

Welbourn Parish Council

Welbourn Annual Parish Council Meeting Agenda

The next meeting of the Parish Council will be held on Wednesday 14 May 2025 at 7.30 pm in the Meeting Room of Welbourn Village Hall.

There will be a 15-minute public session at the commencement of the meeting when members of the public may ask questions or make short statements to the Council. Members of the public will be welcome to stay for the remainder of the meeting except for any closed sessions, but they may not speak on any matter after the public session is closed unless invited to do so.

Mr J Fieldhouse
welbournparishclerk@gmail.com
<https://welbourn.parish.lincolnshire.gov.uk>

AGENDA

1. Election of Chair for the forthcoming year 2025-26
2. Chairman's welcome
3. Acceptance of reasons for absence
4. Declaration of interest in any matter on the agenda
5. Election of Vice Chair for the forthcoming year 2025-26
6. Appointment of Portfolio holders for the following areas of responsibility:

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| Drainage | The Finance Committee |
| Human Resources Committee | Village Hall representative |
| Communications | The Forge |
| Allotments | Cliff Cluster group representative |
| Castle Hill | Byways/Highways |
| Schools Liaison | Planning |
| Health & Welfare | Nature & Environment |
| Community Safety & Resilience | |

7. Notes of the last meeting held on 9 April 2025 to be approved as minutes
8. Clerk's Report on matters outstanding
9. Public Forum
10. County and District Councillors update
11. Current and future maintenance responsibilities
- 12. Planning Matters to consider and discuss: TBA**
- 13. Notifications of Planning Decisions:**
 - 13.1 Application Reference: 25/0057/VARCON
Proposal: Application to vary conditions 2 (Materials), 8 (Energy Statement) and 13 (Approved plans) of reference 24/0700/FUL - Erection of 1 no. dwelling and demolition of storage building.
Location: Garden of 31 The Green Welbourn
NKDC decision: **Approved**

14. Finance Report (From Responsible Finance Officer):- To review bank balances, invoices paid since last meeting since, and items to be paid before next meeting.

14.1 Accounts value (4 May2025):

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| HSBC Client A/c 611: £4,256.48 (Forge et al) HSBC A/c 772: £37,211.27 (For Precept) | HSBC Bmm A/c 638: £15,343.18 (Reserves) HSBC Business C/A 677: £2,253.69 Bank Total: £59,064.62 |
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14.2 Bank reconciled: £0 discrepancy.

14.3 Payments made since last meeting 9 April 2025

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| <ul style="list-style-type: none"> • Clerk Pay – (£324.60) • RFO Pay – (£395.20) • Bank Charges – (£8.00) • Bank Charges – (£0.50) • HMRC PAY/NIC – (£91.83) | <ul style="list-style-type: none"> • Total Gas & Power – (£14.27) • BT – (£70.96) • GW King – (£380.00) • North Kesteven DC – (£53.00) |
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14.4 Payment received since last meeting 9 April 2025

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| <ul style="list-style-type: none"> • D Bancroft – (£10.00) • P Gray – (£20.00) • White DJ & JE – (£20.00) | <ul style="list-style-type: none"> • Marsden SJ & L – (£20.00) • E Battram – (£20.00) |
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14.5 Expected payments before next meeting: 11 June 2025

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| <ul style="list-style-type: none"> • RFO Pay – (£405.60) • Clerk Pay – (£405.60) • AJG Community Schemes (Annual Insurance premium) £1,015.76. | <ul style="list-style-type: none"> • BT – (£70.96) • P.A. Ingamells – (£540) |
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15. To consider a sponsorship offer from a local business to complete the tennis court refurbishment and decide the next steps – Cllr. Bighi

16. To consider a report from a data cabling engineer on the condition of the VGA socket outlets and projectors in the Main Hall and the Meeting Room at the village hall and decide on the next steps – Parish Clerk

17. To provide an update on the solicitors progress in drawing up an Amendment of Deed of Trust between the Parish Council and the Village Hall and Playing Field Committee – Cllr Short and Parish Clerk

17. Portfolio Holders Update

18. Agenda items for next meeting: Policy reviews of Safeguarding; Sickness and Absence and Volunteer Policy.

Next meeting:

Wednesday 11 June 2025

Copies to: Parish Councillors, County & District Councillors, Parish Council Web Site

Future Parish Council Meetings in 2025: All meetings to commence at 7.30 pm

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|-------------------|------------------------|--------------------------|
| 14 May 11 June | 9 July 10 September | 8 October 12 November |
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