

**Welbourn Parish Council**  
**The next meeting of the Parish Council will be held on**  
**Wednesday 10 July 2024 at 7.30 pm in the**  
**Meeting Room, Welbourn Village Hall.**  
**Agenda**

There will be a 15-minute public session at the commencement of the meeting when members of the public may ask questions or make short statements to the Council. Members of the public will be welcome to stay for the remainder of the meeting except for any closed sessions, but they may not speak on any matter after the public session is closed unless invited to do so.

Mr J Fieldhouse

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<https://welbourn.parish.lincolnshire.gov.uk>

**AGENDA**

1. Chairman's welcome
2. Acceptance of reasons for absence
3. Declaration of interest in any matter on the agenda
4. Notes of meetings held on 12 June 2024 to be approved as minutes.
5. Clerk's Report on matters outstanding (5 mins)
6. Public Forum (15 mins)
7. County and District Councillors update (10 mins)
8. Current and future maintenance responsibilities (5 mins)
9. Planning Matters to consider and discuss:
  - 9.1 Notification of Receipt of Planning Application  
Planning Application Reference: 24/0700/FUL  
Proposal: Erection of 1no. dwelling and demolition of storage building.  
Location: Garden Of 31 The Green Welbourn Lincoln LN5 0NJ
10. Notifications of Planning Decisions:
  - 10.1 Application Reference: 24/0537/LBC – Approved by NK Planning  
Proposal: Replace windows and door to the rear with timber double glazed units and install an exterior wall light to the front of the property.  
Location: End Cottage 18 The Green Welbourn
  - 10.2 Application Reference: 24/0490/LBC – Approved by NK Planning  
Proposal: Replace two single glazed Georgian sliding-sash timber windows to rear with two double glazed Georgian sliding-sash timber windows  
Location: 12 The Green Welbourn Lincoln
- 11. Finance Report:** - From the Responsible Finance Officer (RFO): - To review bank balances, invoices paid since last meeting since, items to be paid before next meeting, and quarter end report: -
  - 11.1 Accounts value (4 July 2024):**

HSBC Client A/c 611: £4,156.14 (Forge et al) HSBC A/c 772: £21,495.82  (For Precept)	HSBC Bmm A/c 638: £21,072.22 (Reserves) HSBC Business C/A 677: £1,166.33 <b>Bank Total: £47,890.51</b>
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**11.2 Bank reconciled:** £0 discrepancy.

### 11.3 Payments made since 12 June 2024

<ul style="list-style-type: none"> <li>• Clerk Pay – (£282.20)</li> <li>• RFO Pay – (£352.80)</li> <li>• Total Gas &amp; Power – (£17.33)</li> <li>• Bank Charges – (£8.00)</li> <li>• Bank Charges – (£2.00)</li> <li>• HMRC PAY/NIC – (£58.20)</li> <li>• Expense Claim JF (Office supplies) – (£111.35)</li> </ul>	<ul style="list-style-type: none"> <li>• T.J.S Tree Services – (£720)</li> <li>• BT Group – (£65.82)</li> <li>• P.A Ingamells – (£500)</li> <li>• E.On – (£172.80)</li> <li>• Andrea Smith – (£45)</li> <li>• LALC – (£108)</li> <li>• Brauncewell Quarries – (£200.58)</li> <li>• G W King &amp; Sons – (£350)</li> </ul>
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### 11.4 Payments received since last meeting:

<ul style="list-style-type: none"> <li>• FCC Communities – (£689.34)</li> </ul>	
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### 11.5 Expected payments within the next meeting (10 July 2024):

<ul style="list-style-type: none"> <li>• RFO Pay – (£705.6)</li> <li>• Clerk Pay – (£705.6)</li> <li>• Wrigleys Solicitors – (£1,150.80)</li> </ul>	<ul style="list-style-type: none"> <li>• P.A Ingamells – (£500)</li> <li>• P.A Ingamells – (£500)</li> <li>• Npower – (£653.82)</li> </ul>
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### 11.6 Budget comparison for Quarter 1

Total budget: £29,148.60

Anticipated budget spend: £7,287.15 (03/12)

**Actual budget spend: £7,807.61 (7% Over Budget)**

#### Spend against budget by area:

	Budget	Actual	Percentage Difference	Reason
Utilities:	£1,142.50	£1,248.34	9% Over	Invoice timing
Grass cutting:	£1,316.25	£1,950	48% Over	Time of year – more cuts in the summer
General maintenance:	£1,275	£850	33% Under	Larger scale maintenance planned for other quarters
Insurance:	£235	£988.38	320% Over	Annual expense
Financial:	£115	£71.25	38% Under	Large expense anticipated in quarter 2

LALC:	£175	£196	12% Over	Annual expenses incurred
Clerk & RFO:	£2,678.40	£2,297.66	14% Under	Minor office expenses, start of the year (Wages increase overtime)
Village hall:	£250	£182	27% Under	Wilkin Chapman fee
Community projects:	£100	£23.98	76% Under	Sporadic expenses – British Legion Flag

*(£1,054.04 Spent on FCC project, this is a capital expense and has not been included in the comparison.)*

12. Feedback report on solar farms questionnaire – Parish Clerk
13. Portfolio Holders Updates
14. Agenda items for the next meeting.

**Next meeting:**

Wednesday 11 September 2024

Copies to: Parish Councillors, County & District Councillors, Parish Council Web Site.

*Future Parish Council Meetings in 2024:* All meetings to commence at **7.30 pm**

<b>Dates for 2024</b> 11th of September;	9th of October ; 13th of November.
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