGREE HOW TO REFURBISH THE WAR MEMORIAL</u> See 05.07.01 above.	
05.14.00	<u>TO DISCUSS TAKEOVER OF THE BT TELEPHONE BOX TO HOUSE THE SECOND DEFIBRILLATOR</u> It was agreed to take over the BT telephone box to house the second defibrillator.	Clerk
05.15.00	<u>REPAIRS TO THE BROKEN SWING SUPPORT POLE</u> Thanks to Kevin Dales, it had been discovered the pole was still under guarantee so the Clerk was dealing directly with the manufacturer on behalf of the VH committee. It was agreed to await the outcome.	Clerk
05.16.00	<u>TO AGREE A DONATION IN LIEU OF FEE FOR THE INTERNAL AUDITOR</u> A suitable sum was agreed for a donation in lieu of fee for the internal auditor	Clerk
05.17.00	<u>TO REVIEW THE CONTRACTUAL GRASS CUTTING ARRANGEMENTS</u> The grass on Hall Orchard Lane verge was not being cut. The contractor should be asked to state the additional cost involved were he to be tasked with it.	Clerk
05.18.00	<u>CHEQUES</u> Payment of the following accounts was approved: Heartbeat Trust (donation to second defibrillator) £140.00	

	Jon Louth Electrical (1st defibrillator power supply) £55.00 Cambridge Courts (tennis court netting) £3009.60 S D Francis (car park rework) £678.00 P Baumber (hedge cutting) £72.00 G W King and Sons (church yard mowing) £196.00 LALC (course fees, Mrs Lunn) £22.00 P A Orme (warden fees) £90.00 Brian Wills (maintenance) £42.00 M McBeath – salary and expenses £261.92 PO Ltd - PAYE McB £55.00 and Transfer £4700 from deposit account to current account.	Clerk
05.19.00	<u>ITEMS FOR NEXT MEETING</u> Parish Plan (extra meeting (TDB))	
05.20.00	<u>DATE AND PLACE OF NEXT MEETING</u> The next meeting of the Parish Council is due on 11th June at 7:30 pm in the Village Hall. (But see above.)	All

There being no further matters to discuss, the Chairman duly closed the meeting at 9.30pm.

Copies to: District Councillor Mrs Conway, All PC Members, Parish Website.