

Welbourn Parish Council
The next meeting of the Parish Council will be held on
Wednesday 9 April 2025 at 7.30 pm in the
Meeting Room, Welbourn Village Hall.
Agenda

There will be a 15-minute public session at the commencement of the meeting when members of the public may ask questions or make short statements to the Council. Members of the public will be welcome to stay for the remainder of the meeting except for any closed sessions, but they may not speak on any matter after the public session is closed unless invited to do so.

Mr J Fieldhouse

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<https://welbourn.parish.lincolnshire.gov.uk>

AGENDA

1. Chairman's welcome
2. Acceptance of reasons for absence
3. Declaration of interest in any matter on the agenda
4. Notes of the meeting held on 12 March 2025 to be approved as minutes.
5. Clerk's Report on matters outstanding (5 mins)
6. Public Forum (15 mins)
7. County and District Councillors update (10 mins)
8. Current and future maintenance responsibilities (5 mins)

9. Planning Matters to consider and discuss:

9.1 Planning Application Reference: 25/0336/HOUS

Proposal: Proposed single storey rear extension

Location: Stables Hall Lane Welbourn Lincoln Lincolnshire

10. Notifications of Planning Decisions: None

11. Finance Report: - From the Responsible Finance Officer (RFO): - To review bank balances, invoices paid since last meeting since, and items to be paid before next meeting and budget comparison (quarter 4): -

11.1 Accounts value (3 April 2025):

HSBC Client A/c 611: £4,244.32 (Forge et al) HSBC A/c 772: £37,211.27 (For Precept)	HSBC Bmm A/c 638: £15,343.18 (Reserves) HSBC Business C/A 677: £3,549.05 Bank Total: £60,347.82
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11.2 Bank reconciled: £0 discrepancy.

11.3 Payments made since 12 March 2025

<ul style="list-style-type: none">• Expense Claim 30 – (£9.56)• Expense Claim 31 (Slip Strips) – (£153.30)• Expense Claim 32 (Forge Coal) – (£108)	<ul style="list-style-type: none">• BT – (£65.82)• LALC (Webtime) – (£108)• R.C. Marshall (Forge Ivy) – (£300)• W.E. Smith – (£94.50)• E.on – (£172.80)
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<ul style="list-style-type: none"> • Clerk Pay – (£324.40) • RFO Pay – (£395.20) • Bank Charges – (£8.00) • HMRC PAY/NIC – (£91.60) • Total Gas & Power – (£12.88) 	<ul style="list-style-type: none"> • Wellers Law Group – (£500) • P.A. Ingamells – (£270)
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11.4 Income received since last meeting (12 March 2025):

• VAT 126 – (£2,587.28)	• NKDC Precept – (£30,305.26)
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(N.B. 2025-2026 Precept received on 1 April 2025)

11.5 Expected payments before the next meeting (14 May 2025):

<ul style="list-style-type: none"> • RFO Pay – (£405.60) • Clerk Pay – (£405.60) 	<ul style="list-style-type: none"> • BT – (£65.82) • Engineer (Hall wires)
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11.6 Budget Comparison (Quarter 4):

Total budget: £29,148.60 Anticipated budget spend: £29,148.60 (12/12)

Actual budget spend: £28,345.23 (2.76% Under Budget)

Spend against budget by area:

	Budget	Actual	Percentage Difference	Reason
Utilities:	£4,570	£4,590.98	0.4% Under	
Grass cutting:	£5,265	£6,020	14% Over	Additional cuts due to weather
General maintenance:	£5,100	£3,175.73	37.7% Under	Larger scale maintenance originally planned, RPF funding sourced by MB
Insurance:	£940	£988.38	5% Over	
Financial:	£460	£523.50	13.8% Over	Greater increase in PKF fees than expected
LALC:	£700	£692.24	1.1% Under	
Clerk & RFO:	£10,713.60	£9887.62	7.7% Under	Less spent on office expenses than anticipated – this trend is reflected in the new budget
Village hall:	£1000	£1,885.80	88.5% Over	Solicitors fees
Community projects:	£400	£580.98	45% Over	Phone box refurbishment, Forge coal

- £1,054.04 Spent on FCC project, this is a capital expense and has not been included in the comparison.
- £9,782.44 Spent on Rural Prosperity Fund (RPF) project, this is a capital expense and has not been included in the comparison.

12. To receive a progress report on the proposed Deed of Trust between the Welbourn Parish Council and the Welbourn Village Hall and Playing Field Committee – Parish Clerk.
13. To receive a update report from the Welbourn Floods Working Group – Parish Clerk.
14. To consider a sponsorship proposal from a local business to complete the refurbishment of the tennis court - Cllr. Bighi.
(It was not possible to pursue funding as resolved at Item 14.1 in the March 2025 minutes.)
15. Portfolio Holders Updates.
16. Agenda items for the next meeting.

Next meeting

Wednesday 9 April 2025

Copies to: Parish Councillors, County & District Councillors, Parish Council Web Site

Future Parish Council Meetings in 2025: All meetings to commence at **7.30 pm**

9 April 14 May 11 June	9 July 10 September	8 October 12 November
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