

Welbourn Parish Council
The next meeting of the Parish Council will be held on
Wednesday 11 March 2026 at 7.30 pm in the
Meeting Room, Welbourn Village Hall.
Agenda

There will be a 15-minute public session at the commencement of the meeting when members of the public may ask questions or make short statements to the Council. Members of the public will be welcome to stay for the remainder of the meeting except for any closed sessions, but they may not speak on any matter after the public session is closed unless invited to do so.

Mr J Fieldhouse

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<https://welbourn.parish.lincolnshire.gov.uk>

AGENDA

1. Chairman's welcome
2. Acceptance of reasons for absence
3. Declaration of interest in any matter on the agenda
4. Notes of the meeting held on 11 February 2026 to be approved as minutes.
5. Consideration of candidate(s) for the positions of Co-opted Parish Councillor and co-option thereafter.
6. Parish Clerk's report.
7. Public Forum (15 mins)
8. County and District Councillors update (10 mins)
9. Current and future maintenance responsibilities (10 mins)

10. Planning Matters to consider and discuss:

10.1 Notification of Intended Works to Trees in a Conservation Area.

Application reference: 26/0209/TCA

Description of works: 2x Sycamores - Fell.

Location: Church View, 4 The Nookin, Welbourn, Lincoln,

10.2 Notification of Intended Works to Trees in a Conservation Area.

Application reference: 26/0216/TCA

Description of works: T3 - Laurel (Cherry) - Remove

Location: 30 High Street, Welbourn, Lincoln, Lincolnshire, LN5

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11. Notifications of Planning Decisions: None

12. Finance Report: - From the Responsible Finance Officer (RFO): - To review bank balances, invoices paid since last meeting since, and items to be paid before next meeting: -

12.1 Accounts value (4 March 2026):

HSBC Client A/c 611: £4,302.76 (Forge et al)	HSBC Bmm A/c 638: £15,527.64 (Reserves)
HSBC A/c 772: £6,216.35 (For Precept)	HSBC Business C/A 677: £2,709.92
Bank Total: £28,756.67	

12.2 Bank reconciled: £0 discrepancy.

12.3 Payments made since 11 February 2026

<ul style="list-style-type: none"> • Clerk Pay – (£324.60) • RFO Pay – (£496.00) • D Bancroft Expense Claim – (£23.15) • HMRC PAY/NIC – (£91.39) • Total Gas & Power – (£18.26) • BT – (£85.36) 	<ul style="list-style-type: none"> • Value Products (Signs) – (£115.78) • DCR Electrical Ltd – (£1017.76) • E.on – (£420.00) • E.on – (£420.00) • EE Limited – (£11.15) • Community Heartbeat – (£2418.00)
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12.4 Income Received since last meeting (11 February 2026)

<ul style="list-style-type: none"> • Wayleave – (£12.92) 	<ul style="list-style-type: none"> • Lobley Allotment rent – (£40)
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12.5 Expected payments before the next meeting (8 April 2026):

<ul style="list-style-type: none"> • Clerk Pay – (£429.22) • RFO Pay – (£429.22) • Clerk back pay – (£209.08) 	<ul style="list-style-type: none"> • RFO back pay – (£209.08) • ICO annual fee – (£47) • E.on – (£164.40)
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13. To review and confirm the readoption of the following Parish Council policies: Audio Recording; Complaints Procedure; Data Breach Policy; Data Protection Policy; Disciplinary and Grievance Arrangements; Expenses and Members Allowances; Filming and Recording of Meeting; Media Policy; Records Retention Policy; Staff Appraisal Policy; and Subject Access Request Procedure.

14. To consider quotes for the repair of the damaged floor covering in the Meeting Room and to select and approve a quote.

15. To consider quotes the grass cutting specification for the 2026 growing season and to select and approve a quote.

16. To consider a report from Lincolnshire County Council regarding the provision of a new bus shelter on The Green, near the old BT box, and to decide the next steps.

17. To consider and approve the purchase of a replacement Epson projector for the Main Hall.

18. Portfolio Holders Updates.

19. Agenda items for the next meeting.

Signed:- Chair of Welbourn Parish Council

Next meeting

Wednesday 8 April 2026

Copies to: Parish Councillors, County & District Councillors, Parish Council Web Site

Future Parish Council Meetings in 2026: All meetings to commence at 7.30 pm

8 April 2026 13 May 2026	10 June 2026 8 July 2026	9 September 2026 14 October 2026 11 November 2026
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