

MINUTES OF THE MEETING OF WELBOURN PARISH COUNCIL HELD ON
WEDNESDAY 11th MAY 2016 IN WELBOURN VILLAGE HALL AT 8:15PM

PRESENT

Mr. John Lucas (JL)

Chairman

Councillors: Mrs Maureen Lunn (ML), Mr Stephen Short (SS) Mr Robert Cross (MC), Mrs Katie Stark (KS), Mr John Storer (RS), Mr Robert Gibson (BG), Mr Stephen Spedding (SSg), Miss Harriet Huntsman (HH)

District Councillor: Mrs Marianne Overton (MO)

Mr Malcolm McBeath

Parish Clerk

PCSO Kennedy Six members of the public

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| 05.01.00 | <u>PUBLIC FORUM</u> | <u>ACTION</u> |
| 05.01.01 | The meeting followed on from the annual parish meeting where the way forward for Castle Hill had been discussed at length. Most attendees left after the meeting but those with an interest in items on the agenda stayed. Mrs Robinson opened by questioning why her approved planning application was a topic for debate. It was explained that it was important to decide whether NKDC had ignored the Neighbourhood Development Plan but after debate it was agreed that NKDC had addressed the Plan so there was no need for further action. | |
| | The police reported zero reportable crimes in the preceding month but pointed out, when questioned, that fly tipping was not a reportable offence unless it was discovered whilst in progress. There was concern about obstructive parking outside the primary school and excessive vehicle speeds in and past the village. The police were aware of the parking problems which was a universal experience but unless they could witness the offence there nothing they could do, similarly on speeding. It was pointed out that the school did encourage parents to park with more consideration but obviously some ignored this advice. | |
| 05.01.02 | The Chairman declared that since the meeting was running late he proposed to defer the item on portfolios till the next meeting. This was agreed. | |
| 05.02.00 | <u>ACCEPTANCE OF REASONS FOR ABSENCE</u> Mrs Conway was unwell. | |
| 05.03.00 | <u>DECLARATIONS OF INTEREST</u> nil | |
| 05.05.00 | <u>MINUTES OF THE PREVIOUS MEETINGS</u> The Minutes of the previous meeting held on 13 th April, copies of which had been circulated earlier to members, were approved. | Clerk |

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| 05.05.00 | <u>MATTERS ARISING FROM THE MINUTES</u> | |
| 05.05.01 | <u>Notice boards</u> The renovated small board in the bus shelter was in use for minutes and a note to that effect had been put on the new main board but the small board was proving too small to accommodate other parish notices. | |
| 05.05.02 | <u>Consultations on Castle Hill.</u> Lincolnshire Wildlife Trust and Historic England had been consulted on guidelines for the future maintenance of Castle Hill. The Wildlife Trust had offered interim suggestions but a more comprehensive report was promised. Historic England had yet to advise although an up to date relevant guidance leaflet had been found on their website and copied to members. | |
| 05.05.03 | <u>Emergency Plan</u> Due to pressure of other work, no further time had been possible on the emergency plan. | |
| 05.05.04 | <u>Contribution to Queen's Birthday Beacon cost</u> £150 had been given to Leadenham PC as half of the net purchase cost of the beacon. The figure used last month had included the VAT. | |
| 05.05.05 | <u>Litter patrol</u> There had been extensive correspondence with SWRA about littering under the railway bridge by pupils but the school was certain that the pupils were not the culprits because of the emphasis on the topic in routine training. Leadenham PC clerk had been involved in the exchange and agreed with Welbourn. Our dog warden had been asked to include the area in his patrols and had done so. NKDC had cleared two reported fly tipping incidents on Potter Gate and Mill Lane the following day. | |
| 05.05.06 | <u>Appointment of solicitors</u> Wilkin Chapman LLP had been briefed and had taken on the purchase of the forge and were in consultation with NKDC's solicitors. An initial search fee of £70 had been paid. | |
| 05.05.07 | <u>Street light repair</u> Lamp no 8 was scheduled for repair in two weeks time. The contractor had been advised to avoid peak school traffic times. | |
| 05.06.00 | <u>DISTRICT AND COUNTY MATTERS</u> | |
| 05.06.01 | The Boundary Commission had decided to re-consult on their work in the County. MO urged the Council to strongly support the concept of the cliff villages as a whole unit since the move to group the uphill villages with the valley ones did not reflect the realities of most settlements. | |
| 05.06.02 | The Central Lincs Local plan was still in draft and subject to scrutiny by an inspector. MO urged the Council to resubmit its comments to ensure the inspector took them into account | |
| 05.06.03 | MO was still working to get a local household waste disposal facility set up. She was pursuing the ideas of a contribution from NKDC and individual paid-for stickers similar to the garden waste collection system. She asked the Council to write to NKDC to request they open a facility at least one morning a week (Saturday). Council agreed. | Clerk |
| 05.06.05 | Mrs Conway reported by email on the plans for new housing at Navenby and Wellingore as follows: | |
| 5a. | <u>Update on Top Farm Navenby Application 14/1124/FUL (160 dwellings)</u> | |

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| <p>05.06.06</p> | <p>The hearing for this appeal had taken place on Wednesday 6th April. The hearing did not run to a second day and some residents arrived for the second day of the hearing only to find it had concluded the day before. NKDC had been instructed by the Planning Inspectorate to make arrangements for Hearings, and had no control over how they are conducted. They had, however, taken on board feedback from residents about making it clear in correspondence that, where a hearing is scheduled for two days, there is a possibility that the Inspector may conclude the hearing sooner if he feels he has examined all the issues he feels are relevant to the case.</p> <p>The Inspector had indicated that he would come to his decision in four or five weeks time from the date of the hearing, so a decision was expected in the near future.</p> <p>5b. Update on Top Farm 15/1282/FUL (137 dwellings)</p> <p>Discussions with the Applicant regarding viability issues were on-going. The latest revised plans had reduced the level of affordable housing from 25% to 15%. The Affordable Housing Policy H5 in our Local Plans sought to secure 35% of dwellings on new developments as affordable housing.</p> <p>Both District Councillors confirmed the previously described proposed Greater Lincolnshire Combined Authority plans:</p> <p>It was intended that the Greater Lincolnshire Combined Authority would create a Single Investment Fund that drew together local and agreed national funding streams to deliver its ambitious investment programme across Greater Lincolnshire to unlock its economic potential. The Government had agreed to allocate new additional funding of £15million per annum for 30 years.</p> <p>There was no intention to take existing powers from local authorities without agreement; the integrity of the constituent local authorities would be protected.</p> <p>A governance review had been undertaken, and subject to endorsement by the 10 constituent authorities, a draft Scheme for the establishment of a Mayoral Combined Authority would go out for consultation no later than the 4th July 2016.</p> <p>MO disliked the proposed arrangement as too big and impractical. She remarked that it was being imposed to ensure a single point of focus for the intended devolved funds. She agreed it meant another layer of administration.</p> | |
| <p>05.07.00 05.07.01 05.07.02</p> | <p><u>CLERK'S REPORT</u></p> <p>The clerk briefed on progress on the purchase of the forge and the advice sought in support of Castle Hill as described above.</p> <p>He was continuing to liaise with Highways over potholes but it had not been made clear whether 'Fix my Street' was proving useful, mostly because Highways did not have the resources to cope with the workload. The majority of potholes had recently been patched although the very poor state of Moat Lane remained a concern.</p> | |

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| 05.08.00 | <u>FINANCIAL REPORT</u> The financial report showed spending of £1149 this month with £31,412 in reserves. The bill for tree works on Castle Hill was still to be paid pending resolution of the work outstanding. | <u>ACTION</u> |
| 05.09.00 | <u>PORTFOLIO HOLDER'S REPORTS</u> | |
| 05.09.01 | <u>Compliance</u> RS stated that the council was complying with the rules as they were understood. | |
| 05.09.02 | <u>Environment and Highways.</u> The very poor state of Moat and Hall Lanes continued to give concern. The litter on the pavement past the Hall under the rookery was a potential hazard. The Manager should be asked to get it cleared away. | clerk |
| 05.09.03 | <u>Drains</u> the drain opposite SWRA mentioned last month had been cleared. But the drain on the corner of Moat Lane opposite Welbourn Place was blocked. | |
| 05.09.04 | <u>Planning.</u> Nil. | |
| 05.09.05 | <u>Cluster group.</u> The group had discussed antisocial behaviour in the villages. | |
| 05.09.06 | <u>Village Hall.</u> Mrs Stark had volunteered to be chairman of the VHPFC. | |
| 05.09.07 | <u>Communications</u> nil | |
| 05.09.08 | <u>Allotments</u> Two rents were outstanding and were being pursued. On his last visit, the mowing contractor had badly scared some chickens in their pens: the clerk was to make him aware of the problem. | clerk |
| 05.09.09 | <u>Castle Hill</u> the Wildflower Trust had recommended planting with native species only. The notice board at the gate was almost unreadable and should be renewed. Mr McBeath had inhibited the ivy on the trees on the northern perimeter and had destroyed the sycamore growing in the manhole casing by the gate. | |
| 05.10.00 | <u>TO CONSIDER THE INTERNAL AUDITOR'S REPORT</u> Council discussed the internal auditor's report and agreed that the clerk should submit his time sheet to HH each month. They did not agree that the clerk's monthly report to the council should be available to the public but accepted that the Minutes should be more illuminating. It was accepted that major purchases for the village hall should have been recorded as gifts to the VHPFC rather than the capital disappearing from the reserves without explanation. | Clerk/HH |
| 05.11.00 | <u>TO APPROVE THE ANNUAL GOVERNANCE STATEMENT</u> Council examined the annual governance statement and agreed that all the conditions and tasks were being satisfied. | |
| 05.12.00 | <u>TO REVIEW PROGRESS ON THE PURCHASE OF THE FORGE AND REVIEW NKDC'S PROPOSALS</u> Council accepted all NKDC's proposals and agreed that the council should be represented on the Friends committee. The clerk suggested that a new Forge portfolio was required. This was accepted. it was pointed out that the take-over merited significant publicity. This was agreed. | clerk |

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| 05.13.00 | <p><u>TO CONSIDER RENEWING THE AON ANNUAL INSURANCE POLICY</u></p> <p>AON had assured the Clerk that the forge and all its activities would be covered under their standard policy for an extra premium of c£40. It was agreed to renew the policy.</p> | <p><u>ACTION</u></p> <p>clerk</p> |
| 05.14.00 | <p><u>TO CONSIDER THE OUTCOMES OF THE CONSULTATIONS ON CASTLE HILL.</u></p> <p>It was agreed that SSg and MC should join the committee to be formed to manage Castle Hill. The clerk was to borrow Mr Goodhand's copy of the original management plan and get copies to the managing committee.</p> | <p>clerk</p> |
| 05.15.00 | <p><u>TO DISCUSS NKDC's RESPONSE TO PLANNING APPLICATION 16/0086/OUT</u></p> <p>It was agreed that NKDC had addressed the points raised from the Neighbourhood Development Plan and that there was no need for further action on Mrs Robinson's application.</p> | |
| 05.16.00 | <p><u>TO CONSIDER PLANNING APPLICATION 16/0474/HOUS</u></p> <p>Council had no comment on the Riley's garage rebuild application.</p> | <p>clerk</p> |
| 05.17.00 | <p><u>TO CONSIDER TREE WORKS APPLICATION CA72/152</u></p> <p>Council had no objections to the proposed tree works at the school.</p> | |
| 05.18.00 | <p><u>TO AGREE THE INTERNAL AUDITORS FEE</u></p> <p>The internal auditor's cost would take the form of a donation to her chosen charity in lieu of a fee. A sum of £100 was agreed.</p> | |
| 05.19.00 | <p><u>TO CONSIDER REPAIR AND REPLACEMENT OF THE SMALLER NOTICE BOARD BY THE SHOP</u></p> <p>It was decided not to replace the smaller notice board and to secure the small board on the bus shelter for the exclusive use of the council. The older board and its broken post were to be removed.</p> | <p>SSg</p> |
| 05.20.00 | <p><u>TO AGREE THE MAINTENANCE TASKS FOR MAY/JUNE</u></p> <p>The tasks to be done were set as:</p> <ol style="list-style-type: none"> 1. Continue to maintain the outlet to the pond. 2. Continue to clear the beck. 3. Clear the drain on the corner of Moat Lane opposite Welbourn Place. 4. Clear the footpath under the wall of the Manor in High Street opposite Hunt House. | |

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| 05.21.00 | <p><u>CHEQUES</u></p> <p>Payment of the following accounts was approved:</p> <table data-bbox="319 224 1228 448"> <tr> <td>BDG Mowing (maintenance and grass cutting)</td> <td>£150.00</td> </tr> <tr> <td>G.W. King and Sons (churchyard grass)</td> <td>£220.00</td> </tr> <tr> <td>AON Ltd (annual insurance)</td> <td>£251.40</td> </tr> <tr> <td>P A Orme (dog warden)</td> <td>£96.00</td> </tr> <tr> <td>M McBeath (Apr wage and expenses)</td> <td>£348.40</td> </tr> <tr> <td>PO Ltd (McB PAYE)</td> <td>£83.00</td> </tr> </table> | BDG Mowing (maintenance and grass cutting) | £150.00 | G.W. King and Sons (churchyard grass) | £220.00 | AON Ltd (annual insurance) | £251.40 | P A Orme (dog warden) | £96.00 | M McBeath (Apr wage and expenses) | £348.40 | PO Ltd (McB PAYE) | £83.00 | |
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| 05.22.00 | <p><u>ITEMS FOR NEXT MEETING</u></p> <p>Annual council meeting Terms of reference. Maintenance tasks. Any planning applications.</p> | | | | | | | | | | | | | |
| 05.23.00 | <p><u>DATE AND PLACE OF NEXT MEETING</u></p> <p>It was agreed to hold the next meeting on 8th June at 7:30 pm in the Meeting Room. This would be the Annual Council Meeting.</p> | All | | | | | | | | | | | | |

There being no further matters to discuss, the Chairman duly closed the meeting at 9.45pm.

Copies to: District Councillors Mrs Conway, Mrs Overton, All PC Members, Parish Website.