

**Welbourn Parish Council**  
**The next meeting of the Parish Council will be held on**  
**Wednesday 13 November 2024 at 7.30 pm in the**  
**Meeting Room, Welbourn Village Hall.**  
**Agenda**

There will be a 15-minute public session at the commencement of the meeting when members of the public may ask questions or make short statements to the Council. Members of the public will be welcome to stay for the remainder of the meeting except for any closed sessions, but they may not speak on any matter after the public session is closed unless invited to do so.

Mr J Fieldhouse

welbournparishclerk@gmail.com

<https://welbourn.parish.lincolnshire.gov.uk>

**AGENDA**

1. Chairman's welcome
2. Acceptance of reasons for absence
3. Declaration of interest in any matter on the agenda
4. Notes of the meeting held on 6 November 2024 to be approved as minutes.
5. Clerk's Report on matters outstanding (5 mins)
6. Public Forum (15 mins)
7. Update on the implementation of the Welbourn Emergency Plan – George Kane
8. County and District Councillors update (10 mins)
9. Fosse Green Solar Farm – to decide whether a response from Parish Council to the formal consultation is required.
10. Current and future maintenance responsibilities (5 mins)

**11. Planning Matters to consider and discuss:**

**11.1** Application of Proposed Works to Trees Subject to Tree Preservation Order.

Application reference: 24/1239/TPO

Description of works: Hornbeam (Carpinus Betulus) Reduce tree due to proximity to property by 2 - 3m (blue ring).

Location: Birchdale , 2 Poplar Court, Welbourn, Lincoln,

**12. Notifications of Planning Decisions:** None

**13. Finance Report:** - From the Responsible Finance Officer (RFO): - To review bank balances, invoices paid since last meeting since, items to be paid before next meeting: -

**13.1 Accounts value (4 November 2024):**

HSBC Client A/c 611: £4,182.92 (Forge et al)	HSBC Bmm A/c 638: £21,175.26 (Reserves)
HSBC A/c 772: £8,588.71 (For Precept)	HSBC Business C/A 677: £2,031.72
	<b>Bank Total: £35,978.61</b>

**13.2 Bank reconciled:** £0 discrepancy.

### 13.3 Payments made since 9 October 2024

<ul style="list-style-type: none"><li>• P.A Ingamells – (£500)</li><li>• Npower Commercial – (£623.57)</li><li>• Clerk Pay – (£282.20)</li><li>• RFO Pay – (£352.80)</li><li>• Total Gas &amp; Power – (£16.76)</li><li>• BT Group – (£65.82)</li><li>• Bank Charges – (£8.00)</li></ul>	<ul style="list-style-type: none"><li>• HMRC PAY/NIC – (£70.57)</li><li>• G W King &amp; Sons – (£350)</li><li>• PKF Littlejohn – (£378)</li><li>• Mr J G Feildhouse Expense Claim 25 – (£37.93)</li><li>• R.C.Marshall – (£40)</li><li>• I.C.Bridal – (£262.20)</li><li>• Kedal – (£2500.80)</li></ul>
--	---

### 13.4 Payments received since last meeting:

<ul style="list-style-type: none"><li>• P Gray Allotment – (£20)</li></ul>
--

### 13.5 Expected payments within the next meeting (8 January 2025):

<ul style="list-style-type: none"><li>• RFO Pay – (£352.80)</li><li>• Clerk Pay – (£352.80)</li><li>• RFO Pay – (£352.80)</li><li>• Clerk Pay – (£352.80)</li><li>• BT – (£65.82)</li><li>• Viking Signs – (£202.64)</li><li>• P.A Ingamells – (£500)</li></ul>	<ul style="list-style-type: none"><li>• Clean Courts – (£3,540)</li><li>• Rob Marshall Bench repair – (£885.34)</li><li>• Nick Barker – (£3,084)</li><li>• Mr Steve Spedding Expense claim 26 – (£25)</li><li>• Mr D Bancroft Expense Claim 27 – (£484.66)</li></ul>
---	--

### 13.6 Expected income before next meeting (8 January 2025)

<ul style="list-style-type: none"><li>• Forge Donations – (£467.65)</li><li>• Grass cutting grant – (£153.51)</li></ul>	<ul style="list-style-type: none"><li>• NKDC Rural Prosperity Fund – (£6849)</li></ul>
---	--

14. To consider and approve the budget for 2024-25 – Responsible Finance Officer

15. To consider the Government Consultation on Enabling Remote Attendance and Proxy Voting at Local Authority Meetings.

16. Portfolio Holders Updates

17. Agenda items for the next meeting:

### Next meeting:

Wednesday 8 January 2025

Copies to: Parish Councillors, County & District Councillors, Parish Council Web Site.

*Future Parish Council Meetings in 2025:* All meetings to commence at **7.30 pm**

8 January	9 April	9 July
12 February	14 May	10 September
12 March	11 June	8 October
		12 November