

MINUTES OF THE MEETING OF WELBOURN PARISH COUNCIL HELD ON  
WEDNESDAY 19<sup>th</sup> SEPTEMBER 2018 IN WELBOURN VILLAGE HALL AT 7.30 PM

PRESENT

Councillors Mr. Robert Cross (MC) Chairman  
Mr. John Storer (RS)  
Mr. Stephen Spedding (SSg)  
Mrs. Maureen Lunn (ML)  
Mr. Stephen Short (SS)  
Mrs. Katie Stark (KS)  
Mr. Jake Beaty (JB)  
Parish Clerk - Miss Sarah Brown

- 09.01.00 **Chairman's Welcome** **Action**  
The Chairman Cllr. Robert Cross welcomed everyone to the Meeting.
- 09.02.00 **Public forum**  
09.02.01 One member of the public was present for the public forum.  
09.02.02 The parishioner came to give an update on the Allotments. He said he was committed to keeping the improvements going, to the allotment site. NKDC have offered to put a piece in their newspaper about the Allotments/Dig for Macmillian project, to try and attract volunteers.  
09.02.03 The biggest issue was the lack of water on site and the parishioner would like to get permission to get a pump to pump water from the Beck into some ICB containers.  
09.02.04 The Parish Council agreed to provide an Electric pump which the parishioner could use with his own generator to access water. It was also agreed the Parish Council would also pay a contribution towards the years grass cutting of the allotment site and orchard once an invoice had been received, both with a maximum combined total of £250.  
The Parish Council agreed that Allotment Holders would be contacted and reminded to keep their plots tidy and a ban would be implemented so that the use of carpet as a weed suppressant is no longer allowed.
- 09.03.00 **Acceptance of reasons for absence**  
09.03.01 Apologies were received from Cllr. Harriet Huntsman and Cllr. Bert Gibson.  
09.03.02 It was resolved to accept everyone's apologies.
- 09.04.00 **Declarations of interest**  
There were no declarations of interest.
- 09.05.00 **Minutes of the previous meeting**  
The Notes of the previous meeting held on the 11<sup>th</sup> July 2018, copies of which had been circulated previously to members, were accepted as Minutes. The Chairman duly signed the minutes.
- 09.06.00 **Police update.**  
09.06.01 No police were able to attend tonight's meeting.
- 09.07.00 **District and County matters**  
09.07.01 District Cllr C. Mills sent her apologies for not being able to attend today's meeting and sent a report which was circulated by email.  
09.07.02 County Cllr M. Overton sent her apologies for not being able to attend.
- 09.08.00 **Cliff Cluster/ S.I.D update**  
09.08.01 The Chairman had attended the Cliff Cluster meeting and reported that the cost to purchase S.I.D (Speed indicator device) was now predicted to be £1300 instead of the original price of £2200. On top of that we would need to purchase our own brackets at £100 per set.  
09.08.02 The Parish Council decided the best place to locate the device would be on the A607 near the Sir William Robertson Secondary School site and that we would need at least two sets of brackets, so we could change which side of the road is being monitored.  
09.08.03 Other locations to be considered, should the above not be suitable would be Moat Lane, Hall

- Lane or on The Green near the Conker tree.
- 09.08.04 The chairman also reported the walk between Leadenham and Bracebridge for the R.A.F Centenary was also discussed with events being arranged along the Cliff villages starting Wednesday 10<sup>th</sup> October 2018 running along to Sunday 21<sup>st</sup> October 2018.
- 09.09.00 **Signage- How do we go about improving the signage for The Green, and Welbourn Village Hall?**
- 09.09.01 A parishioner had contacted the Parish Council asking if we could get better signage for The Green as although there is one sign for The Green, it was misleading as the road runs in various directions.
- 09.09.02 The Parish Council discussed the matter and decided that it was not an issue that had come up before and that the signage had not changed, so for most residents it was not an issue. Considering that, the cost could not be justified at present as it had not been budgeted for this year. It was suggested that the best remedy for the parishioner would be to recommend changing their house name/number sign to one which has The Green written underneath the house number/name.
- 09.09.03 Another Parishioner had come forward and asked if we could have better signage for the Village Hall.
- 09.09.04 The Parish Council felt that it was needed as people were regularly stopping and asking directions for the Village Hall and it has no signs at present.
- 09.09.05 It was decided to obtain quotes for a directional Village Hall sign and look at the costs of changing the Parking Area sign to include Village Hall and review at the next meeting. **Clerk**
- 09.10.00 **Grit Bins- where do we request new bins? Do we need to reposition existing bins?**
- 09.10.01 Four Grit bins have been removed by Highways and we have been told that three are not going to be replaced. The two grit bins on Mill Hill are listed to be removed and replaced yet have not been taken yet.
- 09.10.02 The Parish Council decided we need three more grit bins although not all in the original places.
- 09.10.03 The Clerk is to contact Highways and put in a request, for a new bin on The Green near where it meets Dycote Lane, Castle Hill at the Hall Orchard Lane, Junction and the last bin on Beck Street on the Cow Lane junction, listing the reasons why they are needed. **Clerk**
- 09.11.00 **Maintenance Schedule for the village/Handyman.**
- 09.11.01 It was decided to ask the Handyman to clear the overgrowth around the corner of Castle Hill which obscures drivers' vision around the corner across the road from Sycamore Lodge.
- 09.11.02 Spray the bank on Castle Hill.
- 09.11.03 Cut the Hedge around Castle Hill on Beck Street.
- 09.11.04 Trim branches which overhanging the path on the Bell Green.
- 09.11.05 The clerk was asked to contact landowners about overhanging hedges and to clear ditches. **Clerk**
- 09.12.00 **Welbourn Primary- is there any way in which we can help support the school.**
- 09.12.01 The Parish Council would potentially consider supporting specific projects for the school but would need some more details.
- 09.12.02 The Clerk was asked to write to Friends of School, c/o Cllr. C Mills to ask for more details. **Clerk**
- 09.13.00 **Maintenance agreement for The Village Hall between the Village Hall Committee & Parish Council.**
- 09.13.01 Cllr. R Storer had prepared a maintenance agreement which had been circulated prior the meeting.
- 09.13.02 It was agreed by the Parish Council they were happy to use this agreement with just two lines added and that the Parish Council would ask the Village Hall Committee if they agree and to update the Village Hall Committee Constitution. **SS**
- 09.14.00 **Village Hall Heating System**
- 09.14.01 The current heating system is too big for the building which makes it expensive to run and has led to reliability problems.
- 09.14.02 New systems which were being looked at and quotes were being obtained. **RS**
- 09.14.03 It was decided to put on the next Agenda, so when we have the quotes a decision can be made quickly so a new system can be fitted. **Clerk**

- 09.15.00 **Village Hall Lighting System**
- 09.15.01 We were asked if we would contribute to changing the outdoor lighting system and some indoor lights to L.E.D lights to reduce the electricity bill.
- 09.15.02 The Parish Council decided we would need a quote and details of work before we can decide on whether we could contribute, and if so the amount.
- 09.16.00 **Clerk's report. Appendix A**
- 09.16.01 The Clerk's report was reviewed, no issues arising with the report.
- 09.17.00 **Appendix B-C – cheques paid and cheques to be paid.**
- 09.17.01 Reviewed and accepted.
- 09.18.00 **Planning Reference: 18/0953/HOUS Decision notice Application Approved**  
**Proposal:** Extensions to outbuilding to create garden room.  
**Location:** 2-4 Hall Lane, Welbourn LN50NN.
- 09.18.01 **Planning Application Reference: 18/0611/HOUS Withdrawn**  
**Proposal:** Create opening in the existing boundary wall to allow pedestrian access from 20 Manor Close onto Beck Street.  
**Location:** 20 Manor Close, Welbourn LN50NA
- 09.18.02 **Planning Application Reference: 18/1231/TCA**  
**Proposal:** Hazelnut tree- 30% reduction of crown  
**Location: 2-4 Hall Lane, Welbourn LN50NN**
- 09.18.03 The Parish Council has no objection and would not mind the trees removal in this case. **Clerk**  
**Planning Application Reference: 18/0771/HOUS Decision notice Application Refused**  
**Proposal:** Erection of a front entrance porch.  
**Location:** Willow Cottage 52 The Green, Welbourn LN50NJ
- 03.17.06 **Date for the next meeting and meeting schedule for the coming year:**  
Wednesday 10<sup>th</sup> October 2018 at 7.30 pm  
Wednesday 14<sup>th</sup> November 2018 at 7.30  
No meeting December 2018

There being no further matters to discuss, the Chairman duly closed the meeting at 9.05pm.

Signed.....

Date.....

Chair, Welbourn Parish Council.

Copies to: District Councillors Mrs. M Overton. Mrs. C. Mills. All Parish Councillors Parish Website.

ITEM	DATE	Description/Action
Highways		Received enquires from Parishioner regarding improving the signage for The Green. Put on the Agenda and contacted Highways for information on the process.
Safety of trees		Contacted by Parishioner asking if I could find out who was responsible for a tree which had dead limbs as they were concerned over falling branches and wanted pruning done. Found they are Highways and have put in request.
Ridges & Furrows		Received confirmation that the grant application for the Ridges and Firrows project was unsuccessful. Look into the possibility of running a smaller project.
NKDC		Apply to NKDC for their Service Level agreement- Parish Funding-Litter Picking Grant.
Village Hall		Located and dealt with wasp nest. Lias with committee members over issues needing adding to the next PC Agenda.
CastleHill		After seeing some toxic plants (Deadly Nightshade) removed 2.5 wheelie bins full. Contacted Handyman asking him to remove all plants except trees which are obstructing the view of the road and clear next to the walkway so residents don't get snagged when crossing the bridge and climbing up the steps.
Highways		Received request from Parishioner to enquire about a resurfacing program in the village due to nearby roads getting resurfaced when they are in better condition. We have already discussed with Highways this issue but will ask again.
Planning		Received the following Planning Applications and decision notices circulate and put on the Agenda. Planning Ref: 18/0953/HOUS Decision notice, Planning Ref: 18/0611/HOUS Withdrawn Planning Ref: 18/1231/TCA Proposal: Hazelnut tree-30% reduction of crown Location: 2-4 Hall Lane Planning Ref: 18/0771/HOUS Decision notice.
Grit Bins		Parishioners reported missing grit bins was told by Highways one of which was not on their system so reported stolen. Asked for confirmation from highways as to which grit bins they had removed and would replace. Requested list of current grit bins and information regarding highways criteria for grit bins to be allocated or removed when reported damaged.

Appendix B & Appendix C Welbourn Parish Council - Parish Council Meeting 19th September 2018

Financial Input and Output report <b>since the last</b> Parish Council Meeting on 11th July 2018						<b>Appendix B</b>	
Balances as at 11.09.2018: BMM account £14,889.52 Community account £1521.98 account £5953.89 Deposit account £12,317.25 Building Society account £8587.18						Client	
<b>Accounts authorised and paid since the last meeting</b>							
Invoice Date	Item IN	IN	Item OUT	Invoice value	VAT	Total invoice value	Date paid
	TOTAL	####	TOTALS	£0.00	£0.00	£ -	

Financial Input and Output report since the last Parish Council Meeting on 11th July 2018						<b>Appendix C</b>	
<b>Accounts to be authorised and paid</b>							
Invoice Date	Item IN	IN	Item OUT	Invoice value	VAT	Total invoice value	Date paid
			E-ON Streetlights	£87.00	£17.40	£104.40	19-Sep
14/07/2018			G W King & Son (Churchyard Grass)	£240.00	£0.00	£240.00	19-Sep
25/08/2018			G W King & Son (Churchyard Grass)	£240.00	£0.00	£240.00	19-Sep
25/08/2018			BT			£105.59	19-Sep
25/08/2018			BT			£135.18	19-Sep
27/08/2018			E-ON Streetlights	£87.00	£17.40	£104.40	19-Sep
31/08/2018			BDG Mowing Contractors	£175.00	£0.00	£175.00	19-Sep
			Staff Costs			£488.02	19-Sep
			Office costs, stamps, envelopes			£68.99	19-Sep
			TOTALS	£ 829.00	£34.80	£ 1,661.58	

