

Welbourn Parish Council
The next meeting of the Parish Council will be held on
Wednesday 8 April 2026 at 7.30 pm in the
Meeting Room, Welbourn Village Hall.
Agenda

There will be a 15-minute public session at the commencement of the meeting when members of the public may ask questions or make short statements to the Council. Members of the public will be welcome to stay for the remainder of the meeting except for any closed sessions, but they may not speak on any matter after the public session is closed unless invited to do so.

Mr J Fieldhouse

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<https://welbourn.parish.lincolnshire.gov.uk>

AGENDA

1. Chairman's welcome
2. Acceptance of reasons for absence
3. Declaration of interest in any matter on the agenda
4. Notes of the meeting held on 11 March 2026 to be approved as minutes.
5. Parish Clerk's report.

6. Public Forum (15 mins)

7. County and District Councillors update (10 mins)

8. Current and future maintenance responsibilities (10 mins)

9. Planning Matters to consider and discuss:

9.1 Application reference: 26/0344/TCA

Description of works: T1, T2, T3 Willow trees - Re-pollard to previous points. T6 Multi-stem alder tree - Crown reduce western stem overhang by 2 metres to clear neighbours boundary and reduce weight.

Location: Meadowcroft, 10 The Nookin, Welbourn, Lincoln

9.2 Notification of Receipt of Planning Application

Planning Application Reference: 26/0235/HOUS

Proposal: Alterations to existing dwelling and garage including insertion of new timber windows to north elevations, roof lights, re-building upper level of garage and addition of new timber window and new door opening to access garage.

Location: 50 The Green Welbourn Lincoln Lincolnshire LN5 0NJ

9.3 Notification of Receipt of Planning Application

Planning Application Reference: 26/0236/LBC

Proposal: Alterations to existing dwelling and garage including insertion of new timber windows, roof lights, re-building upper level of garage and addition of new timber window and new door opening to access garage

Location: 50 The Green Welbourn Lincoln Lincolnshire LN5 0NJ

9.4 Application Reference: 25/0701/FUL

Proposal: Demolition of existing dwelling and erection of 4no. dwellings.

Location: Stanfield 23 Crosby Lane Welbourn

Change of proposal - reduction in number of proposed dwellings and submission of revised plans

10. Notifications of Planning Decisions: None

11. Finance Report: - From the Responsible Finance Officer (RFO): - To review bank balances, invoices paid since last meeting since, and items to be paid before next meeting, and budget comparison (quarter 4): -

11.1 Accounts value (31 March 2026):

| | |
|---|--|
| HSBC Client A/c 611: £4,307.12 (Forge et al) | HSBC Bmm A/c 638: £15,581.24 (Reserves) |
| HSBC A/c 772: £7,253.98 (For Precept) | HSBC Business C/A 677: £1,727.05 |
| | Bank Total: £28,869.39 |

11.2 Bank reconciled: £0 discrepancy.

11.3 Payments made since 11 March 2026

| | |
|--|--|
| <ul style="list-style-type: none"> • D Bancroft Expense Claim 41 – (£38.49) • J Fieldhouse Expense Claim 42 – (£50.68) • E.on – (£164.40) | <ul style="list-style-type: none"> • EE Limited – (£10.80) • Bank Charges – (£2.00) • Lincolnshire Flooring (50% deposit) – (£716.50) |
|--|--|

11.4 Income Received since last meeting (11 March 2026)

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| <ul style="list-style-type: none"> • NKDC (Defib grant) – (£995.00) |
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11.5 Expected payments before the next meeting (13 May 2026):

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|---|--|
| <ul style="list-style-type: none"> • Clerk Pay – (£429.22) • RFO Pay – (£429.22) • Clerk back pay – (£209.08) • RFO back pay – (£209.08) • ICO annual fee – (£47.00) | <ul style="list-style-type: none"> • Expense Claim 43 (Grabbers x 2) – (£38.49) • Lincolnshire Flooring (50% final payment) – (£716.50) • Clerk Pay – (£429.22) • RFO Pay – (£429.22) |
|---|--|

11.6 Budget comparison (Quarter 4)

Total budget: £29,203

Anticipated budget spend: £29,203 (12/12)

Actual budget spend: £33,431.57 (14.48% Over Budget)

Spend against budget by area:

| | Budget | Actual | Percentage Difference | Reason |
|----------------------|--------|-----------|-----------------------|---|
| Utilities: | £5,090 | £5,559.81 | 9.23% Over | One more bulb replaced than anticipated |
| Grass cutting: | £5,050 | £4,600 | 8.91% Under | Spring invoices not yet received |
| General maintenance: | £4,470 | £8,168.51 | 82.27% Over | Pond expenses (£3,433.50) DCR Heat pump repairs (£2533.94) |
| Insurance: | £1040 | £1015.76 | 2.33% Under | |

| | | | | |
|---------------------|---------|-----------|--------------|--|
| | | | | |
| Financial: | £540 | £335.25 | 37.91% Under | External audit cost lower than budget |
| LALC: | £904 | £531.20 | 41.23% Under | No courses, opted out of annual training sub |
| Clerk & RFO: | £10,559 | £9320.38 | 11.73% Under | Final wage payment outstanding due to bank holiday dates etc. |
| Village hall: | £1,500 | £3,900.70 | 160% Over | Wellers Law group payments x 2 plus Flooring repairs part paid |
| Community projects: | £50 | £0 | 100% Under | Annual Grant committed by councillor |

Excluded Capital Expenses:

Clean Courts - £4,080

Community Heartbeat – £2,418

12. To consider a request from Sir William Robertson Academy to participate in their community support for Year 12 students.

13. Portfolio Holders Updates.

14. Agenda items for the next meeting.

Signed:- Chair of Welbourn Parish Council

Next meeting

Wednesday 13 May 2026

Copies to: Parish Councillors, County & District Councillors, Parish Council Web Site

Future Parish Council Meetings in 2026: All meetings to commence at 7.30 pm

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|--------------|------------------|------------------|
| 13 May 2026 | 8 July 2026 | 14 October 2026 |
| 10 June 2026 | 9 September 2026 | 11 November 2026 |