

Welbourn Parish Council
The next meeting of the Parish Council will be held on
Wednesday 11 June 2025 at 7.30 pm in the
Meeting Room, Welbourn Village Hall.
Agenda

There will be a 15-minute public session at the commencement of the meeting when members of the public may ask questions or make short statements to the Council. Members of the public will be welcome to stay for the remainder of the meeting except for any closed sessions, but they may not speak on any matter after the public session is closed unless invited to do so.

Mr J Fieldhouse

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<https://welbourn.parish.lincolnshire.gov.uk>

AGENDA

1. Chairman's welcome
2. Acceptance of reasons for absence
3. Declaration of interest in any matter on the agenda
4. Notes of the meeting held on 14 May 2025 to be approved as minutes.
5. Clerk's Report on matters outstanding (5 mins)
6. Public Forum (15 mins)
7. County and District Councillors update (10 mins)
8. Current and future maintenance responsibilities (5 mins)

9. Planning Matters to consider and discuss:

9.1 Planning Application Reference: 25/0421/FUL

Proposal: Erection of a General Purpose Warehouse

Location: Fen Bay Services Ltd North End Welbourn Lincoln Lincolnshire

9.2 Application reference: 25/0594/TPO

Description of works: T1 - Sycamore - Reduce the 4 lowest limbs on the north-west side by 3/4 metres.

Location: Sycamore Lodge, 7 Castle Hill, Welbourn, Lincoln,

9.3 Planning Application Reference: 25/0601/HOUS

Proposal: Erection of rear single storey extension

Location: 1 Poplar Court Welbourn Lincoln Lincolnshire LN5 0FB

10. Notifications of Planning Decisions:

10.1 Application Reference: 24/1499/FUL

Proposal: Siting of InPost Parcel Locker (retrospective)

Location: Post Office 5 Beck Street Welbourn

Approved by NK Planning

10.2 Application Reference: 24/0415/FUL

Proposal: Erection of single storey side extension

Location: Post Office 5 Beck Street Welbourn

Approved by NK Planning.

10.3 Application Reference: 25/0336/HOUS

Proposal: Proposed single storey rear extension

Location: Stables Hall Lane Welbourn

Approved by NK Planning.

11. Finance Report: - From the Responsible Finance Officer (RFO): - To review bank balances, invoices paid since last meeting since, items to be paid before next meeting, and AGAR documentation: -

11.1 Accounts value (4 June 2025):

HSBC Client A/c 611: £4,262.12 (Forge et al)	HSBC Bmm A/c 638: £ 15,409.43 (Reserves)
HSBC A/c 772: £32,711.27 (For Precept)	HSBC Business C/A 677: £1,168.60
	Bank Total: £53,551.42

11.2 Bank reconciled: £0 discrepancy.

11.3 Payments made since 14 May 2025

<ul style="list-style-type: none">• P A Ingamells – (£540)• Clerk Pay – (£324.60)• RFO Pay – (£395.20)• Expense Claim 32 – (£44.66)• Wellers Law Group – (£2,214)• Mrs Andrea Smith – (£45)• Bank Charges – (£8.00)	<ul style="list-style-type: none">• Bank Charges – (£0.25)• Gallagher – (£1015.76)• HMRC PAY/NIC – (£91.17)• Total Gas & Power – (£13.81)• BT – (£70.96)• LALC – (£162)• E.on – (£172.80)
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11.4 Income received since last meeting (14 May 2025):

<ul style="list-style-type: none">• Rousell – (£20.00)• Garner – (£20.00)	<ul style="list-style-type: none">• Wayleave – (£12.92)
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11.5 Expected payments before the next meeting (9 July 2025):

<ul style="list-style-type: none">• RFO Pay – (£405.60)	<ul style="list-style-type: none">• Clerk Pay – (£405.60)
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11.6 AGAR Documents: - To review and acknowledge the following reports:

- Internal Audit Report 2024-25
- Annual Governance Statement 2024-25
- Accounting Statement 2024-25

12. To review an ecologist's pre-survey report on the condition of The Beck (village pond) and agree next steps.

13. To note the decision of the Reform UK Leader of Lincolnshire County Council to abolish the Flood Committee and to agree the Parish Council's response to this.

14. To review the following policies: Safeguarding; Sickness and Absence and Volunteer Policy.

15. To consider a request from a resident suggesting that a bus shelter be provided near the old BT telephone box on The Green.

16. To consider the options for the provision of visual display equipment in the village hall following resolution 16.1 of the May 2025 meeting.

17. Portfolio Holders Updates.

18. Agenda items for the next meeting; Introduction of a Prevention of Sexual Harassment Policy.

Next meeting

Wednesday 9 July 2025

Copies to: Parish Councillors, County & District Councillors, Parish Council Web Site

Future Parish Council Meetings in 2025: All meetings to commence at **7.30 pm**

9 July	8 October
10 September	12 November