

Welbourn Parish Council
The next meeting of the Parish Council will be held on
Wednesday 12 November 2025 at 7.30 pm in the
Meeting Room, Welbourn Village Hall.
Agenda

There will be a 15-minute public session at the commencement of the meeting when members of the public may ask questions or make short statements to the Council. Members of the public will be welcome to stay for the remainder of the meeting except for any closed sessions, but they may not speak on any matter after the public session is closed unless invited to do so.

Mr J Fieldhouse

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<https://welbourn.parish.lincolnshire.gov.uk>

AGENDA

1. Chairman's welcome
2. Acceptance of reasons for absence
3. Declaration of interest in any matter on the agenda
4. Notes of the meeting held on 8 October 2025 to be approved as minutes.
5. Parish Clerk's report.
6. Public Forum (15 mins)
7. To discuss and agree the budget for 2026 – 27.
8. County and District Councillors update (10 mins)
9. Current and future maintenance responsibilities (5 mins)

10. Planning Matters to consider and discuss:

10.1 Notification of Intended Works to Trees in a Conservation Area.

Application reference: 25/1340/TCA

Description of works: T1- Thuja - Remove to a low stump; T2- Cedar (weeping) - Remove to a low stump; T3- Cherry - Reduce by 3 metres in height and 1-1.5 metres in spread; T4- Silver birch - Crown reduce by 3-4 metres in height and 2 metres in spread. Crown lift over footpath and road by 5 metres above ground level

Location: 3 Castle Hill, Welbourn, Lincoln, Lincolnshire, LN5 0NF

10.2 Notification of Receipt of Planning Application

Planning Application Reference: 25/1309/LBC

Proposal: Replace 3 windows to the rear of the property with timber double glazed units

Location: 16 The Green Welbourn Lincoln Lincolnshire LN5 0NJ

11. Notifications of Planning Decisions:

11.1 Application Reference: 25/1090/HOUS

Proposal: Conversion of garage/garden store to include w/c, hobby room, garage and kitchenette with internal staircase on the ground floor and external alterations and erection of a timber framed car-port.

Location: Grange House 9 Moat Lane Welbourn

Approved by NK Planning

12. Finance Report: - From the Responsible Finance Officer (RFO): - To review bank balances, invoices paid since last meeting since, items to be paid before next meeting: -

12.1 Accounts value (4 November 2025):

HSBC Client A/c 611: £4,288.48 (Forge et al)	HSBC Bmm A/c 638: £15,471.25 (Reserves)
HSBC A/c 772: £21,140.62 (For Precept)	HSBC Business C/A 677: £2,161.66
Bank Total: £43,062.01	

12.2 Bank reconciled: £0 discrepancy.

12.3 Payments made since 8 October 2025

• Clerk Pay – (£324.40) • RFO Pay – (£395.20) • Total Gas & Power – (£13.81) • BT – (£70.96) • HMRC PAY/NIC – (£91.88) • R.C. Marshall (Steps) - £150 • P A Ingamells – (£270)	• Expense Claim 35 – (£64.29) • Npower – (£615.13) • LALC Webtime – (£108) • Jane Southey (Ecologist) – (£853.50) • Cheque (School Art supplies) – (£103.30) • Glasdon (Bin) – (£282.90)
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12.4 Income Received since last meeting (8 October 2025)

• NKDC – Litterpicking Grant – (£208.32)	• NKDC – CIL Payment – (£1,603.71)
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12.5 Expected payments before the next meeting (14 January 2026):

• Clerk Pay – (£324.60) • RFO Pay – (£395.00) • Clerk Pay – (£324.40) • RFO Pay – (£395.20) • J Fieldhouse Expense Claim (Projector) – (£529.96)	• J Fieldhouse Expense Claim – (£36.94) • G W King – (£380) • Mr Steve Spedding Expense claim – (£50) • HMRC PAY/NIC – (£183.20)
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12.6 Expected Income before next meeting (14 January 2026)

• NKDC Grass cutting Contribution – (£1,168.73)

13.To discuss and review approaches made to the Parish Council offering help regarding proposals to instal solar panels in Welbourn.

14. Portfolio Holders Updates.

15. Agenda items for the next meeting.

Next meeting

Wednesday 14 January 2026

Copies to: Parish Councillors, County & District Councillors, Parish Council Web Site

Future Parish Council Meetings in 2025: All meetings to commence at **7.30 pm**

14 January 2026	10 June 2026
11 February 2026	8 July 2026
11 March 2026	9 September 2026
8 April 2026	14 October 2026
13 May 2026	11 November 2026