

MINUTES OF THE ZOOM MEETING OF WELBOURN PARISH COUNCIL  
HELD ON WEDNESDAY 13<sup>th</sup> MAY 2020 IN WELBOURN VIA ZOOM AT 7.30 pm

PRESENT Councillors Mr. Robert Cross (RC) Chairman  
Mr. John Storer (RS)  
Mrs. Katie Stark (KS)  
Miss. Harriet Huntsman (HH)  
Mr. Chris Dixon (CD)  
Mr. Jake Beaty (JB)  
Mr. Stephen Short (SS)  
Mrs. M Lunn (ML)  
District Councillors – Mrs. M Overton (MO)  
Mrs. L Hagues (LH)  
Parish Clerk Ms Sarah Brown

		Action
01.05.00	<b>Public Form</b>	
01.05.01	A couple of questions from parishioners, asking if the grass can be cut at the bottom of Hall Orchard Lane?	
01.05.02	The Clerk explained that the new contractor had been asked not to cut sections down Hall Orchard Lane and The Nookin due to the daffodils in flower when he started mowing the village grass. The Clerk has contacted the contractor and the next cut will include those areas as well. The parishioner's email has been replied to and information has been put on the Nextdoor app.	
01.05.03	Parishioners have also been asking the Clerk when the tennis courts will be re-opened?	
01.05.04	Cllr H Huntsman has offered to forward the LTA (Lincolnshire Tennis Association) guidelines to the Clerk. The Clerk was told to open the tennis courts in the morning and put notices up regarding rules of use compiled from the LTA and the Government's Orders.	
02.05.01	<b>Acceptance of Reasons for Absence.</b> No Apologies. Full attendance of present Councillors. (one vacancy).	
03.05.00	<b>Declarations of Interest.</b>	
03.05.01	No interests to declare.	
04.05.00	<b>District and County matters.</b>	
04.05.01	Cllr Lucille Hagues reported that NKDC continue to work virtually. Anyone working in the offices will have to abide by social distancing.	
04.05.02	A housing hardship scheme is being set up.	
04.05.03	An extra £1.1m to support children in care for the County Council to allocate.	
04.05.04	Cllr Marianne Overton reported things are moving Nationally and with County Council.	
04.05.05	The Government is concerned about the total Furlough cost, with it running to the end of October.	
04.05.06	Self-Employed applying for grants need to apply this week!	
04.05.07	District Council is under pressure to get business grants out.	
04.05.08	The Governments made £600m extra available for Care Homes due to the concern about Covid-19 in Care Homes.	
04.05.09	Recycling sites are opening for Garden waste in the first instance with a booking system.	
04.05.10	The planning application for 19,020 pigs at Harmston was turned down. It was deemed that the business case was not adequately proven.	
04.05.11	101 phone number is working and easier to use than the website to report any suspicious activity. If there are any issues with footpaths, Chris Marsh is the contact at the Council.	
05.05.00	<b>Approve the amendments to the Standing Orders and Financial Regulations due to being unable to meet because of Covid-19.</b>	

05.05.01	All the Parish Councillors approved to adopt the amendments.	
05.05.02	Proposed by Cllr S Short and seconded by Cllr H Huntsman, the motion was carried.	ML
06.05.00	<b>To consider the Total Closure of the Playing Field, as requested by a Parishioner-due to “the continued disregard of the notices telling people that the facilities (equipment) are closed.”</b>	
06.05.01	With the Government announcing tennis courts can be opened from today (Wednesday 13 <sup>th</sup> May 2020) and the LTA (Lincolnshire Tennis Association) releasing guidelines for resuming play. The Parish Council will re-open the tennis courts from tomorrow with the tennis court gates fastened open to reduce risk of cross contamination and posters asking people to follow the Government’s Orders and the LTA’s and basketball association guidelines.	CLERK
06.05.02	The Playing Field will remain open for people to use for exercise while practicing social distancing.	
06.05.03	The Playground/play equipment will remain closed with fencing and warning posters.	
06.05.04	It is up to individuals to follow the Government guidelines.	
07.05.00	<b>To agree on which Insurance quote to take when it is time to renew the Parish Council’s Policy.</b>	
07.05.01	The Parish Council received four quotes from different companies which we compared.	
07.05.02	Came & Company (specialist insurance broker for local government bodies) quote was £381.50 and was the best price and the most comprehensive cover.	
07.05.03	It was proposed by Cllr S Short to insure with Came & Company and seconded by Cllr M Lunn. The motion was carried.	CLERK
08.05.00	<b>To consider The Citizen Advice’s request for a donation.</b>	
08.05.01	It was questioned “How could we be sure it would help Welbourn Parishioners?” It was also a concern it would set a precedent, and that we may need the funds for our Parish later in the year.	
08.05.02	As it was not included in this year’s budget and it was too early in the financial year to see if there would be any spare funds all councilors agreed we will not make a donation at this point.	
09.05.00	<b>Matters arising</b>	
09.05.01	Due to changing guidelines and the room to interpret them we were under the impression that the notes did not need putting on the last two agendas as they were to be signed off at the next meeting that is held in person not via zoom. We have now been advised that is not the case by LALC (Lincolnshire Association of Local Councils) and that they need accepting as they would be normally.	
09.05.02	The March notes accepted as true accounts of the March meeting, proposed by Cllr S Short and seconded by Cllr R Storer.	
09.05.03	The April notes accepted as true accounts of the April meeting, proposed by Cllr S Short and seconded by Cllr R Storer.	
09.05.04	Planning departments are looking at reviewing the conservation areas.	
09.05.05	The Neighbourhood Development Plan needs reviewing. To be placed on the next Parish Council’s Meeting Agenda.	
10.05.00	<b>Finances.</b>	
10.05.01	<b>Balances of accounts.</b>	
10.05.02	All the accounts were reviewed by the Councilors, and all approved.	
10.05.03	<b>Appendix B and C – cheques paid and to be paid.</b>	
10.05.04	Accepted and the Clerk was instructed to pay them all by BACS except for her salary. Cllr R Storer agreed with the other councilors that the Clerk’s salary should be paid by BACS and agreed to organise the BACS payment himself in order to make sure safeguards are in place to protect both the Clerk and the Parish funds.	
10.05.05		
10.05.00	<b>Dates for future meetings</b> Wednesday 10 <sup>th</sup> June 2020 at 7.30pm Zoom Meeting. Wednesday 08 <sup>th</sup> July 2020 at 7.30pm	

August 2020 - no meeting  
Wednesday 9<sup>th</sup> September 2020 at 7.30 pm.

**There being no further matters to discuss, the Chairman duly closed the meeting at 8.30pm.**

Signed..... Date.....Chair, Welbourn Parish Council

## Appendix B &amp; Appendix C Welbourn Parish Council - Parish Council Meeting 13th May 2020

Financial Input and Output report <b>since the last</b> Parish Council Meeting on 15th April 2020							Appendix B
Balances as at 12.05.2020: BMM account £19,166.67 Community account £ 1815.87 account £ 5,645.49 Deposit account £10,379.58 Building Society account £8882.80							Client
Accounts authorised and paid since the last meeting							
Invoice Date	Payment method	IN	Item OUT	Invoice value	VAT	Total invoice value	Date paid
23/04/2020	BACS		G W King & Son	£260.00	£0.00	£260.00	12/05
	TOTALS		TOTALS	£260.00	£0.00	£ 260.00	

Financial Input and Output report since the last Parish Council Meeting on 15th April 2020							Appendix C
Accounts to be authorised and paid							
Invoice Date	Payment Method	IN	Item OUT	Invoice value	VAT	Total invoice value	Date paid
13/05/2020	BACS by JRS		Staff Costs (20th Apr to 17th May)	£398.40		£398.40	13-May
13/05/2020	BACS by JRS		Expenses- 100x 1st class stamps	£76.00		£76.00	13-May
13/05/2020	BACS		Came & Company Parish Council Insurance	£381.54		£381.54	13-May
30/04/2020	BACS		D R SHARPE (Grass contractor)	£400.00		£400.00	13-May
08/05/2020	BACS		Total Gas & Power	£11.52	£0.57	£12.09	13-May
			TOTALS	£ 1,267.46	£0.57	£ 1,268.03	

