

MINUTES OF THE EXTRAORDINARY MEETING OF WELBOURN PARISH COUNCIL  
HELD ON WEDNESDAY 11<sup>th</sup> SEPTEMBER 2019 IN WELBOURN VILLAGE HALL AT 7.30 pm

PRESENT Councillors Mr. Robert Cross (RC) Chairman  
Mr. John Storer (RS)  
Mrs. Maureen Lunn (ML)  
Mrs. Harriet Huntsman (HH)  
Mr. Jake Beaty (JB)  
Mr. Stephen Short (SS)  
Parish Clerk - Miss Sarah Brown

09.01.00 09.01.01	<b>Chairman's Welcome</b> The Chairman, Councillor Robert Cross, welcomed everyone to the meeting.	<b>Action</b>
09.02.00 09.02.01	<b>Public Forum</b> No members of the public were present.	
09.03.00 09.03.01	<b>Acceptance of Reasons for Absence.</b> Apologies received and accepted from Councillor, Cllr J Smith, Cllr K Stark and Cllr B Percy.	
09.04.00 09.04.01	<b>Declarations of Interest.</b> No interests to declare.	
09.05.00 09.05.01	<b>Notes of the Parish Council Meeting held on 10<sup>th</sup> July 2019 to be approved as minutes.</b> The Notes of the previous meeting held on 10 <sup>th</sup> July 2019, copies of which had been circulated previously to members, were accepted as Minutes.	
09.06.00 09.06.01 09.06.02	<b>Notes of the Extraordinary Parish Council meeting held on the 14<sup>th</sup> August 2019 to be approved as minutes.</b> The notes of the Extraordinary meeting held on the 14 <sup>th</sup> August 2019, copies of which had been circulated previously to members, were accepted as minutes. The notes of the closed session of the Extraordinary Parish Council meeting held on the 14th August 2019, copies of which had been circulated previously to members, were accepted as minutes.	
09.07.00 09.07.01	<b>Police update</b> No police report had been sent and no police were present.	
09.08.00 09.08.01	<b>District and County matters</b> Cllr L. Hagues sent her apologies for not being able to attend.	
09.09.00 09.09.01	<b>Parking in the village- Can any more be done to elevate the problem?</b> After discussion it was decided the Clerk was to contact the PCC to ask if a steward could be provided at functions in the future.	<b>Clerk</b>
09.10.00 09.10.01 09.10.02 09.10.03	<b>Speeding- How can we reduce the problem of people speeding in the parish?</b> The Parish Council has already requested that the speed limit is reduced from 60mph to 40mph on the A607 from the Chicken Farm up to where the existing 30mph speed limit starts. The Parish Council has also contributed towards one seventh share in the S.P.I.D that is being bought by the Cliff Cluster Group which will be used for two weeks at a time in each parish on a rota. It was decided to register more locations for the S.P.I.D so it can be used in as many areas as possible, as the areas need inspecting by the Lincolnshire road safety partnership first.	

09.10.04	It was also decided to purchase 6 passive speed posters from the Road Safety Partnership to put up around the parish.	Clerk
09.11.00 09.11.01	<b>Leadenham tip fire.</b> We are waiting for a response from District Council.	
09.12.00 09.12.01	<b>Allotments</b> Cllr J. Beaty will inspect the site and report back at the next meeting.	JB
09.13.00 09.13.01  09.13.02	<b>Castle Hill Tree works- Which quote do we want to take up?</b> The quotes were difficult to compare due to them both being for different amounts of work. It was decided to go with Simpson Arboriculture Ltd's quote as it was believed the more extensive work was needed in the interest of safety. Cllr R. Storer proposed and Cllr S. Short seconded the proposal.	
09.14.00 09.14.01	<b>Do we want to apply for the Litter grant from NKDC?</b> It was decided to apply as it would be useful for the parish.	Clerk
09.15.00 09.15.01  09.15.02 09.15.03	<b>Planning Application Reference 19/0808/FUL-Decision Notice</b> Proposal: Erection of unit for holiday accommodation Location: Hilltop Farm, Soggin Lane, Welbourn Application Refused <b>Tree works Applications</b> The clerk was asked to send a letter to the Tree Officer regarding the village's historic trees.	Clerk
09.16.00 09.16.01  09.16.02  09.16.03	<b>Clerks report.</b> The Clerk reported that the internal audit had been completed and forwarded to the external auditor. Parishioners had complained about saplings growing in the stone wall around Manor close and the lack of maintenance to the verge to its side. They had also reported that two drains owned by NKDC in the Manor Close complex were blocked. The Clerk has reported the above matters to NKDC. The Clerk had also noticed the four drains on the A607 which are blocked with road planings have not been cleared despite her repeatedly reporting them since last year. The Clerk will try to chase up highways and have passed on details onto Cllr L. Hagues to try and get the problem fixed.	
09.17.00 09.17.01 09.17.02 09.17.03 09.17.04  09.17.05 09.17.06 09.17.07 09.17.08  09.17.09	<b>Finance</b> <b>a) Appendix B and C – cheques paid and cheques to be paid.</b> Accepted and signed. <b>b) Does the Parish Council want the Clerk to be able to carry out BACS payments?</b> The Council agreed to authorize the clerk to make payments by BACS in accordance with our Financial Standing Orders. <b>c) Does the Parish Council want to pay utility bills by direct debit?</b> It was agreed the utility bills should be paid by direct debit. <b>d) VAT update</b> Cllr H. Huntsman had met with the Clerk and had already gone through the accounts to collect the information needed for the VAT claim. The Clerk was trying to get HMRC to issue a claim reference number and as soon as she received that she would put in the claim.	

07.16.00	Dates for future meetings Wednesday 10 <sup>th</sup> October 2019 at 7.30pm Wednesday 14 <sup>th</sup> November 2019 at 7.30pm No meeting December 2019. Wednesday 8 <sup>th</sup> January 2020 at 7.30pm Wednesday 12 <sup>th</sup> February 2020 at 7.30pm Wednesday 11 <sup>th</sup> March 2020 at 7.30pm Wednesday 8 <sup>th</sup> April 2020 at 7.30pm	
----------	--	--

There being no further matters to discuss, the Chairman duly closed the meeting at 9.12pm.

Signed.....

Date.....

Chair, Welbourn Parish Council.

Copies to: District Councillors Mrs. M Overton. Mrs. L Hagues All Parish Councillors Parish Website

Appendix B & Appendix C Welbourn Parish Council - Parish Council Meeting 11th September 2019

Financial Input and Output report <b>since the last</b> Parish Council Meeting on 14th August 2019							Appendix B
Balances as at 06.09.2019: BMM account £17463.60 Community account £ 1746.61 Client account £ 2968.70 Deposit account £2325.40 Building Society account £8587.18							
Accounts authorised and paid since the last meeting							
Invoice Date	Item IN	IN	Item OUT	Invoice value	VAT	Total invoice value	Date paid
	TOTALS	###	TOTALS	£0.00	£0.00	£ -	

Financial Input and Output report since the last Parish Council Meeting on 14th August 2019							Appendix C
Accounts to be authorised and paid							
Invoice Date	Item IN	IN	Item OUT	Invoice value	VAT	Total invoice value	Date paid
27/08/2019			BT	£156.68	£0.00	£156.68	11-Sep
31/08/2019			Village Hall outdoor tap	£99.60	£16.60	£99.60	11-Sep
07/08/2019			Total Gas & Power (Forge Electric)	£70.97		£70.97	11-Sep
31/08/2019			Bdg Mowing Contractors	£350.00		£350.00	11-Sep
31/08/2019			GW King & Sons	£250.00		£250.00	11-Sep
11/09/2019			Staff Costs (8th July to 8th Sept)	£697.00		£697.00	11-Sep
11/09/2019			Ink	£10.50		£10.50	11-Sep
			TOTALS	£ 1,634.75	£16.60	£ 1,634.75	

