

MINUTES OF THE MEETING OF WELBOURN PARISH COUNCIL HELD ON
WEDNESDAY 10th OCTOBER 2018 IN WELBOURN VILLAGE HALL AT 7.30 PM

PRESENT

Councillors Mr. Robert Cross (MC) Chairman
Mr. John Storer (RS)
Mr. Stephen Spedding (SSg)
Mrs. Maureen Lunn (ML)
Mr. Stephen Short (SS)
Mr. Robert Gibson (RG)
Mr. Jake Beaty (JB)
Parish Clerk - Miss Sarah Brown

- 10.01.00 **Chairman's Welcome** **Action**
The Chairman Cllr. Robert Cross welcomed everyone to the Meeting.
- 10.02.00 **Public forum**
- 10.02.01 One member of the public was present for the public forum.
- 10.02.02 The parishioner came to talk about the Allotments. He requested permission to make a small area approximately 3metres x 1metre on his allotment, for the Pre-school to use.
- 10.02.03 The Parish Council agreed it had no objections to him doing that.
- 10.02.04 The parishioner also asked for permission to except help from a Pupil Referral unit which helps teach/life skills to young individuals specializing in horticulture. He explained the pupils would help take cuttings and help dig over the allotments while being supervised at a ratio of 3 children to 1 fully trained adult.
- 10.02.05 The Parish council explained that they would need a copy of the PRU's public liability insurance certificate, risk assessments and contact details to be kept on file.
- 10.02.06 The Parishioner provided details of the petrol-powered water pump he had selected as was agreed last Parish Council meeting (09.02.04 of 19/09/18). The Clerk was asked to organize obtaining the pump from Machine Mart and adding details of it onto the Parish Council asset list.
- 10.02.07 The Chairman requested that the accounts were brought to the next meeting and shown to the Parish Council for the Allotment project.
- 10.03.00 **Acceptance of reasons for absence**
- 10.03.01 Apologies were received from Cllr. Harriet Huntsman and Cllr. Katie Stark.
- 10.03.02 It was resolved to accept their apologies.
- 10.04.00 **Declarations of interest**
There were no declarations of interest.
- 10.05.00 **Minutes of the previous meeting**
The Notes of the previous meeting held on the 19th September 2018, copies of which had been circulated previously to members, were accepted as Minutes. The Chairman duly signed the minutes.
- 10.06.00 **Matters arising**
- 10.06.01 Highway's had done a very good job of clearing the Culvert under the bridge (getting access through a Parishioners farm), but only half had been done and it was unknown if they were intending to return to complete clearing the Culvert.
- 10.06.02 Highways had sent a team around the village over several weeks, clearing the drains and surveying them with cameras to find any problems like brakes or blockages in the pipes. The Clerk had been informed it would take approximately 4 weeks to compile their report which would then be sent to Lincoln County Council.
- 10.06.03 The Clerk will inquire in November to try and get a copy of the report and get an update on Highways plans for any repairs, maintenance work or improvements to the villages drainage system.
- 10.06.04 The handyman had been out and cut the brash back that obscured the view around the corner of the road on the bend around Castle Hill.

- 10.06.05 The bank and overgrowth coming out onto the path round Castle Hill had been treated and the handyman is due to return to cut the hedge between Castle Hill and Beck Street.
- 10.06.06 There was concern that various ditches had not been cleared and if we got heavy rain we may get flash flooding.
- 10.06.07 It was decided to put an article in The Two Villages to remind house holders of their responsibility to clear ditches, which sit behind hedges which are their responsibility to cut.
- 10.06.08 The amended maintenance agreement had been agreed by both the Parish Council and the Village Hall Committee and so now needed adding to the constitution.
- 10.06.09 It was agreed Cllr S. Short will liaise with the Village Hall Committee's Secretary to organize the update and get it signed by both the Parish Council and the Village Hall Committee.
- 10.07.00 **Police update.**
- 10.07.01 No police were able to attend tonight's meeting, but a report had been sent and was circulated containing two crimes.
- 10.07.02 25/09/18 Attempted theft of a tractor from a barn.
- 10.07.03 26/09/18 Forced entry and theft of jewelry and cash from property in Castle Hill.
- 10.08.00 **District and County matters**
- 10.08.01 District Cllr C. Mills sent her apologies for not being able to attend today's meeting and sent a report which was circulated by email.
- 10.08.02 County Cllr M. Overton reported that Highway's was giving contradictory information on how they prioritize work. Highways has different budgets for resurfacing and repair. Dangerous pot holes are being patched at present but soon the repair teams will be moved onto road gritting, so please keep reporting pot holes so they are fixed before the change.
- 10.08.03 The Wellbeing team are investing in getting people to live healthy, by helping people learn about changing diet so healthier and cutting alcohol intake and the dangers of drugs.
- 10.08.04 Cllr M. Overton also reported that the Three Centenaries celebrations start at Coleby on the 10th October with a display and coffee and cake. The date on the poster for Welbourn of the 20th October 2018 was correct and the date in the magazine is not.
- 10.09.00 **Cliff Cluster update**
- 10.09.01 Navenby and Boothby Graffoe had decided to pull out of the joint buying of S.I.D, so only six villages would be going ahead meaning the cost would be £380 per village. Bracebridge Heath would be getting the insurance cover.
- 10.09.02 S.I.D would be set up to show the speed of passing cars up to a set speed, so not to encourage people to race their cars past it. All speeds would be recorded even the higher ones which are not shown. S.I.D cannot be fastened on to telegraph posts or electric pylons.
- 10.09.03 The walk along the Viking Way for the R.A.F Centenary was also discussed with events being arranged along the Cliff villages starting Wednesday 10th October 2018 running along to Sunday 21st October 2018.
- 10.10.00 **Village Hall Heating – a) To finalize heating update and agree costs?
b) To agree on Village Hall Contribution.**
- 10.10.01 The current heating system is cutting out more regularly as the compressor is faulty and shorts the whole system.
- 10.10.02 Using a biomass heating system had already been ruled out due to the labour required to keep it running adding additional cost.
- 10.10.03 The proposed air source system was quoted at costing over £13k so was deemed too expensive when the proposed oil system comes with a 10-year warranty and would cost £9977+ VAT which includes a bunded tank fitted on a concrete base the regulated distance from the Beck, but that doesn't take into account the cost of providing security/protection for the oil tank from thieves.
- 10.10.04 It was felt that some protection would be needed to protect the oil tank as oil tanks are often targeted by thieves and with the positioning of the tank it would not be very visible and if the oil line was cut there would be danger of oil contamination to The Beck and Castle Hill which would
- 10.10.05 be costly and difficult to clean up.
- 10.10.06 It was suggested that either a brick building would need building over the tank but then that would have to wait for planning permission and organizing after the tank is fitted and the cost is unknown which is not ideal.
- 10.10.07 The other suggestion was to consider getting an underground tank which couldn't be easily

- accessed or removed with a forklift like a conventional tank.
- 10.10.08 Cllr R Storer was asked to ask the contractors if an underground tank could be fitted as it was believed that if the water table in the area is too high it isn't always a possibility and if possible confirm the total cost. RS
- 10.10.09 The Parish Council decided although the heating system needs replacing as soon as possible, there was still information which needed obtaining before a final decision is made.
- 10.10.10 Although provisionally the Parish Council would like an underground tank with the oil system as long as the cost comes to £12,500 +VAT maximum for the whole system. Which the PC would pay £10k plus VAT and the Village Hall Committee pay £2500 possibly for the tank and its installation.
- 10.10.11 As the next Village Hall Meetings not due until 26th November 2018 as soon as the extra information is gathered an Extraordinary Parish Council would be called and the Village Hall Committee would be invited to discuss the heating system before the final decisions made.

Clerk

10.11.00 **Welbourn Primary- Can we help with project costs?**

10.11.01 Friends of School had not yet replied to our letter and got project details to us, so this item is postponed until we receive a reply.

11.12.00 **Village Hall Signs- Do we want to erect signs for the Village Hall?**

11.12.01 Highways had been emailed to ask for information on rules and costs for erecting a sign for the Village Hall on the A607. This item is postponed until information is received back from them.

10.13.00 **Clerk's report. Appendix A**

10.13.01 The Clerk's report was reviewed, no issues arising with the report.

10.14.00 **Appendix B-C – cheques paid and cheques to be paid.**

10.14.01 Reviewed and accepted.

10.14.02 The Clerk was asked to put an extra column on the Finances report to show the unrepresented cheques total, to make the finances clearer.

10.15.00 **Planning Reference: 18/0242/FUL Decision notice Application Approved**

1015.01 **Proposal:** Proposed retention of biomass heating system with revised location, cladding & flue. (Resubmission of 17/0982/FUL)

10.15.02 **Location:** Welbourn Hall Nursing Home, Hall Lane, Welbourn LN50NN.

10.15.03 **Planning Application Reference: 18/1231/TCA Decided no TPO served**

10.15.04 **Proposal:** Hazelnut tree- 30% reduction of crown

10.15.05 **Location: 2-4 Hall Lane, Welbourn LN50NN**

10.16.00 **Date for the next meeting and meeting schedule for the coming year:**

Wednesday 10th October 2018 at 7.30 pm

Wednesday 14th November 2018 at 7.30

No meeting December 2018

Wednesday 9th January 2019 at 7.30pm

Wednesday 13th February 2019 at 7.30pm

Wednesday 13th March 2019 at 7.30pm

Wednesday 10th April 2019 at 7.30pm

Wednesday 8th May 2019 at 7.30pm

Wednesday 12th June 2019 at 7.30pm

Wednesday 10th July 2019 at 7.30pm

There being no further matters to discuss, the Chairman duly closed the meeting at 9.25pm.

Signed.....

Date.....

Chair, Welbourn Parish Council.

Copies to: District Councillors Mrs. M Overton. Mrs. C. Mills. All Parish Councillors Parish Website.

ITEM	DATE	Description/Action
Chair & Clerks training day	20.09.18	Attended the LALC (Lincolnshire Association of Local Councils) training day for Chair and Clerks with the Chairman.
Highways	21.09.18	Asked for a update on the progress of the drainage survey being conducted in the village. Was told that it should be complete in approximately a weeks time, then a report would be made taking approx 4 weeks to compile which would then be passed onto Lincoln County Council for them to assess and decide what if any action is needed.
Highways	24.09.18	Cow Lane and Hall Lane had pot holes temporary fixed.
NKDC Compliance and Enforcement		Received confirmation that the planning application at Welbourn Hall (reference 18/0242/FUL) has been approved so NKDC's Compliance & Enforcement team has issued a 'notice of variation' to the Council's enforcement notice, which requires the heating system to be relocated within 56 days (8 weeks).
Village Hall Signage	2.10.18	Contacted highways by phone then email requesting information on the price and procedure to obtain a Village Hall sign post from the A607.

Appendix B & Appendix C Welbourn Parish Council - Parish Council Meeting 10th October 2018

Financial Input and Output report since the last Parish Council Meeting on 19th September 2018							
Appendix B							
Balances as at 04.10.2018: BMM account £12,889.52 Community account £ 1,903.57 account £ 5953.89 Deposit account £ 12,317.25 Building Society account £8587.18							Client
Accounts authorised and paid since the last meeting							
Invoice Date	Item IN	IN	Item OUT	Invoice value	VAT	Total invoice value	Date paid
	TOTAL S	#####	TOTALS	£0.00	£0.00	£ -	

Financial Input and Output report since the last Parish Council Meeting on 11th July 2018							
Appendix C							
Accounts to be authorised and paid							
Invoice Date	Item IN	IN	Item OUT	Invoice value	VAT	Total invoice value	Date paid
02/10/2018			E-ON Streetlights electricity	£258.96	£12.95	£271.91	10-Oct
30/09/2018			BDG Mowing Contractors	£350.00	£0.00	£350.00	10-Oct
31/07/2018			BDG Mowing Contractors	£450.00	£0.00	£450.00	10-Oct
09/10/2018			LALC Yearly Membership	£85.00	£0.00	£85.00	10-Oct
09/10/2018			Clerk & Chairman training	£17.00	£0.00	£17.00	10-Oct
10/10/2018			Staff Costs	£354.92	£0.00	£354.92	10-Oct
10/10/2018			GW King & Sons	£240.00		£240.00	10-Oct
10/10/2018			Lincs Garden Buildings	£50.00		£50.00	10-Oct
			TOTALS	£ 1,805.88	£12.95	£ 1,818.83	