

MINUTES OF THE MEETING OF WELBOURN PARISH COUNCIL
HELD ON WEDNESDAY 13th MARCH 2019 IN WELBOURN VILLAGE HALL AT 7.30 pm

PRESENT Councillors Mr. Robert Cross (MC) Chairman
Mr. John Storer (RS)
Mr. Stephen Spedding (SSg)
Mrs. Maureen Lunn (ML)
Mrs. Harriet Huntsman (HH)
Mrs. Katie Stark (KS)
Mr. Jake Beaty (JB)
Mr. Stephen Short (SS)
District Councillor – Mrs. M Overton (MO)
Parish Clerk - Miss Sarah Brown

03.01.00 03.01.01	Chairman's Welcome The Chairman, Councillor Robert Cross, welcomed everyone to the meeting.	Action
03.02.00 03.02.01	Public Forum The receipts and letters from Macmillan to show what has been donated to Macmillan from produce from the allotments partaking in the "Dig for Macmillan Scheme" were presented. A parishioner has paid £4065 of his own money which has been spent on the allotments/project. £686.81 has been donated to Macmillan through the project.	
03.03.00 03.03.01 03.03.02	Acceptance of Reasons for Absence. Councillor Robert Gibson sent his apologies. District Councillor Catherine Mills sent her apologies.	
03.04.00 03.04.01	Declarations of Interest No interests to declare.	
03.05.00 03.05.01 03.05.02	Minutes of the Previous Meeting The notes of the previous council meeting held on the 13 th February 2019 copies of which have been circulated previously to members were accepted as minutes. Councillor John Storer and seconded by Councillor Stephen Short. The Chairman duly signed the minutes.	
03.06.00 03.06.01 03.06.02 03.06.03 03.06.04 03.06.05	Matters Arising The nursing home banner The Clerk contacted the Planning Enforcement Officer. Photos of the banner and the positioning of it have been sent to Highways as advised by the Planning Enforcement Officer. The Clerk will write to the Manager of the Hall regarding the bulging wall and the dangerous trees. The Clerk will also contact the relevant District Council Officer The lights on the Beck Side of the Village Hall are no longer on a movement sensor and are just on a timer. It was asked if we could put them back on a motion sensor so if anyone is prowling around the building, they can be seen clearly. Councillor Stephen Short and Councillor Stephen Spedding will ask the Village Hall Committee at the next meeting.	Clerk
03.07.00 03.07.01	Police Update There were no crimes reported and no police attendance.	
03.08.00 03.08.01 03.08.02 03.08.03 03.08.04	District and County Matters Cllr.Cat Mills sent her apologies as she could not attend. Cllr Marianne Overton gave an update. Health Services – proposal to downgrade Grantham A&E to an Urgent Care Unit. This will increase pressure on Lincoln County Hospital. Grantham is also an area that is under urban development.	

03.08.05	Heritage Services. There is a proposal to close the Usher Gallery and turn it in to a wedding venue. A number of other rural art galleries are proposed to be closed. Cllr.M Overton encourages us to comment by visiting the following link https://www.lincolnshire.gov.uk/local-democracy/your-comments-and-feedback/future-of-the-heritage-service-consultation/ .	
03.08.06	The closing date is 24 th April 2019 at 12 noon.	
03.08.07	Great British Spring Clean March 22 nd – April 23rd, 2019. Would Welbourn residents be interested in participating?	
03.08.00	Beeswax at Nocton have offered to hosts visits on March 20 th ,2019 to show off innovation and environmental credentials – Cllr.M Overton has offered to set up a visit. A Highways survey has been carried out outside the Sir William Robertson Academy to see what safety measures they could qualify for.	
03.09.00	Allotments	
03.09.01	a) Site update	
03.09.02	The Clerk has sent out the tenancy agreements to plot holders. Two plot holders have paid for their 4 plots, 7 plots are still outstanding.	
03.09.03	b) To make a formal agreement for the “Dig for Macmillan Scheme”	
03.09.04	Dig for Macmillan will have 3 allotments Free of Charge. Review each year. It will be the same tenancy agreement for the “Dig for Macmillan scheme” as the other allotment holders, apart from the additional clause which states if parishioners of the village come forward requesting an allotment then the plot must be handed over to them by the next financial year.	
03.10.00	Clerks Report Appendix A	
03.10.01	The Clerk verbally updated her report with the following.	
03.10.02	Historic England	
03.10.03	The Clerk has booked a meeting in April with a member of the Historic England Team to discuss maintenance on Castle Hill and find out what needs prior consent.	
03.10.04	Residential property used for Car Sales.	
03.10.05	The Planning Officer has given until the end of March 2019 for a formal application to be submitted.	
03.10.06	SPID (Speed Indicator Device)	
03.10.07	Bracebridge Heath need the Welbourn Map, with the sites we want to put the SPID clearly marked on.	
	Electric Gates	
	Parish residents have voiced concern over a set of electric gates being installed in the village without Planning permission and overlapping onto Highways land. The Clerk contacted the Planning enforcement officer for advice. It has been agreed the gates are being removed after The Conservation Officer contacted the property owner and discussed the matter with them. We have been informed that a fence will be fitted inside the garden to act as a privacy screen which cannot be above 6 ft otherwise, they will need planning permission.	
03.10.08		
03.10.09		
03.10.10	BDG Mowing	
03.10.11	Cuts planned in every fortnight starting as soon as the ground is dry enough not to cause damage. Timing to try to coincide with football matches and Caravan Club events.	
03.10.12	Notice of Elections	
03.10.13	Posters will be on the Parish Council notice board and displayed in the Clerk’s office window in the Village Hall. It has already been posted on the Parish Website.	
03.10.14	All Parish Councilors were given nomination packs. Nominations need to be in by 3 rd April at 16.00. This is the cut-off date. After the cut-off date you cannot retract your nomination. All Parish Councillors accepted the report.	
03.11.00	Financial Report, Appendix B and C – cheques paid and to be paid.	
03.11.01	The Financial report had been reviewed and accepted.	
03.11.02	There is some S106 money that is unallocated to projects.	
03.11.03	We must decide at the next meeting what we want to do with the balance of the S106 monies before we have to spend it in November 2019.	

03.11.04	Clerk to put on April Agenda.	Clerk
03.12.00 03.12.01 03.12.02	Ridges and Furrows Update Lino printing workshops. Thursday 4 th April 3pm – 6pm and Sat 6 th April 11am – 2pm in the meeting room of the Village Hall. The project will produce a map of the Village. This will be put up on the front of the Village Hall.	
03.13.00 03.13.01	Village Hall Sign We will discuss this at the next meeting.	
03.14.00 03.14.01 03.14.02 03.14.03 03.14.04 03.14.05	Street Light A parishioner has asked for a street light outside their property to be fitted with a timer as it illuminates their property making it difficult to sleep. The street light outside 4 & 6 Castle Hill is owned by the Parish Council and it is not on a timer like the others which are owned by NKDC. It would cost £70 plus VAT to change it to a timer. The Parish Council decided as it owns over 20 street lights. If we set a precedent, it could be very costly. We would be prepared to have a timer fitted if the parishioner was prepared to pay for it themselves. The Parish Council would insist that the timer is set to be the same as the NKDC owned street lights which switch off at midnight. The Clerk is to advise the Parishioner of the Parish Council's decision and see how they would like to proceed.	Clerk
03.15.00 03.15.01 03.15.02 03.15.03	Tree Inspection There are 114 trees in and around Castle Hill and a further 63 around the playing field and village Hall which are Parish Council responsibility. It will cost £620 for an NKDC tree survey which will look at each tree individually and plot on a map and advise of any work that needs to be done and approximate time scale. The Parish Council agreed that we will have the survey completed on Parish Council trees only and contact highways regarding the trees that are their responsibility.	Clerk
03.16.00 03.16.01 03.16.02 03.16.03 03.16.04 03.16.04	Community Support Workers It would cost £30 per visit with 4 to 8 people attending. We would have to show our Public Liability Insurance certificate. Would the Village Hall Committee allow them to use the Meeting Room and kitchen in the Village Hall? As we need to provide toilets, a kettle and undercover seating for them to have lunch, and shelter from heavy rain etc. The Clerk will invite the sponsor to present at the next meeting to make sure everyone is able to make an informed decision.	Clerk
03.17.00 03.17.01 03.18.00 03.18.01 03.18.02 03.18.03	Amended Application, Reference: 19/0072/HOUS Location: Jasmine Cottage, 2 The Nookin, Welbourn Proposal: Erection of sun lounge. The Parish Council has no objections. Tree Works Application: 19/0353/TCA Description of works: T1 – T3 Conifers fell Location: Rose Cottage, 8 The Nookin, Welbourn. The Parish Council has no objections. Items for Next Month's Agenda Unallocated S106 Money Community Support Workers Village Hall Sign	

03.19.00	Dates for future meetings Wednesday 10 th April 2019 at 7.30pm Wednesday 8 th May 2019 at 7.30pm Wednesday 12 th June 2019 at 7.30pm Wednesday 10 th July 2019 at 7.30pm	
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There being no further matters to discuss, the Chairman duly closed the meeting at 9. pm.

Signed.....

Date.....

Chair, Welbourn Parish Council.

Copies to: District Councillors Mrs. M Overton. Mrs. C. Mills. All Parish Councillors Parish Website

ITEM	DATE	Description/Action
Street Light	20.02.19	Parishioner complained that the street light outside 4&6 Castle Hill may have a faulty sensor as it was on all night unlike others nearby which switch off at 12am. Checked who owned the street light (NKDC or PC) contacted contractors to check light was informed it has not got a timer at present. Was quoted £70+VAT to change so it works off a timer. Contacted Parishioner and updated them and asked if they were happy with that or if they wanted it putting on the Agenda as a request. Put on as a Agenda item as requested.
Election in May 2019	21.02.19	Booked a place for Cllr M.Lunn and the Clerk at the Election Briefing at The Venue, Navenby on the 12th March 2019 at 6pm. Ordered nomination packs to be picked up at the briefing.
Energy Certificate	27.02.19	Arranged the the inspection of the Village Hall heating system on the 12th March 2019 so a Energy Certificate can be issued, so the government grant can be applied for. Liased with the Village Hall Committee to arrange date and to keep informed.
Hedges	21.02.19	Contacted a land owner about cutting a hedge which runs along the side of a single track road which was obstructing walking parishioners or vehicles wanting to use the verge to get out of the way of incoming vehicles. Landowner both acknowledged the letter and promptly rectified the problem. I have been advised of another hedge which is obstructing the road way in the Parish, I have written a letter advising the Landowner of the problem and asking them to please cut the hedge back.
Allotments	Ongoing	Have printed new contracts for existing tenants and issued them with a reminder about rents. Contacted new tenant and given them a contract.
Wind damage	05.03.19	Received a phone call at 6:45 advising me of a tree blocking the road on Moat Lane/Castle Hill. Came out and accessed the situation before calling the police on 101 for advice on clearance. Highways were called directly by the police to clear the road. Walked past the playing field and saw the football club's shed overturned near the goal. Contacted the Village Hall Committee so the Football club could be contacted and informed.
Ridges & Furrows	05.03.19	Met with Lucy Lumb from artsNK who is corordinating the Ridges & Furrows project in Welbourn, to get more information.
Dumped Tyres	05.03.19 07.03.19	Reported the two dumped tyres down Cow Lane, to NKDC to arrange collection. Reported the two dumped tyres in the layby off the A607 between The Sir William Roberston Academy and Welbourn.
Bulging Boundary Walls	06.03.19	Spoke to the manager of Welbourn Manor to confirm head office is aware of the problem and is already looking into the matter. Wrote to The Hall nursing home to advise of the problem with the wall and to ask for it to be repaired.
Highways	06.03.19	Emailed highways to advise of a distraction to motorists, after being advised to do so by the Planning Enforcement Department at NKDC.
Community Support Workers	06.03.19	Contacted Interserve and asked for more information for their Government backed scheme of Community Support with enforced volunteers.

Appendix B & Appendix C Welbourn Parish Council - Parish Council Meeting 13th March 2019

Financial Input and Output report since the last Parish Council Meeting on 13th February 2019							Appendix B
Balances as at 08.03.2019: BMM account £1346.51 Community account £ 1177.08 Client account £ 5957.38 Deposit account £2323.67 Building Society account £8587.18							
Accounts authorised and paid since the last meeting							
Invoice Date	Item IN	IN	Item OUT	Invoice value	VAT	Total invoice value	Date paid
	TOTALS	###	TOTALS	£0.00	£0.00	£ -	

Financial Input and Output report since the last Parish Council Meeting on 13th February 2019							Appendix C
Accounts to be authorised and paid							
Invoice Date	Item IN	IN	Item OUT	Invoice value	VAT	Total invoice value	Date paid
26/02/2019			British Telecommunication	£144.11		£144.11	13-Mar
06/02/2019			Total Gas & Power (Forge electric)	£11.87	£0.59	£12.46	13-Mar
19/02/2019			Lincolnshire Association of Local Councils (Subscription 2019/20)	£225.27	£0.00	£225.27	13-Mar
13/03/2019			Staff Costs	£328.00	£0.00	£328.80	13-Mar
			TOTALS	£ 709.25	£0.59	£ 710.64	

