

**Welbourn Parish Council**  
**The next meeting of the Parish Council will be held on**  
**Wednesday 11 February 2026 at 7.30 pm in the**  
**Meeting Room, Welbourn Village Hall.**  
**Agenda**

There will be a 15-minute public session at the commencement of the meeting when members of the public may ask questions or make short statements to the Council. Members of the public will be welcome to stay for the remainder of the meeting except for any closed sessions, but they may not speak on any matter after the public session is closed unless invited to do so.

Mr J Fieldhouse

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<https://welbourn.parish.lincolnshire.gov.uk>

**AGENDA**

1. Chairman's welcome
2. Acceptance of reasons for absence
3. Declaration of interest in any matter on the agenda
4. Notes of the meeting held on 14 January 2026 to be approved as minutes.
5. Parish Clerk's report.
6. Public Forum (15 mins)
7. County and District Councillors update (10 mins)
8. Current and future maintenance responsibilities (10 mins)
- 9. Planning Matters to consider and discuss:**
  - 9.1 Category A - Town and Country Planning General Regulations 1992  
Application For Planning Permission for Development by The County Council  
Lincolnshire County Council Reference: PI/0005/26  
Development: to vary condition 2 of planning permission 21/0286/ccc to retain mobile classroom, for a further five years  
Location: Welbourn Primary School, High Street, Welbourn.
  - 9.2 Application of Proposed Works to Trees Subject to Tree Preservation Order.  
Application reference: 26/0088/TPO  
Description of works: T5 Ash - removal of 2 branches (overhanging building and garden). All round 2m crown / radial reduction.  
Location: Paddock House, 3 Old Mulberry Court, Welbourn,
  - 9.3 Application of Proposed Works to Trees Subject to Tree Preservation Order.  
Application reference: 26/0044/TPO  
Description of works: T5 - Ash - Fell due to signs of ash die back.  
Location: Paddock House, 3 Old Mulberry Court, Welbourn,  
Lincoln, Lincolnshire
- 10. Notifications of Planning Decisions:** None
- 11. Finance Report:** - From the Responsible Finance Officer (RFO): - To review bank balances, invoices paid since last meeting since, and items to be paid before next meeting: -

### 11.1 Accounts value (4 February 2026):

HSBC Client A/c 611: £4,302.76 (Forge et al) HSBC A/c 772: £12,216.35 (For Precept)	HSBC Bmm A/c 638: £15,527.64 (Reserves) HSBC Business C/A 677: £2,098.45 <b>Bank Total: £34,145.20</b>
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11.2 Bank reconciled: £0 discrepancy.

### 11.3 Payments made since 14 January 2026

<ul style="list-style-type: none"><li>• R.C. Marshall (Bench repair) – (£150)</li><li>• LALC Annual subscription – (£261.16)</li><li>• N.Power – (£971.16)</li><li>• Clerk Pay – (£324.40)</li><li>• RFO Pay – (£395.00)</li><li>• J Fieldhouse Expense Claim – (£45.31)</li></ul>	<ul style="list-style-type: none"><li>• Michael Bighi Expense Claim – (£70)</li><li>• HMRC PAY/NIC – (£92.01)</li><li>• Total Gas &amp; Power – (£18.26)</li><li>• BT – (£85.36)</li><li>• DCR Electrical Ltd – (£348)</li><li>• DCR Electrical Ltd – (£958.18)</li></ul>
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### 11.4 Income Received since last meeting (14 January 2026)

<ul style="list-style-type: none"><li>• Wellers Law (Refund of initial deposit) – (£500)</li></ul>
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### 11.5 Expected payments before the next meeting (11 March 2026):

<ul style="list-style-type: none"><li>• Clerk Pay – (£324.40)</li><li>• RFO Pay – (£395.00)</li><li>• Your Parking Sign – (£115.78)</li></ul>	<ul style="list-style-type: none"><li>• Community Heartbeat (£995 x 2 plus VAT) – (£2,418)</li><li>• E.on (Street light replacement) – (£420)</li></ul>
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12. To allocate the following Parish Council Policies for review:

Audio Recording; Complaints Procedure; Data Breach Policy; Data Protection Policy; Disciplinary and Grievance Arrangements; Expenses and Members Allowances; Filming and Recording of Meeting; Media Policy; Records Retention Policy; Staff Appraisal Policy; and Subject Access Request Procedure.

13. To note and approve the Safety Assessment & Action Plan and risk assessments arranged by The Forge Volunteer Coordinators.

14. Portfolio Holders Updates.

15. Agenda items for the next meeting.

Signed:- Chair of Welbourn Parish Council

### Next meeting

Wednesday 11 March 2026

Copies to: Parish Councillors, County & District Councillors, Parish Council Web Site

*Future Parish Council Meetings in 2026:* All meetings to commence at **7.30 pm**

11 February 2026	13 May 2026	9 September 2026
11 March 2026	10 June 2026	14 October 2026
8 April 2026	8 July 2026	11 November 2026