

Welbourn Parish Council
The next meeting of the Parish Council will be held on
Wednesday 8 January 2025 at 7.30 pm in the
Meeting Room, Welbourn Village Hall.
Agenda

There will be a 15-minute public session at the commencement of the meeting when members of the public may ask questions or make short statements to the Council. Members of the public will be welcome to stay for the remainder of the meeting except for any closed sessions, but they may not speak on any matter after the public session is closed unless invited to do so.

Mr J Fieldhouse

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<https://welbourn.parish.lincolnshire.gov.uk>

AGENDA

1. Chairman's welcome
2. Acceptance of reasons for absence
3. Declaration of interest in any matter on the agenda
4. Notes of the meeting held on 13 November 2024 to be approved as minutes.
5. Clerk's Report on matters outstanding (5 mins)
6. Public Forum (15 mins)
7. County and District Councillors update (10 mins)
8. Current and future maintenance responsibilities (5 mins)
- 9. Planning Matters to consider and discuss:**
 - 9.1 Planning Application Reference: 24/1346/HOUS
Proposal: Removal of conservatory and erection of a single storey side extension.
Location: 28 High Street Welbourn Lincoln Lincolnshire LN5 0NH
 - 9.2 Application reference: 24/1328/TCA
Description of works: Lift the crown on the roadside in highlighted area on plan for a clearance of 5.2m. Reduce the lower limbs by 2m.
Location: Welbourn Place, 1 Moat Lane, Welbourn.
 - 9.3 Application reference: 24/1386/TPO
Description of works: T1 - Sycamore - Radial reduction of southern crown by a maximum of 2m. Crown lift on southern side to give clearance of 5.2m.
Removal of deadwood (exempt from application but included for completeness)
Location: Welbourn Place, 1 Moat Lane, Welbourn.
(N.B. The deadline for comments on these applications has passed.)
- 10. Notifications of Planning Decisions:**
 - 10.1 Application Reference: 24/0904/HOUS
Proposal: Erection of breeze block structure surrounding a newly installed fuel storage container (retrospective)
Location: 14 The Green Welbourn Lincoln

10.2 Approved by North Kesteven Planning

11. Finance Report: - From the Responsible Finance Officer (RFO): - To review bank balances, invoices paid since last meeting since, items to be paid before next meeting and quarter end report: -

11.1 Accounts value (2 January 2025):

HSBC Client A/c 611: £4,632.26 (Forge et al) HSBC A/c 772: £4,298.62 (For Precept)	HSBC Bmm A/c 638: £15,274.57 (Reserves) HSBC Business C/A 677: £8,295.98 Bank Total: £32,501.43
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11.2 Bank reconciled: £0 discrepancy.

11.3 Payments made since 13 November 2024

<ul style="list-style-type: none">• P.A Ingamells – (£500)• P.A Ingamells – (£250)• Clerk Pay – (£572.20)• RFO Pay – (£643.60)• Clerk Pay – (£324.60)• RFO Pay – (£395.20)• R.C.Marshall – (£100)• Viking Signs – (£202.64)• Clean Courts – (£3,540)• BT – (£65.82)• Bank Charges – (£8.00)• Bank Charges – (£8.00)• Bank Charges – (£0.25)• Mr D Bancroft Expense Claim 27 – (£484.66)	<ul style="list-style-type: none">• Mr D Bancroft Expense Claim 28 – (£768.04)• HMRC PAY/NIC – (£70.43)• Lindum Fire – (£54)• E.on – (£172.80)• DCR Electrical – (£411.53) (December repair – underfloor heating)• DCR Electrical – (£414) (October call out)• Total Gas & Power – (£16.76)• Mr J S Hands – (£1250)• BT Group – (£65.82)• Bank Charges – (£8.00)• HMRC PAY/NIC – (£215)
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11.4 Income received since last meeting:

<ul style="list-style-type: none">• NKDC (Litter Picking grant) – (£153.51)• Colin Ward – Forge Donations – (£442.65)	<ul style="list-style-type: none">• R Ziemelis ref S Marshall – (£10)• NKDC – NKRPf Grant funding – (£7,079.04)
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11.5 Expected payments before the next meeting (12 February 2025):

<ul style="list-style-type: none">• RFO Pay – (£405.60)• Clerk Pay – (£405.60)• BT – (£65.82)	<ul style="list-style-type: none">• DCR Electrical (Pipe repairs and service) – (£644.40)• LALC annual Subscription - (£249.24)
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11.6 Quarter 3 Budget Comparison – Responsible Finance Officer

- Total budget: £29,148.60
- Anticipated budget spend: £21,861.45 (09/12)
- Actual budget spend: £22,041.38 (0.8% Over Budget)

Spend against budget by area:

	Budget	Actual	Percentage Difference	Reason
Utilities:	£3,427.50	£3,370.51	1.7% Under	

Grass cutting:	£3,948.75	£5,750	45% Over	Time of year – more cuts in the summer
General maintenance:	£3,825	£1,815.53	53% Under	Larger scale maintenance originally planned, RPF funding sourced by MB
Insurance:	£705	£988.38	40% Over	Annual expense
Financial:	£345	£499.50	44% Over	Very little further expense expected quarter 4
LALC:	£525	£388	26% Under	Annual subscription expected in quarter 4
Clerk & RFO:	£8,035.20	£7,423.68	8% Under	Less spent on office expenses than anticipated – this trend is reflected in the new budget
Village hall:	£750	£1332.80	77% Over	Wilkin Chapman fees
Community projects:	£300	£472.98	57% Over	Phone box refurbishment

- *N.B.£1,054.04 Spent on FCC project, this is a capital expense and has not been included in the comparison.*
- *N.B.£9,782.44 Spent on RPF project, this is a capital expense and has not been included in the comparison.*

12. To consider and approve the precept to North Kesteven District Council for 2025-26 – Responsible Finance Officer

13. Springwell Solar Farm – to decide whether a response from Parish Council to the formal consultation is required.

14. North Kesteven Rural England Prosperity Fund – Concluding report – Cllr. Bighi

14. Portfolio Holders Updates

15. Agenda items for the next meeting: update Standing Orders; update Financial Regulations.

Next meeting:

Wednesday 12 February 2025

Copies to: Parish Councillors, County & District Councillors, Parish Council Web Site.

Future Parish Council Meetings in 2025: All meetings to commence at 7.30 pm

8 January	9 April	9 July
12 February	14 May	10 September
12 March	11 June	8 October
		12 November