

Welbourn Parish Council
The next meeting of the Parish Council will be held on
Wednesday 8 October 2025 at 7.30 pm in the
Meeting Room, Welbourn Village Hall.
Agenda

There will be a 15-minute public session at the commencement of the meeting when members of the public may ask questions or make short statements to the Council. Members of the public will be welcome to stay for the remainder of the meeting except for any closed sessions, but they may not speak on any matter after the public session is closed unless invited to do so.

Mr J Fieldhouse

welbournparishclerk@gmail.com

<https://welbourn.parish.lincolnshire.gov.uk>

AGENDA

1. Chairman's welcome
2. Acceptance of reasons for absence
3. Declaration of interest in any matter on the agenda
4. Notes of the meeting held on 10 September 2025 to be approved as minutes.
5. Parish Clerk's report.

6. Public Forum (15 mins)

7. County and District Councillors update (10 mins)

8. Current and future maintenance responsibilities (5 mins)

9. Planning Matters to consider and discuss:

9.1 Notification of Receipt of Planning Application

Planning Application Reference: 25/1090/HOUS

Proposal: Part conversion of garage to hobby room -Internal & external alterations and erection of timber framed carport.

Location: Grange House 9 Moat Lane Welbourn Lincoln Lincolnshire

9.2 Notification of Receipt of Planning Application

Planning Application Reference: 25/0701/FUL

Proposal: Demolition of existing dwelling and erection of 5no dwellings

Location: Stanfield 23 Crosby Lane Welbourn Lincoln Lincolnshire

10. Notifications of Planning Decisions:

10.1 Application Reference: 25/0418/FUL

Proposal: Extension of existing churchyard to include change of use from agricultural land to burial ground.

Location: St Chad's Church North End Welbourn.

Approved by NK Planning

11. Finance Report: - From the Responsible Finance Officer (RFO): - To review bank balances, invoices paid since last meeting since, items to be paid before next meeting and quarter end report: -

11.1 Accounts value (2 October 2025):

HSBC Client A/c 611: £4,278.38 (Forge et al) HSBC A/c 772: £22,328.59 (For Precept)	HSBC Bmm A/c 638: £15,471.25 (Reserves) HSBC Business C/A 677: £2,775.03 Bank Total: £44,853.25
--	---

11.2 Bank reconciled: £0 discrepancy.

11.3 Payments made since 10 September 2025

<ul style="list-style-type: none"> • Clerk Pay – (£324.60) • RFO Pay – (£395.00) • G W King – (£380) • Total Gas & Power – (£14.27) • BT – (£70.96) 	<ul style="list-style-type: none"> • HMRC PAY/NIC – (£91.60) • R.C. Marshall (Slabs) - £495 • PKF Littlejohns – (£252) • E.on – (£172.80) • Expense Claim 34 – (£23.02)
--	--

11.4 Expected payments before the next meeting (12 November 2025):

<ul style="list-style-type: none"> • P A Ingamells – (£270) 	
--	--

11.5 Expected Income before next meeting (12 November 2025)

<ul style="list-style-type: none"> • Grass Cutting Contribution – (£1,168.73)
--

11.6 Budget Comparison for Quarter 2

Total budget: £29,203

Anticipated budget spend: £14,601.50 (06/12)

Actual budget spend: £15,079.94 (3.28% Over Budget)

Spend against budget by area:

	Budget	Actual	Percentage Difference	Reason
Utilities:	£2,150	£2,300.28	6.99% Over	
Grass cutting:	£2,525	£3,410	35% Over	Summer
General maintenance:	£2,110	£615	70.8% Under	Many annual expenses anticipated (Pond, etc)
Insurance:	£520	£1015.76	95.34% Over	Annual Cost
Financial:	£270	£332.25	23% Over	Internal audit cost increased post budget
LALC:	£452	£162	64% Under	No courses, etc
Clerk & RFO:	£5,279.50	£5,030.65	4.7% Under	
Village hall:	£750	£2,214	195% Over	Wellers Law group
Community projects:	£25	£0	100% Under	Annual Grant

Excluded Capital Expenses: Clean Courts - £4,080

12. That the Council:

a) Approve obtaining three competitive quotes for the outstanding work recommended in the Draft Ecological Survey of Welbourn Beck (22 August 2025).

b) Approve preliminary investigations by the Responsible Finance Officer / Parish Clerk into funding options to finance the work mentioned in 12.a above.

13. To approve the signing of the Deed of Amendment and Declaration of Trust and The Management Agreement between Welbourn Parish Council and the Welbourn Village Hall and Playing Field Committee prepared by the Wellers Law Group.

14. To consider whether the Parish Council wishes to submit representations to the Planning Inspectorate following the acceptance for consideration by the Planning Inspectorate of the planning application made by Fosse Green Energy.

15. To agree and approve meeting dates for 2026.

16. a) To rescind Resolution 16.2 made at the June 2025 Parish Council meeting following comments made by the Village Hall & Playing Field Committee at their September 2025 meeting.

16. b) That the Parish Council resolve to purchase from eBay an Epson Projector (£500 approx), a trolley for the projector (£100 approx) and a 5m cable protector (£100 approx) as this is more cost effective than that agreed in June.

17. Portfolio Holders Updates.

18. Agenda items for the next meeting; Agree a budget for 2026-27.

Next meeting

Wednesday 12 November 2025

Copies to: Parish Councillors, County & District Councillors, Parish Council Web Site

Future Parish Council Meetings in 2025: All meetings to commence at **7.30 pm**

12 November	
-------------	--