

Welbourn Parish Council
The next meeting of the Parish Council will be held on
Wednesday 10 April 2024 at 7.30 pm in the
Meeting Room of Welbourn Village Hall.
Agenda

There will be a 15-minute public session at the commencement of the meeting when members of the public may ask questions or make short statements to the Council. Members of the public will be welcome to stay for the remainder of the meeting except for any closed sessions, but they may not speak on any matter after the public session is closed unless invited to do so.

Mr J Fieldhouse

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<https://welbourn.parish.lincolnshire.gov.uk>

AGENDA

1. Chairman's welcome
2. Acceptance of reasons for absence
3. Declaration of interest in any matter on the agenda
4. Notes of meetings held on 13 March 2024 to be approved as minutes.
5. Clerk's Report on matters outstanding (5 mins)
6. Public Forum (15 mins)
7. County and District Councillors update (10 mins)
8. Current and future maintenance responsibilities (5 mins)
- 9. Planning Matters to consider and discuss: None**
- 10. Notifications of Planning Decisions: None**
- 11. Finance Report:** - From the Responsible Finance Officer (RFO): - To review bank balances, invoices paid since last meeting since, items to be paid before next meeting and budget comparison quarter 4 end: -

11.1 Accounts value (4 April 2024):

HSBC Client A/c 611: £4,220.87 (Forge et al) HSBC A/c 772: £48,852.81 (For Precept)	HSBC Bmm A/c 638: £31.42 (Reserves) HSBC Business C/A 677: £1,652.04 Bank Total: £54,757.14
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11.2 Bank reconciled: £0 discrepancy.

11.3 Payments made since 13 March 2024

<ul style="list-style-type: none">• Total Gas & Power – (£16.20)• BT Group – (£59.94)• Clerk Pay – (£282.20)• RFO Pay – (£340.40)	<ul style="list-style-type: none">• Bank Charges – (£10)• HMRC PAY/NIC – (£83)• Expense Claim 19 (Steel for Forge) – (£84.60)
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11.4 Payments received since last meeting:

<ul style="list-style-type: none">• G Nobel (Telephone box contribution) – (£25)• E Battram (Allotment rent) – (£10)• Marsden SJ & L (Allotment rent) – (£20)• P Gray (Allotment rent) – (£20)	<ul style="list-style-type: none">• British Sugar PLC – (Telephone box Grant) – (£350)• HMRC VAT 126 – (£13,302.62)• Forge Donations – (£235)• NKDC (Precept 2024 - 2025) – (£28,873.68)
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11.5 Expected payments within the next meeting (8 May 2024):

<ul style="list-style-type: none">• RFO Pay – (£352.80)• Clerk Pay – (£352.80)• Robert Marshall – (£150)	<ul style="list-style-type: none">• BT Group – (£65.82)• Npower – (£826.66)
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11.6 Budget Comparison (Quarter 4):

Please see below the final budget comparison for 2023-2024.

Total budget: £27,440 Anticipated budget spend: £27,440 (12/12)

Actual budget spend: £24,778.23 (10% Under Budget)

Spend against budget by area:

	Budget	Actual	Percentage Difference	Reason
Utilities:	£5,600	£4,576.83	18% Under	Electricity prices increase less than forecast
Grass cutting:	£4,500	£ 4,490	Within 1%	
General maintenance:	£4,100	£2318.80	43% Under	Planned tree maintenance postponed until 2024-2025, bridge repairs postponed until 2024-2025.
Insurance:	£800	£937.08	17% Over	Increased more than expected year on year
Financial:	£450	£399	11% Under	Increase in annual external auditor charges less than expected
LALC:	£590	£969.61	64% Over	Additional website hours needed, training courses for Clerk
Clerk & RFO:	£8,000	£9325.75	14% Over	Back pay owing from previous year paid
Village hall:	£1000	£1029.82	3% Over	
Community projects:	£2400	£741.34	69% Under	No Election necessary.

Capital expenses this year (Previously included in sections above)

- FCC (Play equipment): £8,744.49
- Proludic (Play equipment): £15,578.83
- Kedel (Park benches): £552.13

N.B. Total Capital expenditure not included in Q4 comparison: £24,875.45

11.7 Investments

To review all reserves and investments and decide accordingly.

12. Condition of the village pond / beck – to assess options for further action.

13. Review of progress on flood mitigation

14. Hedgehog highway project – to decide whether to participate

15. Proposed New Deed of Trust between Parish Council and Village Hall and Playing Field Committee – to review progress and to confirm instructions to solicitors following receipt of estimate for solicitor's fees.

16. Portfolio Holders Update

17. Agenda items for next meeting:

Next meeting:

Wednesday 8th May 2024

Copies to: Parish Councillors, County & District Councillors, Parish Council Web Site.

Future Parish Council Meetings in 2024:

All meetings to commence at **7.30 pm**

Dates for 2024 8th of May; 12th of June; 10th of July;	11th of September; 9th of October ; 13th of November.
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